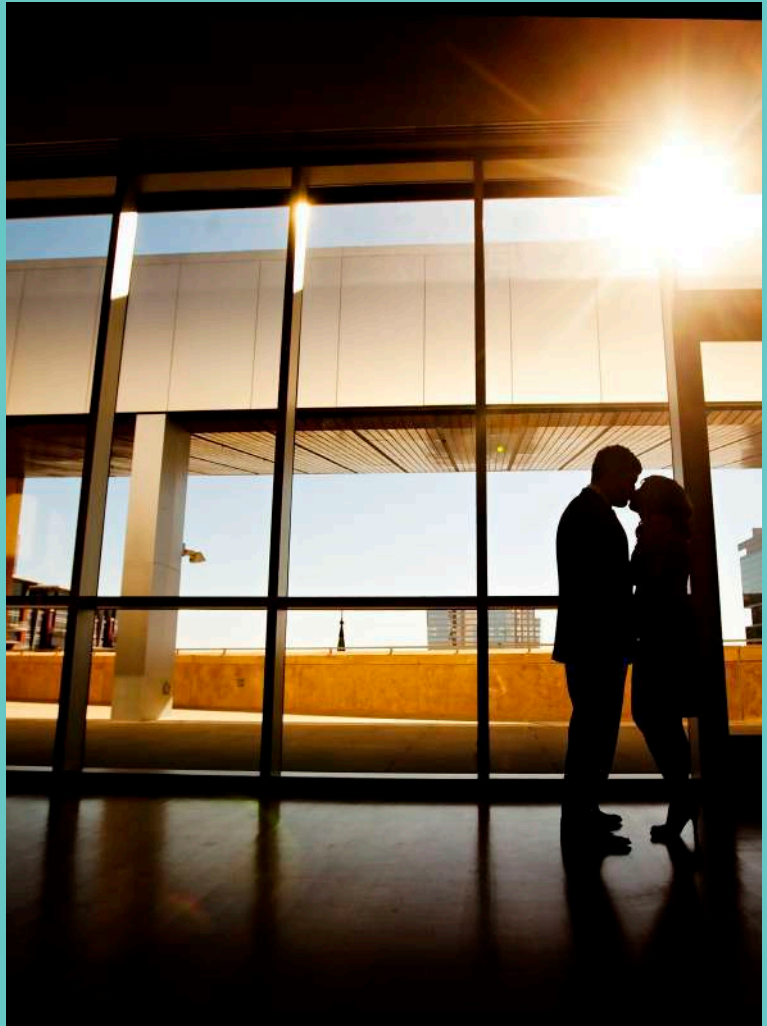


SPECIAL EVENTS

AT MINT MUSEUM UPTOWN



Mint



Top Right Photo: © Kristin Byrum Photography.
All Other Photos: © Christsey Rowe

INFORMATION

Thank you for your interest in hosting a special event at The Mint Museum! Whether it's a wedding, a corporate event, or any special occasion, The Mint Museum offers an unparalleled experience unavailable anywhere else in the Charlotte region at its two dynamic locations.

At Mint Museum Uptown, you can enjoy beautiful cityscape views, breathtaking architecture, and stunning works of art. At Mint Museum Randolph, take part in the region's rich history inside a unique cultural treasure surrounded by a serene park setting.

This information packet should answer most of your questions regarding the use and rental of the museum event spaces. For more information or to check availability, please use the following:

VISIT

mintmuseum.org/rent-the-museum

CALL

704.337.2132

E-MAIL

Laura Hale, Director Special Events
laura.hale@mintmuseum.org | 704-337-2057

Sofia Batres-Josifovski, Special Events Manager
sofia.batres-josifovski@mintmuseum.org | 704-337-2108



MINT MUSEUM UPTOWN

Mint Museum Uptown houses an internationally-renowned Craft + Design Collection, as well as outstanding collections of American, Modern & Contemporary, and European art. Designed by Machado and Silvetti Associates of Boston, the five-story, 145,000-square-foot facility combines inspiring architecture with groundbreaking exhibitions to provide visitors with memorable educational and cultural experiences. Located in the heart of Charlotte's center city, Mint Museum Uptown is an integral part of Levine Center for the Arts, a cultural campus that includes the Bechtler Museum of Modern Art, the Harvey B. Gantt Center for African-American Arts + Culture, the Knight Theater, and the Duke Energy Center. The museum features a range of visitor amenities, including a 240-seat auditorium, a hands-on family gallery, studios, restaurant, and Museum Shop.

