

SEPIA

WEDDING & EVENT VENUE

*wedding
guide*

1820 JEFFERSON ST
TWO RIVERS, WI 54241

SEPIA



Welcome to S E P I A

WE ARE SO EXCITED YOU ARE CONSIDERING SEPIA AS A VENUE FOR YOUR WEDDING!
OUR SPACE IS THE PERFECT BLEND OF OLD MEETS NEW, WITH THE ELEVATED VIBE YOU ARE GOING FOR. THE BUILDING WAS ORIGINALLY CONSTRUCTED IN 1891 AS A CHURCH AND WAS TRANSFORMED BY THE KRAHN FAMILY IN 2017, TO THE GORGEOUS EVENT SPACE IT IS TODAY.

WHILE MANY HISTORIC ELEMENTS WERE PRESERVED THROUGHOUT THE RENOVATION, ALL THE MUST-HAVE DESIGN ELEMENTS WERE INTRODUCED FOR TODAY'S MODERN COUPLE. OUR WEDDING AND EVENT VENUE IS KNOWN FOR ITS 24-FOOT INDOOR WATERFALL, VAULTED CEILING, AND STUNNING CRYSTAL GLOBE CHANDELIERS. THE BUILDING IN ALL ITS GLORY, IS LISTED ON THE PRESTIGIOUS NATIONAL REGISTER OF HISTORIC PLACES AND WAS AWARDED "BEST HISTORIC RESTORATION" BY WISCONSIN MAIN STREET.

TO INCLUDE THE NATURAL LANDSCAPE AND BEAUTIFUL WATERS SURROUNDING HISTORIC TWO RIVERS, OUR SERVICES ALSO INCLUDE PICTURESQUE WATERFRONT AND OUTDOOR CEREMONY LOCATIONS. WITH THIS COLLABORATION, YOU GET SEPIA'S HIGH-END WARES DELIVERED DIRECTLY TO THE CEREMONY SITE AND ALL THE BENEFITS OF OUR AMAZING TEAM!

OUR TEAM CARES DEEPLY ABOUT MAKING YOUR WEDDING DAY THE BEST DAY OF YOUR LIVES AND ARE READY TO WALK BESIDE YOU ON YOUR WEDDING JOURNEY TODAY!

Ammerities

ABOUT THE VENUE

- 7,500-SQUARE FEET OF BEAUTIFUL EVENT SPACE FOR UP TO 350 SEATED GUESTS
- CENTURY-OLD CHURCH RENOVATED INTO MODERN OPEN-CANVAS GATHERING SPACE
- 8-FOOT CRYSTAL GLOBE CHANDELIERS
- SIGNATURE WATERFALL BACKDROP
- ORIGINAL HARDWOOD FLOORS
- HANDICAP PARKING & ACCESSIBILITY
- FULLY-STOCKED BAR WITH FULL SERVICE BEVERAGE OFFERINGS
- CATERING PREP SPACE (ALL FOOD MUST BE PREPARED OFF SITE)
- PRIVATE CHANGING SUITE
- LOUNGE SPACE IN LOFT
- GREETING LOBBY WITH FIREPLACE SET IN 100+ YEAR OLD ALTAR WOOD
- AIR CONDITIONING
- LOCATED NEAR EAST TWIN RIVER, NESHOTAH BEACH, LAKE MICHIGAN, AND STATE PARK

HISTORIC TWO RIVERS,



Inclusions + Investment

VENUE RENTAL INCLUSIONS

- EXCLUSIVE USE OF THE VENUE
 - WELCOME PACKET WITH E-PLANNING GUIDE & REGULAR COMMUNICATIONS
 - COMPLIMENTARY PLANNING SESSION
 - CLEAR CHIAVARI CHAIRS
 - DINNER TABLES (ROUND, LONG)
 - COCKTAIL TABLES
 - COMPLIMENTARY USE OF WEDDING ARCH
 - COMPLIMENTARY USE OF HOUSE DECOR
 - EVENT COORDINATOR & EVENT STAFF
 - BARTENDER(S) WITH FULL BEVERAGE SERVICE
-

