



WINEHAVEN WINERY, 10020 DEER GARDEN LANE, CHISAGO CITY, MN 55013 USA
 TELEPHONE 651-257-1017 WWW.WINEHAVEN.COM

WEDDING PACKAGE RENTAL FEES

EVENT TYPE	FEES	SATURDAY & HOLIDAY FEES
Wedding Ceremony and Reception	\$6,000	\$7,000
Wedding Ceremony Only	\$3,500	\$4,500
Wedding Reception Only	\$5,500	\$6,500

INCLUDED IN WINEHAVEN WINERY WEDDING CEREMONIES AND RECEPTIONS

- The Vintner's Hall (seats up to 250 people)
- Choice of ceremony location (Four options – two indoor and two outdoor listed below)
- 60" round guest tables
- Elegant Chiavari reception chairs
- Classic white ceremony chairs
- Tables for gifts, guest book, programs, buffet, head table & dessert tables
- Customizable LED reception lighting
- Luxury Bridal Suite for pre-ceremony preparation and securing personal items throughout the evening
- Free parking for all guests in our secure, paved, parking lot - steps away from the winery
- Free designated rehearsal time at the winery
- 50 acres of vines and forest surrounded by two large lakes for countless photo opportunities
- 130 foot outdoor terrace overlooking vineyards and lakes
- Automatic back-up power in the event of a failure at the electrical grid

CEREMONY LOCATIONS

Deer Garden Hilltop	Situated between Winehaven's 40-foot-tall lighthouse and the Deer Garden Vineyard, this pristine hilltop with cobblestone aisle offers panoramic views of the vines, Green Lake and Lake Ellen. The Deer Garden Hilltop offers a beautiful garden wedding location with a hint of Tuscan elegance.
Grapewinds Vineyard	Our Grapewinds Vineyard offers a secluded setting among hillsides of grapevines, a natural pond, old-growth forest and an historic railroad bed that was built during the 1800's.
The Vintner's Hall	An indoor option or weather back up, the Vintner's Hall provides a gorgeous backdrop of oak wine barrels, stone walls, gas fireplace and panoramic vineyard and lake views as you say "I do."
Second Floor Ballroom	This indoor option offers hardwood floors, elegant sconce lighting and elevated views of the vines, Green Lake and Lake Ellen.

RENTAL POLICIES

Deposits and Payments

A 50% non-refundable deposit received by cash or check is required at the time of the event confirmation, along with a signed Facility Rental Contract to reserve your date. This deposit will be applied toward your final rental cost. The date is not considered booked until a deposit has been received. Winehaven reserves the right to book a date until the deposit is received. Prices listed in this packet are subject to change until a deposit and signed Facility Rental Contract are received. Final payment is due 6 months prior to your event.

Date Holds

Winehaven will place a hold on up to one date for a period of one week from the day the hold was placed. If the potential renter does not put down the deposit within the week's time, the date will be released without notification to the potential renter. It is the responsibility of the potential renter to contact Winehaven with arrangements to put down the deposit.

Holidays and Holiday Weekends

Holidays and holiday weekends are designated holidays or the Fridays, Saturdays and Sundays that fall on or near a holiday. In an event that a holiday falls in the middle of the week, the holiday weekend will be considered the weekend before and after the holiday. The list of holidays are as follows: New Year's Eve, New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve, Christmas Day.

Catering

Winehaven has partnered exclusively with the following preferred caterers to offer you gourmet menu options:

D'Amico Catering

Amanda Welter, Event Planner
Direct: (651) 259-3031
Main: (612) 238-4444
E-mail: awelter@damico.com
www.damicocatering.com

Mintahoe Catering & Events

Sydney Young, Sales Consultant
Direct: (612) 767-4116
Main: (612) 253-0255
E-mail: syoung@mintahoe.com
www.mintahoe.com

By reserving Winehaven, all renters are required to exclusively use one of the above-referenced preferred caterers for food and beverage service ("the Caterer").* The Caterer is responsible for all food, beverage, flatware, glassware, place settings, linens, all necessary staffing, partial set-up** and floorplan. A separate contract and deposit is required by the Caterer and adherence to policies set-forth in their contract. The Caterer's representatives will work with you to secure their services. Certain food and beverage minimums apply. In addition, fees such as staffing, delivery, set-up, security, house, service, and taxes may apply. The Caterer's representatives will work with you to create a custom proposal for your event.