Non-profit organizations will receive a 25% discount with proof of 501(c)(3) status on Sunday – Thursday rentals.



ROBERT HAYWOOD MORRISON ATRIUM

The multi-story atrium is available to host private events after 6 p.m. and during some daytime hours. This grand space features a 60- by 60-foot glass wall overlooking Levine Avenue for the Arts and the Knight Theater. The dramatic interior includes richly stained hardwood floors and a wood slat ceiling. The atrium showcases the fascinating four-story textile work by artist Sheila Hicks, *Mega Footprint Near the Hutch (May I Have This Dance?)*, and a monumental canvas by Sam Francis, *Untitled (Sea First)*. The 4,000-square-foot event space will accommodate up to 180 people for a seated dinner or 400+ for a standing reception.

Sunday–Thursday \$2,800; + Van Allen Terrace \$3,200
Friday–Saturday \$3,500; + Van Allen Terrace \$4,200



SALLY AND BILL VAN ALLEN TERRACE AND CARROLL ENTRYWAY

This sheltered terrace offers open-air views of Charlotte’s cityscape, the Mint’s interactive grand staircase, and the beautiful architecture of Levine Center for the Arts. Guests start in the Carroll Entryway, home to the Mint’s signature Royal Blue Mint Chandelier by glass artist Dale Chihuly and other works from the Mint’s permanent collection. Can accommodate 325 in terrace and gallery for a standing reception or 64 for a seated event. These spaces are not available as standalone rentals.

Sunday–Thursday \$1,500; Friday–Saturday n/a



CARROLL ENTRYWAY

* The use of museum-provided audio and visual equipment may require an in-house technician at an additional hourly rate. Our exclusive stage provider and in-house equipment technician is Doug Davis Audio Visual. You may inquire about rates and specifications by calling 704.622.8578 or email D2productionservices@gmail.com.



JAMES B. DUKE AUDITORIUM

The auditorium is located just off the atrium. A 240-seat theater fully equipped with included modern audio and video features,* a mezzanine, and multiple entrances, this space is perfect to host lectures, symposia, music performances, and films. Glass artist Tom Patti's commission Spectral Boundary spans two doors as part of the auditorium's inner wall, and the wood, rubber, and steel sculpture vinge.segla adorns the other side.

\$1,500 (five hours and \$50 each additional hour)

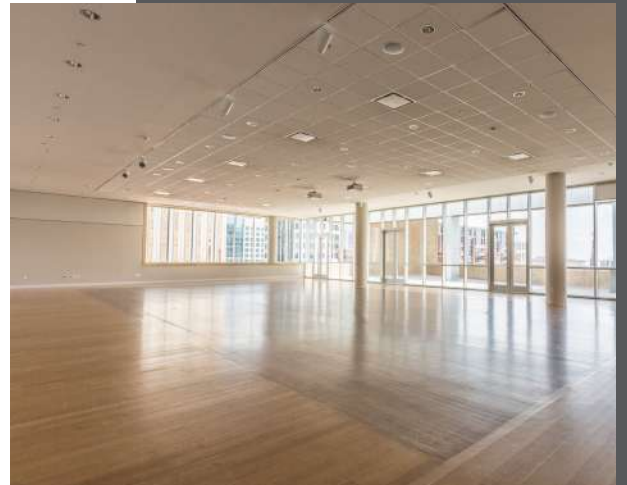


MATTYE AND MARC SILVERMAN GRAND ROOM AND TRUSTEES TERRACE

This Level 5 space boasts stunning views of the uptown cityscape.

The Grand Room, a 4,009-square-foot, modern audio- and video-equipped space,* will seat up to 225 people for a formal dinner or hold 400 people for a standing reception. The dramatic semi-covered terrace, approximately 4,000 square feet, provides additional outdoor entertaining space.

Sunday–Thursday \$3,500; Friday–Saturday \$4,500



LEVEL FIVE

The Expansion Space located on the level five is a unique hybrid industrial style event space that hosts both Mint special exhibits, and a variety of events. In addition to being used as an exhibit space, the 7,500 square foot room has been used for galas, fashion shows, weddings, and holiday parties. The space also works well in a tandem form with the Silverman Grand Room and Trustees Terrace. The combination of the entire level five space can host a reception style event for several hundred guests.

