



# Ground Floor,Freeport

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 Biz line: (207) 370-2590  
 Tom Mbl: 207-837-1954  
 Diane Mbl: 207-615-1134



**NOTE:** Your date will be held for you and 100% confirmed when we receive this signed contract back AND a 50% non-refundable deposit. The remaining balance may be paid on the day of your event, upon arrival. Thank you.

How to Sign:

-If you received this by email: You may sign and return it electronically OR print it, sign it, and snail-mail back to us.

-If you received this by snail-mail: Please sign and return one copy to us - save a copy for you.

How to Pay: No matter how you receive and return your contract, you may pay in various ways. For some payment methods, fees will be incurred. Please see the **INFO-section** on page 2 for details.

**Pricing:** \$325 flat rate for space rental, (without alcoholic beverages) Total = \$325 or \$20 for BYOB - Total = \$345  
 50% deposit required for confirmation = \$162.50 or \$172.50.

<b>Event Title / Info:</b> ***** <b>Event Date:</b> Day, Month Date Year	<b>Event</b> <b>Start:</b> ***** <b>End:</b> *****	<b>Setup and load out timings / requests:</b> ***** *****
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<b>Event point person and contract signatory:</b> ***** <b>Phone:</b> ***** / <b>Email:</b> ***** <b>Address:</b> *****	<b>Add-Ons:</b> Upgrade to Stage Sound System: — for Rentals: \$125 OR for Performance: \$250 Daytime Blackout: \$35 <b>Other requests:</b>
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**Other Contact (s) and / or special info:**

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\_\_\_\_\_  
 Renter's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ground Floor, Freeport - Tom and Diane Acousti, owners

\_\_\_\_\_  
 Date

Thank you for choosing GFF. We look forward to hosting your upcoming event!

