

Tipton - Haynes

STATE HISTORIC SITE

Event Agreement

Thank you for planning your event with Tipton-Haynes State Historic Site. It is our goal to make it successful and memorable for you and your guests.

This agreement is made and entered into by and between Tipton-Haynes State Historic Site and the Undersigned. In consideration of the Agreement, Tipton-Haynes and the Undersigned agree as follows:

1. A private function has been booked on a tentative basis:

Client Name _____
Event Name _____
Date and Time _____
Total rental Cost _____

2. Total rental cost will be due the day of the event unless otherwise agreed upon
3. The Undersigned is responsible to ensure conduct of guests, hire subcontractors, and agents are in compliance with applicable laws, regulations, and rules
4. Tipton-Haynes State Historic Site shall not resume responsibility for any lost or stolen items. The Undersigned is responsible for all rental items and their safe return to the rental company.

By signing this agreement, The Undersigned agrees to guarantee payment of all charges and reserves Tipton-Haynes State Historic Site for said event.

I have read and fully understand and accept the terms and conditions of the agreement.

By: _____

Printed name

Signature

Tipton-Haynes Staff Member

Date _____

Contact Information

Address _____

Email _____

Phone _____