INVESTMENT

VENUE RENTAL (9AM-12AM)

PRIME (MAY-OCT)

SATURDAY **\$5,500**

FRIDAY **\$5,000**

OFF-SEASON (NOV-APR)

SATURDAY **\$5,000**

FRIDAY **\$4,500**

*ADDITIONAL \$300 FEE APPLIES FOR INDOOR AND OUTDOOR CEREMONIES

- Holidays and holiday weekends are treated as prime rates (shown above) plus 10%
- Active duty and veterans receive a 5% discount off the venue rental (Must present military I.D. at time of booking)
- Subject to 5% Wisconsin sales and use tax (Accepting cash, credit cards, and checks)



INDOOR

Ceremony

YOU WILL HEAR THE TRANQUILITY OF THE STREAMING WATER FEATURE THE MOMENT YOU STEP INSIDE. WE PRESET THE CHAPEL WITH CHAIRS AND ANY HOUSE DECORATIONS YOU HAVE SELECTED FROM US. YOU WILL HAVE FULL ACCESS TO THE PRIVATE CHANGING SUITE TO GET READY AND AN EVENT COORDINATOR WILL BE IN ON-SITE TO ASSIST WITH YOUR NEEDS. TO MAKE YOUR DAY EVEN EASIER, ASK US ABOUT BOOKING YOUR CEREMONY MUSIC AND OFFICIANT.



OUTDOOR

Ceremony

TAKE ADVANTAGE OF THE NATURAL BEAUTY SURROUNDING OUR VENUE AND HAVE YOUR CEREMONY AT ONE OF OUR CONTRACTED OUTDOOR SITES.

OPTION ONE (TOP 2 PHOTOS): TIE THE KNOT ON THE BREATHTAKING HARBOR THAT OVERLOOKS THE COAST GUARD STATION AND IS WITHIN A SHORT WALKING DISTANCE OF SEPIA AND DIRECTLY ACROSS FROM HOTEL ACCOMMODATIONS.

OPTION TWO (BOTTOM 2 PHOTOS): SAY YOUR VOWS ON THE PRISTINE SANDS OF NESHOTAH BEACH WHICH IS A QUICK 3-MINUTE DRIVE FROM SEPIA.

ADDITIONAL PRIVATE WATERFRONT PROPERTIES ARE OPTIONAL BASED ON AVAILABILITY.

OUTDOOR CEREMONY PACKAGES INCLUDE: DELIVERY AND SETUP OF CHAIRS, BACKDROP, HOUSE DECOR, AND A BASIC SPEAKER SYSTEM. AND...PUT YOUR MIND AT EASE BECAUSE SEPIA IS THE BUILT-IN RAIN ALTERNATIVE. **OUTDOOR OPTIONS ONLY AVAILABLE FIRST WEEKEND OF JUNE THRU FIRST WEEKEND OF SEPTEMBER.**



Reception

SEATING CAPACITY FOR A RECEPTION IS 350 GUESTS, HOWEVER UP TO 300 IS MOST COMFORTABLE. SHARE YOUR WEDDING VISION DURING YOUR COMPLIMENTARY PLANNING SESSION, AND WE WILL STYLE THE EVENT ACCORDINGLY. OUR TEAM WILL HANDLE THE RECEPTION SETUP & TAKEDOWN, INCLUDING TABLES, CHAIRS, HOUSE DECOR, AND ANY EXTRAS YOU MAY HAVE RENTED OR CONTRACTED FROM US. WE HAVE ALSO ALIGNED OURSELVES WITH FANTASTIC CATERERS TO GIVE LOTS OF CULINARY FLEXIBILITY. PLEASE NOTE: IF YOU CHOOSE TO HAVE YOUR CEREMONY AND RECEPTION INSIDE THE CHAPEL, AN HOUR WILL BE NEEDED TO FLIP THE ROOM FOR DINNER ONCE PHOTOS ARE COMPLETE.