* Desserts may be brought in if done so through a licensed bakery. All other food and beverage – hors d'oeuvres, dinner, late night snacks, bar/beverage, etc. must be provided through the Caterer. Additionally, all alcoholic beverages must be served through the Caterer's licensed bartender during the event.

**The Caterer will set the space in Winehaven's non-retail areas on Thursday afternoon, provided there are no other weekend events. In the event that there is an event the prior evening, the Caterer will set the space by 10 am the day of the event. The Caterer is responsible for the set-up of all reception-related items. Winehaven is responsible for the set-up of the ceremony site and the wine barrel racks, if required. Retail items and portable bars are removed at 5:00 pm. Winehaven and the Caterer both set the tables and chairs on the terrace.

Damages

Renters must agree to reimburse Winehaven for damages to Winehaven's premises. Renters are required to deliver proof of a WedSafe Liability Insurance Policy to Winehaven no later than 30 days before the event in the amount of one million dollars. The policy must be purchased by through www.wedsafe.com.

Cancellations

Cancellations are accepted in writing. Cancellation of any event, at any time after contract signature will result in the forfeiture of the 50% deposit. In the event that the notice of cancellation is received less than 6 months prior to the event, the entire rental fee will be forfeited as well.

Beverages

STATE LAW PROHIBITS GUESTS FROM BRINGING ALCOHOL ONTO WINEHAVEN'S PREMISES. Wine, beer and liquor may be purchased from Winehaven or our caterer for your event. Winehaven reserves the right to confiscate any alcoholic beverages that are brought onto Winehaven property. Minnesota State Law prohibits consumption of alcohol by those less than 21 years of age and Winehaven reserves the right to ID anyone when purchasing alcohol. Any representative of Winehaven, or our on-site caterer, reserves the right to refuse service to anyone at any time. Failure to act responsibly and maintain self-discipline will result in removal.

Rental Time

Winehaven's retail facility will be open to the public until 5:00 pm the day of your event. The space rented will be available to you from 12 p.m. to 12 a.m. the day of your event. Bar service will end at 11:30 pm. Winehaven asks that all the renters' guests leave by 12:00 a.m. and the renters/DJ/personal items are cleared by 1:00 a.m.

Decorating/Delivers/Rentals/Set-up

Set-up time for vendor deliveries and decorating must be coordinated with Winehaven. When planning your décor, please follow these guidelines: flower petals and rice or may not be placed on the floors, steps or tables. Renters may bring their own table centerpieces. Any helium balloons must be securely anchored to a stationary object. No decorations can be affixed to the walls, windows, floor, ceiling or any surface of the facility. No decorations may be placed on the trees, vines or trellises. No fireworks, sparklers or open flames are allowed. Candles must be placed inside a non-flammable container and the flame must be below the rim of the container. Glitter and confetti are not permitted. Water gel beads for floral arrangement/vases are prohibited. Gum, hard candies, gummi-candy and candy tables are prohibited. Small candy is not allowed to be scattered on tables as decorations. Failure to comply with these rules will result in a minimum \$250 cleanup fee. All decorating must have the approval of Winehaven. Winehaven is not responsible for set-up, arranging or tear down of any items brought in by the renter and/or the vendors. Decorations must be removed by 1:00 am upon the conclusion of the event.

Animals/Pets

Animals are not permitted on Winehaven premises, with the exception of service dogs while performing their duties and on-duty police dogs.

Parking

Winehaven provides free parking for Client and guests in its paved parking lot. Client and guests may park vehicles and trailers in Winehaven's parking lot overnight provided they are unoccupied. The entrance gates to Winehaven's parking lot are locked at 1:00 am each night and the gates reopen at 9:30 am.

Personal Items

Winehaven is not responsible for lost or missing personal items on the Winehaven property. A lost and found box will be kept and found items will be labeled with the event date. If the lost or missing items are not claimed within 30 days, Winehaven will dispose of or donate the items.

Photography Release

By signing the Facility Rental Contract, you consent that Winehaven, its employees or agents have the right to take photographs of your event. You also give Winehaven permission to use these photos in any and all media. You release to Winehaven, its agents, and employees all rights to exhibit this work in print and electronic form.