

# We spoil you!

## Hampton Inn & Homewood Suites Conference Centre

[Conference Centre Benefits](#)

[All-Inclusive Meeting Packages](#)

[Capacity Chart & Floor Plans](#)

[Conference Centre Information](#)



Conference Centre Benefits

All-Inclusive Meeting Packages

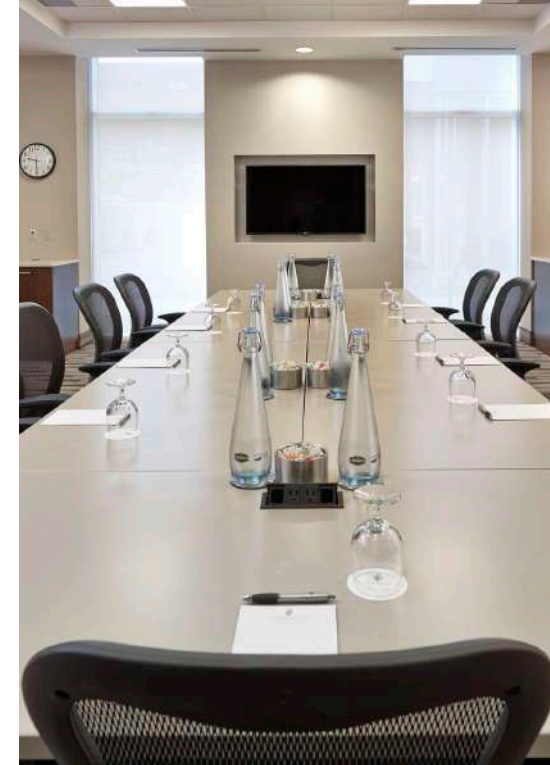
Capacity Chart & Floor Plans

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It's time your next meeting  
got what it deserves.

*Everything!*

The Hampton Inn & Homewood Suites Conference Centre is the most inspiring meeting facility in Atlantic Canada, offering you the very best of everything. Our distraction-free, ergonomically advanced meeting facilities offer leading edge technology, personalized service and all-day health-inspired innovative cuisine – all at one, budget-friendly all-inclusive price!



**Get it all.**

Absolutely everything you could need - and more - is included for one low all-inclusive package price.

**Save money.**

Our all-inclusive approach delivers superior value, for a price that's often lower than 'a la carte' alternatives.

**Enjoy the best.**

You'll be treated to the very best of everything – food, facilities, equipment, and ambiance.

**It's all included!**

Everyone loves the amazing convenience of our **All-Day Café**, with unlimited any-time access to snacks, smoothies, and more – AT NO EXTRA COST!

Hampton Inn &  
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To plan your next meeting, call us at **(902) 407-9960**



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# All-Inclusive!

At the Hampton Inn & Homewood Suites Conference Centre, we believe the secret to great meetings is to make them as stress-free, convenient and easy-to-budget as possible. So we've designed meeting packages with everything you could need - and more - at one low all-inclusive package price, INCLUDING:

- Dedicated Meeting Room, featuring floor to ceiling windows providing natural light
- **All-Day Café:** All inclusive, Innovative All Day Long Snacks and Refreshments
- Chef-Inspired Urban Hot and Cold Buffet Lunch Served in Our Private Dining Area in the Homewood Lodge
- Leading Edge Technology for a Plug & Play Audio/Visual Experience (videoconferencing available in select rooms at a cost of \$300 per day)
- Complimentary Wireless and Hard-wired High Speed Internet
- Designated Conference Planner
- Inclusive of All Service Charges

Daily  
Meeting Package

**\$90\***

Half-Day  
Meeting Package

**\$77\***

\$66 without lunch

\* Prices are per person plus taxes, based on a minimum of 10 attendees. For meetings with 60+ guests, discounted pricing may apply - please contact the Sales Office directly for more information.