Changing Suite

ENJOY YOUR TIME GETTING READY IN THE PRIVATE CHANGING SUITE BEFORE YOUR TRIP DOWN THE AISLE!
PRE-ORDER MIMOSAS, AND WE WILL HAVE THEM WAITING FOR YOU UPON ARRIVAL. CHEERS!



COMPLIMENTARY

Decor & Tablescape Kits

OUR CONVENIENT TABLESCAPE KITS INCLUDE A CLASSIC CENTERPIECE LIKE: GLASS VASES AND LANTERNS IN VARIOUS COLORS AND SIZES, TABLE NUMBER HOLDERS, AND CANDLE VOTIVES. ADD YOUR OWN FLOWERS OR PERSONAL TOUCHES, AND...VOILA! THE VENUE IS EFFORTLESSLY OUTFITTED TO REFLECT YOUR STYLE WITHOUT LIFTING A FINGER! YOU'LL RECEIVE OUR EXCLUSIVE FULL DECOR COLLECTION WITH YOUR PLANNING PACKET.



COMPLIMENTARY

Wedding Arches

HEXAGON



COPPER ARCH



DOUBLE DIAMOND



PEAK



Photo Booth

6-FOOT TALL INTERACTIVE, MIRROR-LIKE PHOTO BOOTH MADE FROM TEMPERED GLASS

- UNLIMITED 4X6-INCH QUALITY-GRADE PHOTOS
- PASSWORD-PROTECTED DOWNLOADS OF ALL PHOTOS FROM YOUR EVENT
- CUSTOMIZABLE FRAMES
- ABILITY TO TEXT AND SHARE PHOTOS
- ATTENDANT, BACKDROP, AND PROPS INCLUDED

RENTAL FEE

\$250 PER HOUR (MINIMUM 2 HOURS)

PHOTO ALBUM

\$100



Extras

LINEN RENTAL

- TABLECLOTHS (POLYESTER, SHANTUNG, SEQUIN, MORE)
- RUNNERS (SATIN, LACE, CHIFFON, SEQUIN, MORE)
- NAPKINS (POLYESTER, LAMOUR, MORE)
- DRAPERY

PRICES AVAILABLE AT WWW.RUBYDESIGNONLINE.COM

DINNERWARE

GOLD/SILVER RIM DISPOSABLE DINNER SET	\$2 PER SET
GOLD/SILVER RIM DISPOSABLE DESSERT SET	\$1 PER SET
WHITE PORCELAIN DINNERWARE SET	\$4 PER SET
GOLD/SILVER CHARGER PLATE	\$1 EACH
GLASS CHARGER PLATE	\$4 EACH

PURCHASE PREMIUM DISPOSABLE CHINETTE DINNERWARE IN GOLD OR SILVER RIM OR RENT PORCELAIN DINNERWARE AND CHARGER PLATES DIRECTLY FROM SEPIA. DINNERWARE BROUGHT IN BY CATERERS OR RENTED THROUGH A THIRD PARTY MUST BE SET AND CLEARED BY THE CATERER OR THIRD PARTY AND WASHED OFF SITE.

SPEAKER & MIC RENTAL \$300

VENDOR SERVICES

ORDAINED MINISTER	\$350
REHEARSAL TIME EXTENSION	\$150 / HR
EARLY ARRIVAL (NO EARLIER THAN 7AM)	\$150 / HR
TIERING VASE ARRANGEMENT (ARCH)	\$40