\$5,000



Top two photos: © Jeff Clare
Bottom photo: © @MattSDHR



BOARDROOM

This space on the mezzanine level features natural light, streetscape views, state-of-the-art technology,* and a dynamic view of the Chihuly chandelier along with other works of art. This multipurpose space can host 24 people board-style, 30 people crescent-style, 80 people theater-style, 80 people cocktail-style, or 64 people seated.

**Daytime \$800 (five hours and \$50 each additional hour);
Evening and Friday–Sunday: \$1,000 (five hours)**



CONFERENCE ROOM

An executive meeting room or lunch space with AV equipment* for up to 10 people, overlooking the streetscape and Halcyon restaurant.

\$500 (five hours and \$50 each additional hour)



GALLERIES

The museum's permanent collection and special exhibition galleries can also be opened after hours to allow guests to tour the facility privately.

\$200 per hour (additional special exhibition fees may be required for certain galleries)

* The use of museum-provided audio and visual equipment may require an in-house technician at an additional hourly rate. Our preferred stage provider and in-house equipment technician is Doug Davis Audio Visual. You may inquire about rates and specifications at 704.622.8578 or davisound23@gmail.com.

Top two photos: © James Martin
Bottom photo: © Anton Grassl/Esto

EAT, DRINK, AND MARRY MINT

Friday and Sunday night weddings are chic, unique, and more affordable than Saturday weddings. Enjoy special pricing when you reserve Mint Museum Uptown or Mint Museum Randolph to celebrate your Friday or Sunday evening wedding or rehearsal dinner.

MARRY MINT WEDDING PACKAGE INCLUDES:

15% off Facility Rental

Complimentary Mint Chairs

Complimentary Champagne Toast for the Bride & Groom



© Chritsey Rowe

MEET AT THE MINT

The Mint Museum offers unique venues in an inspiring setting to meet all your corporate entertainment needs. From small luncheon meetings to cocktails for 400, Mint Museum Uptown and Mint Museum Randolph are the best venues for your business!

CORPORATE CLIENTS ENJOY:

Complimentary use of our audiovisual equipment and wireless network*

Convenient underground parking in the Duke Energy Center uptown and complimentary parking at Randolph Road

Reduced gallery admission and docent tours

Complimentary use of the Mint's tables

Opportunities for multiple event discounts

Gift recommendations and corporate member discounts in the Museum Shop

Ask about our Corporate Leadership Circle benefits!

* The use of museum-provided audio and visual equipment may require an in-house technician at an additional hourly rate. Our preferred stage provider and in-house equipment technician is Doug Davis Audio Visual. You may inquire about rates and specifications at 704.622.8578 or at davisound23@gmail.com



© James Martin



© Chritsey Rowe

RENTAL GUIDELINES

The Mint Museum, a private non-profit institution, receives wide ranging support from the community for the education and enjoyment of the public. Its buildings and collections are unique and their protection is the responsibility of the museum staff. The use of the museum's facilities is made available to certain groups under specific conditions outlined below for the purpose of making the museum and its programs more widely known and available to the public. The fees charged are to reimburse the institution for its overhead expenses and to cover the wear and tear on its facilities.

Photography permissions: Tripods, lights, cords or other filming equipment beyond handheld cameras will not be permitted in galleries or spaces that contain artwork and/or artwork cases without prior arrangement. For more information about the Mint's photography policies and to seek permission to film, please submit a request at <http://www.mintmuseum.org/about/policies/>. Requests must be submitted at least one month prior to your desired filming date and may be subject to additional fees. Any onsite photography for news media must be approved by the Public Relations Director.

Original works of art on the premises of the Museum may be protected by copyright and are not to be used for commercial (non-personal) purposes without permission from the copyright holder. **The Mint Museum will not secure copyright permissions on behalf of any third party.*

Set-up and breakdown for the event, including decorations and scheduling of deliveries, must be approved in advance with the Special Events office. The Mint is not responsible for any items left on the premises. Items are not allowed outside on terraces overnight.

Exhibitions cannot be rearranged, added, and/or removed, and may change throughout the year.

The Special Events Team does not perform the duties of a professional event planner or wedding director. The Special Events Team is present to assist in the functions' logistics, protect the museums' facility and collections, and act as a liaison between renter's vendors and museum staff.

