



Triad Photo Booths

THE ABSOLUTE BEST PHOTO BOOTH EXPERIENCE FOR YOUR SPECIAL EVENT

WWW.TRIADPHOTOBOOTH.COM

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Client Information Form and Rental & Service Agreement

Today's date:			
BASIC INFORMATION			
Your Information	Last name:	First:	DOB:
Partner Information	Last name:	First:	DOB:
Mailing address:			
City:		State:	ZIP:
Home phone:		Cell phone:	
Your Email:		Spouse Email:	
Company Information (for corporate events)	Name:	Phone:	
Mailing address:			
City:		State:	ZIP:
Type/Name of Event:		Event Date:	
Number of Guests:		Event Location:	
Event Address:			
Event Location Contact (Name/Phone):			
Booth Start Time:		Booth End Time:	
Idle time range, if applicable:		External Monitor (Y/N):	
Custom Footer (Y/N):		Custom Scrapbook (Y/N):	
Total travel distance:		Travel fee:	
How did you hear about us?			

Client Initial ____ {page 1 of 3}

RENTAL & SERVICE AGREEMENT

This document is a contractual agreement made between the parties below for photo booth rental and booth attendant services.

Maggie Phillips (Owner/Company/Triad Photo Booths) and Client agree to the following terms and conditions.

Event Fees and Dates

Client agrees to pay the deposit of \$300 to reserve the date and time of service, and the remaining balance no less than 14 days prior to the event date. Deposit must be received within 10 days of the invoice date to guarantee the event date and time shown. A travel fee of \$1 per mile will apply for any event location requiring more than 50 total round-trip miles of travel from zip code 27107; the travel fee is added to the balance invoice.

Deposit

A \$300 deposit is required to reserve the event date and time. This deposit is non-refundable. In the event of an act of God, war, extreme weather conditions, or other circumstances which cancel the event or make travel dangerous or impossible, or if the Client chooses to cancel this agreement, the deposit is not refunded. In the event of rescheduling by the Client, the deposit will be applied to the new date if the Company's schedule permits; if not, the deposit is not refunded. In the event of cancellation by the Company due to personal reasons beyond their control, a replacement company will be sought first, and if not available, a refund will be given. The deposit is credited toward the total service fee.

Service

The rental and service fee includes: photo booth set up and breakdown, unlimited photos throughout the service period, on site photo booth attendant(s), disc or drive of all photos, online photo gallery, live feed external monitor, and a basic footer. Custom footer, additional hours, scrapbook, and other extra options require additional fees.

Additional Time

Client agrees to reserve the number of total hours they anticipate needing for the event, including idle time, to assist Company with scheduling. If Client finds during the event that more time is needed, additional time may be added on (based on availability, not guaranteed) in increments of 30 minutes. Additional time added on during the event is not subject to specials and sales, and will be charged at \$65.00 (includes processing fee) per half hour needed, and must be paid for by credit/debit card at the time of request.

Footers

A basic footer is included for all events. Client may choose standard block or script font, and specify two lines of text to be printed in black ink on white background. A custom footer can also be designed, which can incorporate the event logo, colors, clip art and/or patterns, etc. If the client requests a custom footer, Company must receive the request and design information no less than 30 days prior to the event to allow time for a proof to be designed and any necessary revisions made. Client will have final approval for footer design. Client agrees to request a custom footer no less than 30 days prior to the event, at which time a design questionnaire will be sent.

Disc/Drive

All Clients receive a disc or drive with all images from their event. This is mailed to the Client approximately 14 days after the event.

Online Photo Gallery

All Clients receive a password-protected online gallery with all of the images from their event. The Client is free to share the link and password with family and friends. This gallery will be online within 14 days of the event, and will remain active for 30 days.

Payment

Triad Photo Booths accepts cash, checks, PayPal, and credit/debit cards. Visa, MasterCard, AmEx and Discover are accepted; a 5% processing fee is added for all card/PayPal payments. A \$35.00 fee applies for any returned checks.

Advertising

Triad Photo Booths reserves the right to use images from any event for display, publication, or other purposes online and/or in print. All digital images remain the property of Triad Photo Booths.

Client Initial _____ {page 2 of 3}

Requirements

- Triad Photo Booths agrees to have the photo booth operational for a minimum of 90% of the event duration. Occasionally, operations may need to be briefly interrupted for printer service, etc.
- The booth location must be accessible for delivery and setup at least one hour before booth rental start time.
- Access to the desired location of the photo booth should be smooth, unobstructed, and preferably paved. Triad Photo Booths will take every care not to cause damage, but will not be responsible for any ruts or damage to a lawn occurring when entering or leaving the event location.
- The site for the photo booth must be level, dry, and covered/enclosed (preferably indoors). In the case of outdoor locations, the photo booth must have access to an indoor spot in the case of rain or inclement weather. The booth cannot be exposed to rain, high winds, or excessive moisture.
- Client will provide a standard 115V electrical outlet within 20' of the photo booth location.
- Client will be responsible for any negligent or intentional damage to the photo booth or any other belongings of Triad Photo Booths, by the Client or any of the Client's guests. Children must be supervised while in the booth.

Limit of Liability

Triad Photo Booths will be exempt from any claims, actions, suits, costs, damages, or liabilities, including, but not limited to, liability for personal injury of any person at the event, property damage, personal injury, and/or wrongful death, including if caused by negligence on the part of Triad Photo Booths or any of its agents, owners, and/or employees.

Client and Triad Photo Booths agree that in the event of mechanical failure, inability to perform, or for any other reason that the terms of service are not met, the maximum liability to Triad Photo Booths is limited to the amount of payments received from the Client. If partial services are provided to the client, then charges or debits will be pro-rated.

Changes to this Agreement

There may be additional charges if changes are made to this agreement. Client may increase the period of Company's service on the event date, provided Company is available during the time requested, add on additional services and/or products. Added expenses resulting from such change, including additional service cost and change-related fees will be added on to the final balance, and will be paid in full by Client prior to the event date. Client may not decrease the period of service on the event date. If the period of Company's service is cut short by reason of fire, casualty, death, act of God, or other cause beyond the control of the parties, Company shall still receive the total fees outlined above.

Client

My signature above constitutes my understanding of
and agreement to the entire rental and service
agreement contained on pages 1-3 of this contract.

Owner, Triad Photo Booths

Deposit ____ Paid ____ Total ____ Paid ____

Triad Photo Booths
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