



Hampton Inn
Middletown, New York
Meeting Package Proposal

Hampton Inn Middletown 20 Crystal Run Crossing • Middletown, NY 10941

T (845) 344 3400 • F (845) 344 3403 • www.hampton.com



Meeting Room Package Features

Catering Options	Additional Fee
High Speed Wireless Internet Access	Complimentary
Water Service, Pads, Pens & Candy	Complimentary
100% Guarantee	100% Hampton Guarantee
All Day Beverage Options available	Coffee Break - \$3.95pp+ Beverage Break - \$6.95pp+
Use of our Executive Center featuring two computers connected to High-speed Internet Access, Copy Machine and Fax Machine	Complimentary
Event Planner Points - Hilton Honors	Awards Points
Clean, Comfortable Surroundings, Temperature Control within Meeting Space	
Customer Service and Guest Satisfaction	Award Winning

Meeting Room

	Hudson AB	Hudson A	Hudson B
	1,016 sq. ft.	416 sq. ft.	600 sq. ft.
U-Shape	36	15	24
Classroom	48	18	24
Conference	36	18	24
Theater	60	20	40
Banquet	54	18	27

Hudson Room A
\$219 per day*

Hudson Room B
\$259 per day*

Hudson Room A&B
\$399 per day*

***Plus 18% Service Charge**

A/V Options

LCD Projector with Screen	Complimentary
Flip Chart with Markers	\$10.00/Per Chart/Per Day
Microphone with Speakers	\$50.00/Per Day
Polycom Conference Phone	\$50.00/Per Day
Podium	Complimentary

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Meeting Room Details:

- Included in the rate:
 - Set up & Break down
 - Water Service
 - Pads, Pens, and Candy
 - High-Speed Internet Access
 - LCD Projector with Screen (VGA Compatible. Adapters Available.)
 - Black Table Linen
- Please See attached menu for catering options
- A 50% non-refundable deposit will be charged to the credit card below upon contract signing. Remaining balance is due 14 days prior to event start date. Additional attendees above final numbers will be charged on event date if applicable.

Please feel free to contact me with any questions that you may have regarding this proposal. I will be happy to assist you. I am in my office Monday through Friday and I can be reached at my direct number (845)695-6202 or via email at jeurich@highhotels.com

Thank you for your interest in our Hampton Inn meeting facilities and please let me know if you would like to move forward with a function agreement to secure your date(s) of interest.

Sincerely,

Jasmine Eurich

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