Publicity must be approved by the museum. If you plan to distribute a news release about your event, it must be reviewed by the museum's Public Relations and Publications Director prior to dissemination. Any onsite media coverage must be monitored by a member of The Mint Museum staff. Use of The Mint Museum logo is not permitted except by special arrangement with the museum. The renter is not to promote their event as a museum sponsored event. All invitation reception locations must read: Mint Museum Uptown at Levine Center for the Arts, or Mint Museum Randolph.

Non-profit organizations must provide a copy of their 501(c)(3) status in order to receive the discounted rental rate. Discounts available Sunday–Thursday only.

Entertainment, including any applicable licenses for live or recorded music, is the sole responsibility of the renter. Music at Mint Museum Uptown must conclude by 11 p.m.

Tables are included in the rental. White padded chairs may be rented for \$3 each. Tablecloths and other décor items are not provided by the museum.

Please note: Helium balloons, loose glitter, birdseed, bubbles, or sparklers are not allowed on the museum campus, including the front stairs. Cleaning fees will apply if any of these items are brought on premises.

Acts of God that cause any failure of performance shall not be the responsibility of either party, and in such case the Mint will make every effort to reschedule the event. If the event cannot be rescheduled, the Mint will refund the rental amount minus the non-refundable deposit.

Candles: Votives, tea lights, and any other candles with glass covered sides of minimum 1-inch coverage are permitted.

Smoking & Vaping are not permitted on the museum campus.

Event parking in the Duke Energy Center off west Stonewall (130 West Stonewall Street) is \$5 with museum validation. The Renter may host parking for guests by purchasing parking coupons in advance from the Special Events Team.

Due to alcohol licensing requirements, casino-style or other gaming activities are not allowed.

Gallery admissions are offered at discounted rates to renters for their guests' enjoyment and to enhance their museum experience.

Membership has its benefits. We look forward to hosting social events at the museum but ask that you join our museum family. This will provide you with free unlimited admission to museum exhibitions and many special events for a full year, as well as Museum Shop discounts and other benefits. If you are not a museum member, please complete the membership application and return to the address listed.



www.critseyrowe.com

Photos by © Chritsey Rowe



www.critseyrowe.com



© James Martin



© Chritsey Rowe

ALCOHOLIC BEVERAGE PRICING

The Mint carries all ABC permits and is the exclusive supplier of alcoholic beverages for all events. Any alcoholic beverages served at The Mint Museum must be purchased through the museum.

Prices are based on in-stock brands and are subject to change without notification.

*Mint Museum Uptown-\$2500 Minimum Bar cost on Saturday evening events.

HOSTED BAR RECEPTIONS

OPEN FULL BAR

House Brand/Premium Brand

\$14 / \$15 per person

\$21 / \$24 per person

\$24 / \$27 per person

\$27 / \$32 per person

\$28.50 / \$33 per person

\$30 / \$36 per person

OPEN WINE & BEER BAR

\$11 / \$13 per person

\$15 / \$17 per person

\$20 / \$22 per person

\$22 / \$24 per person

\$23 / \$25.50 per person

\$24 / \$27 per person

1 Hour

2 Hours

3 Hours

4 Hours

4.5 Hours

5 Hours

Per Person Pricing includes all guests over the age of 21.

Bar Pricing does not include the set-up charges (sodas, mixers, glassware) and bartending charges. These items are provided in a quote from the caterer. **Prices do not include applicable sales tax of 8.25%.**

CONSUMPTION BAR, CASH BAR, & SEATED DINNER RECEPTIONS

PER DRINK BAR

House Brand/Premium brand

\$7 / \$8 per drink	Liquor
\$6 / \$7 per drink	Wine
\$5 / \$6 per drink	Beer
\$28 / \$32 per bottle	Consumption Wine
\$2 per drink	Soft Drinks & Bottled Water

Consumption & Cash Bar Pricing includes liquor, wine, beer, and applicable sales tax. Drink prices do not include the bar package that includes disposable cups, or glassware, mixers, bottled water, soda, and bar fruit. The bar package can be purchased through the caterer.

The cash bar pricing does not include the bartender charges. The bartender(s) can be purchased through the caterer. We recommend one bartender for every 75 guests. Charges are \$20 per cashier per hour, and \$35 per bartender per hour (both have a 4 hour The Mint Museum will schedule the cashier(s)).

HOUSE BRANDS include Dewar's Scotch, Jim Beam Bourbon, Tanqueray Gin, SKYY Vodka, Bacardi and Captain Morgan's Rum, Canadian Club Whiskey, California Chardonnay, Pinot Grigio, Cabernet Sauvignon, Pinot Noir, and Moscato wines, along with Domestic beers.