PHOTOGRAPHERS

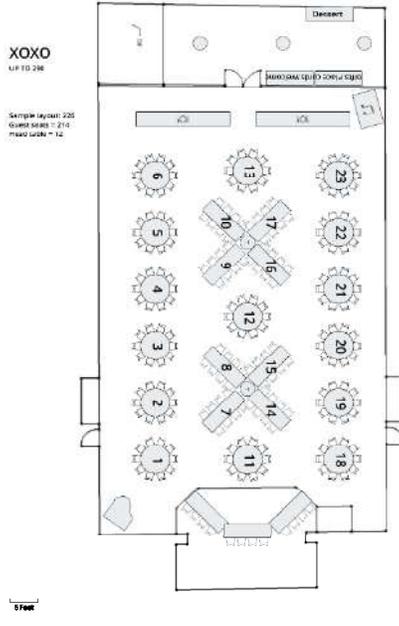
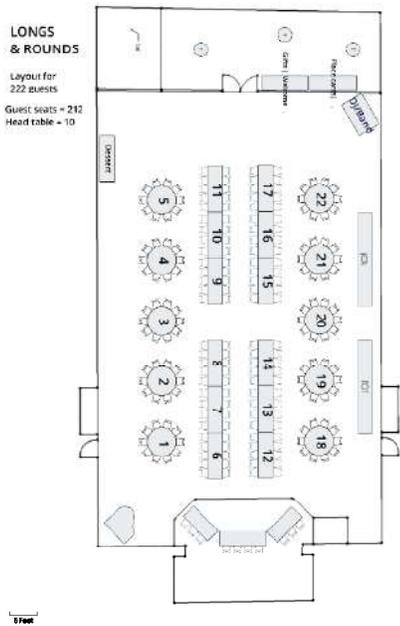
AMY WOHLT PHOTOGRAPHY
CASSIE TEBO PHOTOGRAPHY
CZ PHOTOGRAPHY
HUNTERLASHEA PHOTOGRAPHY
KASEY KATHLEEN PHOTOGRAPHY
KV LIFE PHOTOGRAPHY
JEFF DAWSON
JULLIA RAE PHOTOGRAPHY
LAURA LYNN RHODE PHOTOGRAPHY
SAVANNAH STEIGER

DISCLOSURE: THESE PHOTOGRAPHERS CONTRIBUTED TO MAKING OUR WEDDING GUIDES. PLEASE CONSIDER THEM FOR YOUR PHOTOGRAPHY NEEDS.

MUSIC

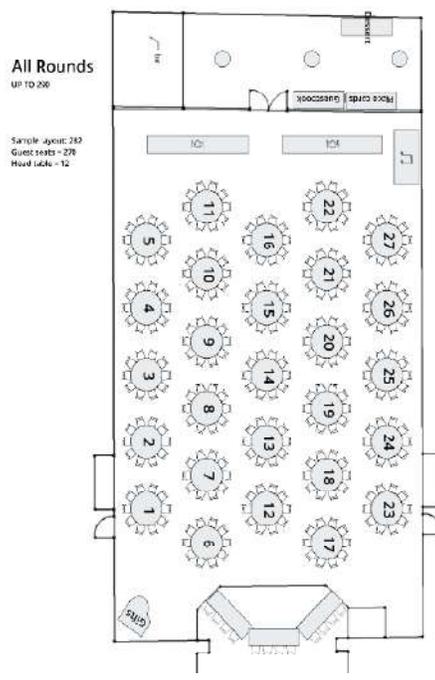
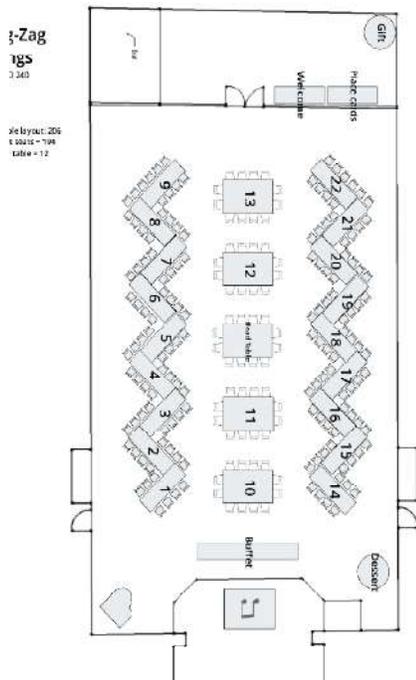
INTIMATE CEREMONY WITH SMALL HARP	\$350
SOLO PIANO PERFORMANCE	\$400
SOLO HARP PERFORMANCE	\$550
HARP & PIANO PERFORMANCE (SAME ARTIST)	\$600