Tom & Diane

# INFO-Section:

<p><b>How to Pay:</b></p>	<p>You may make payments by <b>Check / Cash / Credit Card / Bank (ACH) / Venmo / Paypal:</b></p> <p><b>Check or Cash:</b> No fees</p> <p><b>Square Invoice:</b> Fee of 3% will be added to your total price - or, if ACH 1%. <i>Pay with any <b>Credit Card</b> or <b>Cash App</b> Pay or <b>Bank (ACH)</b> by way of <b>Plaid</b>.</i></p> <p><b>Paypal:</b> Fee of 3% will be added to your total price.</p> <p><b>Venmo:</b> Fee of 3% will be charged to you by Venmo as you pay.</p>		
<p><b>What's included:</b></p>	<p>Any setup time needed / Event length is flexible / Wind down and load-in time as needed / Use of our stuff (see inventories below) / House sound system / Backyard rock-garden</p>		
<p><b>Heat &amp; Air</b></p>	<p>Two heat-pump heads plus a Rinnai - comfortable and controllable even with a crowd</p>		
<p><b>Sound System (s):</b></p>	<p>Our HOUSE sound system fills the room nicely and is easy to control yourself. It has a wireless mic, wired and bluetooth inputs, and distributes to the main room and, optionally, to the backyard rock garden.</p> <p>Because we're a concert venue, we also have a STAGE Sound System and you might want to use it. If you plan to do any performance (even karaoke) and / or if you plan on doing serious dancing, you'll need this system and a tech person. Otherwise, the HOUSE system is plenty.</p> <table border="1" data-bbox="342 709 1484 789"> <tr> <td data-bbox="342 709 914 789"> <p>Upgrade to Stage Sound System for Rentals: \$125 <i>Good for Karaoke / Dancing / Light Performance</i></p> </td> <td data-bbox="914 709 1484 789"> <p>Upgrade to Stage Sound System for Performance: \$250 <i>Good for Karaoke / Dancing / Full Performance</i></p> </td> </tr> </table>	<p>Upgrade to Stage Sound System for Rentals: \$125 <i>Good for Karaoke / Dancing / Light Performance</i></p>	<p>Upgrade to Stage Sound System for Performance: \$250 <i>Good for Karaoke / Dancing / Full Performance</i></p>
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<p><b>Lighting System (s):</b></p>	<p>Our HOUSE lighting system is very flexible and easy to control yourself. All house lights are on dimmers. There are several lamps. Accent lighting is built in throughout the room. There's a mirror ball too, just for fun.</p> <p>Because we're a concert venue, we also have STAGE lighting systems. If you already upgraded your rental with a Stage Sound System Add-on, you'll have a tech person who can help you use the stage lighting if you wish.</p> <p><i>NOTE: if you do NOT need Stage Sound, but you DO want theatrical lights, let us know and we can work something out.</i></p> <p>We also have <b>daytime blackout capability</b>. This can be helpful if you want to create an evening atmosphere (or performance lighting) during the day. It can also be helpful to design and test lighting systems and cues during the day for an evening show. Daytime blackout can be included if requested in advance.</p>		
<p><b>Setup</b></p>	<p>Most everything in the room moves. Clients typically change the setup as needed... even changing it during an event. See our inventories below regarding tables, seating, and other setup resources. We don't limit your setup time. Just schedule, with us, what works best. Schedule permitting, setup can even be the day before your event.</p>		
<p><b>Leaving::</b></p>	<p>There's no need to clean up after your event or to stack chairs or put the room "back" or any of that. Gather your stuff and go, leaving the cleaning to us. If spills or acute messes happen during your event, of course, handle those in real time please. There are cleaning supplies, bar / floor towels, rubber gloves, and plastic bags in the room. And, just like your setup time, use the time you need to wind down your event gracefully without watching the clock.</p>		
<p><b>Other stuff to know:</b></p>	<p>In addition to the bathroom sink, there's also a utility sink located outside of the bathroom.</p> <p>Use of the Rock Garden (see INFO-SHEET) is included, HOWEVER, if you'd like to include a campfire, request it in advance. We have plenty of starter-wood and kindling, but please B.Y.O.L. (Bring your own logs).</p>		
<p><b>About Eating:</b></p>	<p>We don't have a kitchen or provide food service on-site. Time permitting, we'd love to pick something up for you if needed. Our renters have either brought their own, used a single caterer, multiple deliveries, OR they've released guests into Freeport Village - many restaurant choices within a short walk.</p> <p><b>Some catering choices:</b></p> <p>Sisters - <a href="https://www.sistersgourmetdeli.com/">https://www.sistersgourmetdeli.com/</a>  Dandelion - <a href="https://www.dandelioncatering.com/">https://www.dandelioncatering.com/</a>  Nighthawk's - <a href="https://www.nighthawkskitchen.com/">https://www.nighthawkskitchen.com/</a>  Nighthawks is a sit-down restaurant as well as caterer.</p> <p><b>Here a couple of links showing the restaurants in Freeport:</b>  <a href="https://www.yelp.com/search?cflt=restaurants&amp;find_loc=Freeport%2C+ME+04032">https://www.yelp.com/search?cflt=restaurants&amp;find_loc=Freeport%2C+ME+04032</a>  <a href="https://www.restaurantji.com/me/freeport/">https://www.restaurantji.com/me/freeport/</a></p> <p>FYI, Tuscan Bistro is very good - maybe the best in town. The owners of that, also own 2 other restaurants including the Royal River Grill in Yarmouth</p>		
<p><b>Recording</b></p>	<p>FYI, we are also a recording studio. If you'd like to record any or part of your event, let us know. We're built for it. Rates for recording vary depending on the situation but it's very affordable.</p>		