PREMIUM BRANDS include Chivas Regal Scotch, Jack Daniel's Bourbon, Crown Royal Whiskey, Bombay Sapphire Gin, Ketel One Vodka, Captain Morgan's Rum, California Chardonnay, Sauvignon Blanc, Cabernet Sauvignon, Pinot Noir, Rose, and Moscato wines, Domestic and Imported beers.

FEATURED CATERERS

All caterers are approved by the Special Events department, have a current license, and provide museum qualifying insurance.

All clients must select a caterer from this list for full-service events.

2nd Floor and Mezzanine Level

Something Classic + Daisy Catering

the art of celebration



excellence. entertainment. environment.

simple. sensible. sustainable.



a something classic experience

704.377.4202

5th Floor, Silverman Grand Room, and Expansion Space

Best Impressions

**BEST
IMPRESSIONS
CATERERS**

704.333.9779

BECOME A MINT MEMBER

MEMBER LEVELS

Seniors, Teachers and Students receive
\$15 off any membership level

CONTRIBUTOR \$60 – \$99

General member benefits + Unlimited admission
including special exhibits for you and 1 guest

Access to 50+ additional arts + cultural institutions
with Southeastern Reciprocal Museums

SUPPORTER \$100 – \$249

General member benefits + Unlimited admission
for 2 members plus 1 guest, every visit and up
to 6 children

Access to 50+ additional arts + cultural institutions
with Southeastern Reciprocal Museums

SIGNATURE \$250 – \$499

General member benefits + unlimited admission
for 2 primary members, and up to 2 guests and 6
children every visit

Access to 1,000+ additional arts + cultural
institutions with designated North American
Reciprocal Museums

See All Three Tour with the Bechtler
+ Harvey B. Gantt Center

CHAMPION \$500 – \$1,199

General member benefits + unlimited admission
for 2 primary members, and up to 4 guests and 6
children every visit

Invitation to one VIP museum event, one-time
use parking passes for our Uptown location

Access to 1,000+ additional arts + cultural
institutions with designated North American
Reciprocal Museums

See All Three Tour with the Bechtler
+ Harvey B. Gantt Center



MEMBER **BENEFITS**

FREE general and special exhibition admission to both Mint locations

MEMBER ONLY invitations to exhibition previews and special events

RECIPROCAL privileges at designated Southeastern Museums*

AFFILIATE group membership eligibility

FREE YOGA classes every Wednesday evening at Mint Museum Uptown

INSPIRED magazine subscription

MEMBER **DISCOUNTS**

25% discount on programs, classes, and summer camps**

10% discount on admission for member guests

10% discount in the Museum Shops on all purchases

10% discount at Halcyon and Something Classic Café locations

7% discount on all event rental items at CE Rentals

*See mintmuseum.org for details

**Some exclusions may apply



For more information or to join the excitement, visit us online at mintmuseum.org/join

APPLY **NOW**

NEW MEMBER RENEWAL GIFT MEMBERSHIP

Name 1 _____

Name 2 _____

E-mail _____

Address _____

City, State, Zip _____

Phone _____ Home Mobile

MEMBER INTERESTS

- Adult Programs & Classes
- Affiliate, Docent, & Volunteer Opportunities
- Children & Family Activities / Classes
- Collections & Exhibitions Social Events
- School & Teacher Programs (Please specify Specialty/Subject below)

PAYMENT INFORMATION MEMBERSHIP LEVELS INCLUDING TAX

- contributor \$60 – \$99 signature \$250 – \$499
- supporter \$100 – \$249 champion \$500 – \$1,199

SENIOR (65+), TEACHER, & STUDENT (18+) DISCOUNTS

\$15 off Senior, Teacher and Student membership at any level

Membership dues \$ _____

Donation to the Annual Fund \$ _____

(Your contribution above the minimum amount helps us offer student field trips, after-school art education programs for at-risk students, free community access, and much more!)

Total amount enclosed \$ _____

- Check made payable to The Mint Museum
- Charge my, Visa Mastercard Discover AmEx

Credit card number _____

Expiration date _____ CSC _____

Signature _____

Double your donation with our Matching Gift Program

I will contact my company to match my gift

Company name _____

COMMENTS

Donors making annual contributions of \$1,200 or more are invited to join The Mint Museum's Crown Society.

Mint