IMPORTANT NOTICE: ALL THIRD PARTY VENDORS ARE BASED ON AVAILABILITY AND ARE AN INDEPENDENT AGREEMENT. A 50% NON-REFUNDABLE RETAINER FOR MUSIC AND/OR OFFICIANT SERVICES IS REQUIRED AT THE TIME OF BOOKING, ALONG WITH YOUR SIGNATURE STATING YOU AGREE TO AND UNDERSTAND THE SERVICES THEY ARE PROVIDING FOR YOUR WEDDING.



THE SAMPLE LAYOUTS SHOWN ARE COMMONLY USED AT SEPIA. MORE SAMPLE LAYOUTS ARE AVAILABLE IN THE E-PLANNING GUIDE YOU WILL RECEIVE AFTER BOOKING!

SAMPLE
Layouts



Caterers We Love

BIEBEL'S

1234 BELLEVUE STREET
GREEN BAY, WI 54302
(920) 468-6828
WEBSITE: WWW.BIEBELSCATERING.COM
EMAIL: INFO@BIEBELSCATERING.COM

BROKEN PLATE

1306 WASHINGTON STREET
MANITOWOC, WI 54220
(920) 634-5913
WEBSITE: WWW.BROKENPLATECATERING.COM
EMAIL: CONTACT@BROKENPLATECATERING.COM

BRIAN'S SMOKEHOUSE

1424 WASHINGTON STREET
MANITOWOC, WI 54220
(920) 374-4185
WEBSITE: WWW.BRIANSSMOKEHOUSE.COM
EMAIL: BRIAN.KOOKER@YAHOO.COM

COURTHOUSE PUB

1001 SOUTH 8TH STREET
MANITOWOC, WI 54220
(920) 686-1166
WEBSITE: WWW.COURTHOUSEPUB.COM
EMAIL: GREATFOOD@COURTHOUSEPUB.COM

HEIRLOOM KITCHEN

150 EAST 2ND STREET
KAUKAUNA, WI 54130
(920) 202-8298
WEBSITE: WWW.HEIRLOOMKITCHENCOMPANY.COM
EMAIL: TRACY@HEIRLOOMKITCHENCOMPANY.COM

THE MARQ

3177 FRENCH ROAD
DE PERE, WI 54115
(920) 785-8090
WEBSITE: WWW.THEMARQWI.COM
EMAIL: LAURA@THEMARQWI.COM

MARGARITAS

1241 LOMBARDI ACCESS ROAD
ASHWAUBENON, WI 54304
(920) 429-0400
WEBSITE: [HTTPS://MARGARITAS-GREENBAY.COM](https://MARGARITAS-GREENBAY.COM)
EMAIL: INFO@MARGARITAS-GREENBAY.COM

PIZZA GARDEN

301 NORTH 8TH STREET
MANITOWOC, WI 54220
(920) 682-6151
WEBSITE: WWW.PIZZAGARDENMANITOWOC.COM

RENARDS CATERING

1041 S. HURON ROAD
GREEN BAY, WI 54311
(920) 432-6116
WEBSITE: WWW.RENARDSCATERING.COM
EMAIL: RENARDSCATERING@SBCGLOBAL.NET

RYE

308 COLLEGE AVENUE
APPLETON, WI 54911
(920) 380-4745
WEBSITE: WWW.RYEDINING.COM
EMAIL: RYEDINING@OUTLOOK.COM

SMOKIN' DOUG'S BBQ

1454 VELD AVE
GREEN BAY, WI 54303
(920) 412-6619
EMAIL: SMOKINDOUGSBBQ@GMAIL.COM

THREE GUYS & A GRILL

W7039 COUNTY ROAD SR
ELKHART LAKE, WI 53020
(920) 876-2535

WILDFIRE PIZZA

FIREGRILLED PIZZA TRUCK (SEASONAL)
TWO RIVERS, WI 54241
(920) 973-0850
WEBSITE: WWW.WILDFIREPIZZA.NET
EMAIL: TVOYSEY@LAKEFIELD.NET