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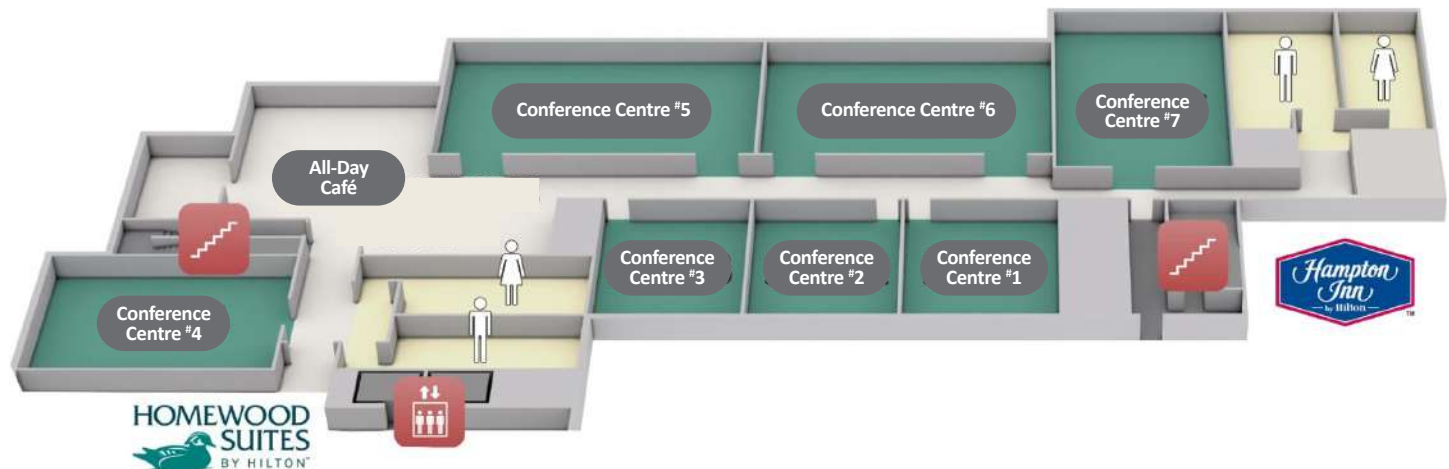
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Rooms	Sq. Ft.	Room Dimensions	Ceiling (Ft.)	Capacity					
				Classroom	Theatre	Pods	Reception	Boardroom or Hollow Square	U-shape
Conference Centre #1	460	20' x 23'	12	20	30	18	n/a	12/16	16
Conference Centre #2	460	20' x 23'	12	20	30	18	n/a	12/16	16
Conference Centre #3	460	20' x 23'	12	20	30	18	n/a	12/16	16
Conference Centre #4	670	30' x 22'	12	24	40	24	n/a	16/24	22
Conference Centre #5	1035	23' x 44'	12	40	80	40	70	24/28	25
Conference Centre #6	945	23' x 39'	12	40	80	40	70	24/28	25
Conference Centre #5/6	1980	23' x 83'	12	100	160	80	140	n/a	n/a
Conference Centre #7	800	22' x 38'	12	30	60	24	n/a	16/24	25
All-Day Café®	2000		12	n/a	n/a	n/a	75	n/a	n/a
The Garden Terrace	2080		n/a	n/a	n/a	n/a	50	n/a	n/a



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# Good to know

## **GUARANTEED ATTENDANCE**

A guaranteed number of guests attending your food and beverage function are required 72 hours prior to the event. If the number is not received, the estimated number of guests at the time of booking will be taken as the guaranteed number for billing purposes. Should more than your guaranteed number of attendees arrive to the function, you will be charged accordingly.

## **START AND FINISH TIMES**

Start and finish times of all functions are to be strictly adhered to. Function space is only booked for the time indicated. Set-up and dismantling times are to be specified at the time of booking.

## **METHOD OF PAYMENT**

All new accounts may apply for credit to establish billing privileges prior to the event. If billing is not established, an alternate form of payment is required. For all private and social functions, a deposit is required within thirty (30) days of booking. The estimated balance is due two (2) weeks prior to the function. Deposits are non-refundable in the event of cancellation.

## **FOOD & BEVERAGE FROM OUTSIDE THE HOTEL**

Due to City and Provincial Health Regulations the hotel does not allow any outside food to be brought in with the exception of wedding cakes. For this same reason, food provided by the hotel is not allowed off premises.

## **FUNCTION ROOM ASSIGNMENT**

A more suitable function room may be assigned to your group should the number of guests and/or set-up requirements change. Room rental will be charged accordingly.



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# More to know

## **SECURITY**

The hotel does not assume liability or responsibility for damage or loss of personal property or equipment left in the function room. Additional security services can be arranged.

## **SHIPPING, RECEIVING, STORAGE**

Minimal amounts of materials or supplies for your function may be delivered to the hotel one (1) business day prior to your function. Boxes must be marked and addressed properly with the name and the date of the meeting or function clearly indicated on each item. We reserve the right to charge a fee for handling and storage of items delivered to the hotel.

## **DISPLAY MATERIALS**

The rooms are equipped with special magnetic wall/ white boards for the hanging of flip chart paper and posters. To avoid damage to decorative wall coverings, we do not allow the use of strong tape, tacks, or any other attachments for posters, flyers or written materials to the walls or doors.

## **CANCELLATION POLICY**

In the event of cancellation, the customer is subject to a charge of 100% of the total value, thirty (30) days prior to the function date. Please refer to your contract and/or banquet event order for attrition and cancellation clauses.

## **GRATUITY/TAX**

Gratuity is included in the meeting packages pricing. Taxes are in addition to the printed price.



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