

Map to Meadowhawk Lodge



Contact Info:

Reservation Coordinator
Meadowhawk Lodge
110 W Madison Street
Yorkville, IL 60560
630.553.4025
e-mail: kcforest@co.kendall.il.us

Revised: June 15, 2021

Meadowhawk Lodge Rental Catalog



Conveniently located in

Hoover Forest Preserve

11285 Fox Road

Yorkville, IL

630-553-4025

About Meadowhawk Lodge

The Meadowhawk Lodge at Hoover Forest Preserve is a great location to hold your special event. Meadowhawk Lodge features a large event space, commercial kitchen and outdoor patio.

Meadowhawk Lodge is made to order for groups staying in the bunkhouses and needing a large space for meals and activities. The lodge is perfect for wedding receptions.

Other rental opportunities include:

Meetings/Seminars	Church Dinners
Bridal Shower	Baby Shower
Family Reunions	Birthday Parties
Retirement Parties	Family Reunions
Anniversary Parties	Workshops

Local Hotels

The Hampton Inn
310 East Countryside Parkway
Yorkville, IL 60560
630.553.9805

Super 8 by Wyndham
1510 A N. Bridge Street
Yorkville, IL 60560
630.708.6075



Photos



Two Birds Photography

Meadowhawk Lodge can accommodate up to a maximum of 100 guests for all events.

For our guests with special needs, Meadowhawk Lodge is fully accessible.

Meadowhawk Lodge was built with the environment in mind. Geothermal heating and cooling, solar panels, wind power, and a permeable paver parking lot make the lodge a truly "green" building.

Meadowhawk Lodge is a Non-smoking Facility



Meadowhawk Lodge Policies

Kendall County Forest Preserve staff will be available to insure the comfort of guests and to report damages. This employee is authorized to prohibit or control any activity which is not consistent with the policies of Meadowhawk Lodge or which could cause harm to the property, grounds or guests.

A list of licensed and approved caterers will be provided and is required for any event serving alcohol to assist you in planning your event.



All rental items, flowers and food must be delivered and removed during the contract period. The Kendall County Forest Preserve District is not responsible for lost, stolen or damaged rental items.

Facility guests and contracted caterers are responsible for the set-up, take down and clean-up of the areas that they use during the contracted hours.

Set-up and Clean-up by the Kendall County Forest Preserve staff is available at a minimal cost. If you wish to set-up and clean-up on your own, this must be included in the requested contract period. An additional fee will be charged for each additional hour or portion thereof that is used for these tasks. If Forest Preserve staff needs to

Rental Companies

Grand Rental Station, Yorkville
630.553.3111
www.grandrental.com/yorkville

Catering Companies

The following caterers are approved for working with you on your event at Meadowhawk Lodge:

Upper Crust Catering, Yorkville*
630.553.9533
www.uppercrust-catering.net

Chef By Request, Lisle (*)
630.493.4300
www.chefbyrequest.com

Uncle Bub's BBQ, Westmont (*)
630.493.9000
www.unclebubs.com

Crust Culture (*)
401.345.8745
www.crustculture.com

11th Hour Bartending Services, Montgomery (*)
630.746.1103
www.11thhourbartending.com

Absolute Ladies & Gentlemen (Bartender)
312.961.1978
www.gigslad.com/absolute_ladies_glendale_heights

(*) Catering Firm has secured the required Permit or Kendall County Class I Liquor License for Service of Alcohol for 2019

arrange for additional clean up, these charges will be deducted from the security deposit.

The building must be left in the condition that it was found. All items (kitchen equipment, decorations, flowers, barware, sound equipment, etc.) brought in must be taken out immediately following the event. It is the contract party's responsibility to see that the caterers provide proper clean up for all areas where they will be working. Rice, water balloons, pinatas, sidewalk chalk, birdseed, flower petals, confetti, streamers, glitter, sequins, etc. may not be used on Kendall County Forest Preserve grounds or inside Meadowhawk Lodge. No decorations are allowed to be placed on the walls or doors. These are difficult and costly to clean up. Tapered candles with open flames, sparklers, and any type of pyrotechnical devices are prohibited on Kendall County Forest Preserve grounds.

No glass bottles are allowed anywhere on the property!

When you reserve the property, you have access to a 120 foot perimeter from the Lodge. No alcoholic beverages are allowed beyond this point. There are 38 parking spaces, plus 2 ADA spaces available at the Lodge. Additional parking is located nearby. Parking is not permitted on the grass or outside of designated areas.

Reservations will be taken up to 12 months in advance of the desired date. All contracts must be signed by an adult at least 21 years old who will be in attendance at the event. The full rental fee is to be paid in full 60 calendar days prior to the event date.

Security Deposit & Rental Policy

Security Deposits for all events are required at the time of the reservation request along with a signed Permit. If the event is cancelled more than 60 calendar days prior to your scheduled event, 50% of the security deposit is retained. If cancelled less than 60 calendar days, 100% of the security deposit is retained.

Full Rental fee is required 60 calendar days prior to your scheduled event. If cancelled less than 60 calendar days prior to your scheduled event, 100% of your rental payment is retained. Please keep in touch with the Forest Preserve staff about your plans so that all information can be kept up to date.



Lodge Equipment

For your use at the Meadowhawk Lodge, there are (22) 60" round dinner tables, 115 banquet chairs, (10) 60" rectangular meeting tables, as well as a projector screen and a podium. Boutique linens and audiovisual equipment are available from local rental companies.

The Dance floor requirement for all events is a minimum of 15' x 15'.

No tents or any type of bounce houses are allowed on the grounds by the lodge.

No glass bottles are allowed anywhere on the property!

Meadowhawk Lodge Rate Schedule

Rental hours are from 8:00 am to 10:00 pm

Rental Fee	Refundable Security Deposit
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Wedding Receptions and/or Ceremony

Friday, Saturday & Sunday	\$1,900.00	\$ 950.00
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	<u>Resident</u>	<u>Non-Resident</u>
Other Events - Weekend <i>(Friday-Sunday)</i>	\$90.00/hr	\$110.00 /hr
Weekday <i>(Monday-Thursday)</i>	\$60.00/hr	\$80.00 /hr

Security Deposit: 50% of contracted time

Staff Support Set-up and Tear-Down (option)
\$75.00 (resident & non-resident)

Client Set-up and Clean-up (pre-and-post event – optional)
\$15.00 / per additional hour

Not-for-Profit and Government Rate:
Call Main office (630-553-4025) for rate

MEADOWHAWK LODGE SERVICES

Sound System	\$25.00
Podium & Projector Screen (included in fee)	

Forest Preserve Policies

Posting of placards or signs containing advertisements of any kind, an event collecting entrance fee or selling food, goods or services is strictly forbidden except for those groups holding a valid Special Event Permit. Groups may display signs to identify their location provided such signs are temporary and removed at the end of the event. These signs may be no larger than 24" x 30" and are not to be attached to any tree, shrub, post, building, sign, gate or any other structure. It is the group's responsibility to make sure all items are cleaned up and signs taken down at the end of the event.