Beverage Packages

OUR BEVERAGE PACKAGES OFFER COUPLES FLEXIBILITY AND AN OPTION FOR ALL BUDGETS. CHOOSE TO PAY PER DRINK WITH A HOST BAR, PAY A FLAT RATE PER PERSON WITH AN ALL-INCLUSIVE OPTION, OR CHOOSE A CASH BAR WHERE GUESTS MAY PURCHASE THEIR OWN DRINKS.

OPTION #1: HOST BAR

PAY PER DRINK - HOST A FULLY STOCKED BAR FOR UP TO A SPECIFIED DOLLAR AMOUNT OR A SPECIFIED TIME FRAME.

OPTION #2: ALL-INCLUSIVE OPTIONS

PAY PER PERSON - UNLIMITED BEVERAGES BASED ON THE LEVEL YOU CHOOSE (2-HOUR MINIMUM)

PREMIER LEVEL	MID-LEVEL	BASIC LEVEL
2 BEERS ON TAP PREMIUM LIQUOR ANY BEVERAGE OF CHOICE	2 BEERS ON TAP HOUSE WINE 1 HARD SELZTER WELL LIQUOR SOFT DRINKS	1 BEER ON TAP HOUSE WINE SOFT DRINKS
2 HOURS = \$25 PP EACH ADDTL HR = \$4 PP FULL DAY (7-HR MAX) = \$40 PP	2 HOURS = \$20 PP EACH ADDTL HR = \$3 PP FULL DAY (7-HR MAX) = \$30 PP	2 HOURS = \$15 PP EACH ADDTL HR = \$2 PP FULL DAY (7-HR MAX) = \$20 PP

RATES FOR ALL-INCLUSIVE OPTIONS ARE BASED ON THE FINAL GUEST COUNT THAT IS PROVIDED 3 WEEKS BEFORE THE EVENT AND INCLUDE ALL GUESTS AGES 5 AND OVER. CHILDREN 4 AND UNDER ARE FREE.

OPTION #3: CASH BAR

GUESTS HAVE ACCESS TO OUR FULLLY STOCKED BAR AND WILL PAY THEIR BILL AND TIP THE BARTENDERS DIRECTLY.

EXTRAS

MIMOSAS 1-HOUR BOTTOMLESS MIMOSAS IN OUR CHANGING SUITE - \$10 PER PERSON (3-PERSON MINIMUM)

CHAMPAGNE TOAST - \$3 PER PERSON | \$2 PER PERSON WHEN YOU RENT THE CHAMPAGNE WALL FROM SEPIA

HOUSE WINES - \$25 PER BOTTLE (CABERNET, CHARDONNAY, PINOT GRIGIO, PINOT NOIR, MOSCATO)

BEER - \$325 PER KEG (BUSCH LIGHT, MILLER LITE, SPOTTED COW; OTHERS BRANDS AVAILABLE; UPGRADE FEES MAY APPLY)

BARTENDER FEE - 1 BARTENDER INCLUDED FOR EVENTS UP TO 75 GUESTS. FOR EVENTS OVER 75 GUESTS, A BARTENDER FEE OF \$150 WILL BE APPLIED.

