



Full Service Wedding Planner Design Package
\$4,000 inclusive of tax January-March, July-August (off-peak)
\$5,000.00 April-June, October-December inclusive of tax (on-peak)

This package is best for couples that have not yet done serious planning for their wedding, beyond choosing a date and potentially a theme. This package is comprehensive, and with this selection I assume responsibility for all elements of your wedding. You can be very involved in the process with me, or I can handle all details independently. It's up to you! Typically this process begins one year prior to the wedding, Full service planning can include the following:

Pre-Wedding

- *Pre-Wedding Consultations: We will meet to discuss your vision, requirements, and basic needs before we launch into planning your ideal wedding.*
 - *Budget Management: I will offer budget guidance and keep track of all expenses.*
- *Vendor Recommendations and Booking: You'll receive a list of the vendors I recommend, and we will find vendors together that fit your style and budget. I will also schedule vendor meetings and negotiate contracts*
 - *Invitation and Designer Recommendations and RSVP/floor plan coordination*
- *Attend all meetings with other vendors and service providers, including your wedding tasting*
 - *Transportation, Hotel Block and Rental Item Coordination*

Wedding Day

- *Detailed day of timeline management : We will design a wedding timeline together, and I will act as an advisor regarding the overall flow of the evening.*
 - *Rehearsal Booking and Coordination: This includes booking and organizing the rehearsal.*
- *Day Of Coordination: All of the day of logistics will be worked out beforehand so that you can have a stress free day. I will be present for vendor load in, the duration of the wedding, and clean up.*
 - *Overseeing work by all wedding day vendors*
 - *Bridal Party Management*
- *Additional On Site Assistant the Day of The Event-Optional*

Post Wedding

- *Coordinating transportation of gifts to predetermined location*
 - *Supervising event's clean-up and break-down*
- *Ensuring the return of rental items and supplies to appropriate vendor*