GRATUITY - 18% GRATUITY WILL BE ADDED TO HOST BAR AND ALL-INCLUSIVE BEVERAGE PACKAGES

IMPORTANT NOTICE: IN THE EVENT OF A SHORTAGE, SEPIA RESERVES THE RIGHT TO SUBSTITUTE BEVERAGES WITH AN EQUIVALENT BEVERAGE SOLELY AT OUR DISCRETION. SEPIA CARRIES A CLASS B LIQUOR LICENSE AND BY LAW, MUST BE THE EXCLUSIVE PROVIDER OF ALL ALCOHOLIC BEVERAGES SERVED ON THE PREMISE. NO BEVERAGE CARRY-INS OF ANY KIND ARE PERMITTED AND WILL BE CONFISCATED. LAW ENFORCEMENT MAY BE NOTIFIED IF CARRY-INS ARE FOUND A SECOND TIME BY THE SAME OFFENDER. OUR BARTENDERS CLOSELY MONITOR THE CONSUMPTION RATE OF EACH GUEST AND WILL NOT SERVE ANYONE THEY BELIEVE TO BE HIGHLY INTOXICATED. LAW ENFORCEMENT MAY BE CALLED IF AN INTOXICATED PERSON BECOMES UPSET AND/OR NON-COMPLIANT. BECAUSE WEDDINGS ARE PRIVATELY HELD EVENTS, YOU ASSUME RESPONSIBILITY OF ALL YOUR GUESTS. VENUE INSURANCE IS NOT REQUIRED BUT HIGHLY RECOMMENDED. IF YOU WOULD LIKE TO HOST AN EVENT WITHOUT ALCOHOL, PLEASE CONTACT US FOR AN ESTIMATE.

EXCEPTIONAL VALUE & SERVICES

AFTER BOOKING YOUR WEDDING AT SEPIA, YOU WILL RECEIVE A FREE STEP-BY-STEP E-PLANNING GUIDE AND REGULAR COMMUNICATIONS.

A COMPLIMENTARY PLANNING SESSION WITH THE GENERAL MANAGER IS ALSO INCLUDED TO HELP OUTLINE THE DETAILS OF YOUR WEDDING DAY.

EVENT COORDINATOR

AN EVENT COORDINATOR WILL HELP FACILITATE A 60-MINUTE REHEARSAL AND WILL BE THERE THROUGHOUT YOUR WEDDING DAY TO HELP MANAGE THE TIMELINE, ASSIST THE WEDDING PARTY DOWN THE AISLE, SUPERVISE THE SETUP AND TAKE DOWN STAFF, OVERSEE VENDORS, AND KEEP THE VENUE TIDY.

PROFESSIONAL BARTENDERS

OUR BARTENDERS ARE LICENSED AND TRAINED, AND WE HOLD THE PROPER OPERATING LICENSES. AND YES, WE HAND-MUDDLE OUR OLD-FASHIONEDS!

SCHEDULE A VENUE TOUR

(920) 905-4985

WEBSITE: WWW.SEPIACHAPEL.COM

EMAIL: INFO@SEPIACHAPEL.COM

BOOK THE VENUE

- CONTACT US BY PHONE OR EMAIL TO BOOK YOUR WEDDING
- THE LINK TO A SHORT QUESTIONNAIRE WILL BE SENT TO YOU VIA EMAIL
- COMPLETING THE QUESTIONNAIRE WILL GENERATE THE CONTRACT
- REVIEW AND E-SIGN THE CONTRACT
- MAKE YOUR 50% NON-REFUNDABLE DEPOSIT (ACCEPTING CASH, CREDIT CARDS, OR CHECK)
- YOU WILL THEN RECEIVE A CONFIRMATION EMAIL SECURING YOUR DATE ONCE THE CONTRACT AND DEPOSIT IS RECEIVED
- A FEW DAYS AFTER BOOKING, YOU WILL RECEIVE A WELCOME MESSAGE
- FOR QUESTIONS, PLEASE CONTACT US BY PHONE OR EMAIL



CAITLYN MEOLA
GENERAL MANAGER

SEPIA

SEPIA [see-pea-uh]

«black & white photographs have a romantic quality, but Sepia Tone Photographs feel more alive & elegant; oftentimes provoking images of a bygone era. an era that was more simplistic and focused on finding the beauty in everything».

AUTHOR UNKNOWN

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