## Parking

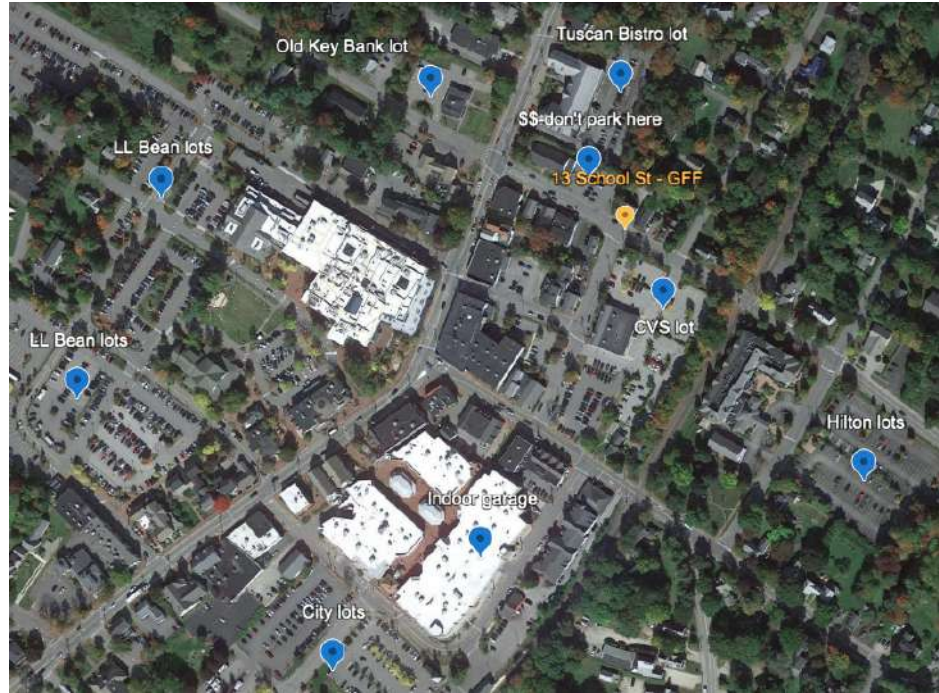
**Renters: Parking is available for only renters and caterers (not event guests) behind the venue.**

**For all others, park in a free lot:**

Parking in almost ALL of Freeport is free 24/7, with the exception of the "Pay" lot adjacent to us. Do not park there.

We suggest parking in the CVS lot across from us - it is way bigger than it looks - lots of spots out back and beside.

It's free and easy to park just about everywhere else too: Tuscan Bistro, The Hilton Garden, any LL Bean lots, City lots including indoor parking, and Old Key Bank across Main St. All of these are within a couple blocks of us.



## Inventories:

<p style="text-align: center;"><b>Indoor Seating</b></p> <p><b>"Standard" seating (43):</b>            Burgundy banquet with arms (24)            Green steel banquet - no arms (14)\Light            Burgundy banquet - with arms (3)            Burgundy banquet - no arms (2)</p> <p><b>Alternate type seating (25 )</b>            Couch (3)            Futon (3)            Blue comfy high-back (4)            High swivel stools with back (2)            High wooden backed bar chairs (2)            Square footstools (2)            Round footstools (2)            Piano bench (2)            Round stool - adjustable height (1)            Soft seat - adjustable height with back (1)            Vinyl seat with back - adjustable height (1)            Dinner table style high-back chairs (4)</p> <p><b>Wooden stools for seats or utility:</b>            Square wooden stool (2)            Round stool small (2)            Round Stool large (1)</p>	<p style="text-align: center;"><b>Buffet space, tables and more</b></p> <p>Typically, renters will use our permanent buffet structure for food / drink and / or a central presentation of some kind. Dimensions are approx 7 x 3.</p> <p><b>For seated dining or utility:</b>            Folding tables - 6 x 30" (4)                Seats 6 each            Folding table - 4'x3' (1)                Seats 6</p> <p><b>Smaller tables &amp; odds and ends:</b>            Small folding tables - 3' x 2' (2)            Heavy duty coffee table - 3' x 4'            Heavy duty coffee table - 2' x 2'</p> <p><b>Also included:</b>            20 qt Party Buckets (2)            Iced Water dispenser (1)            Keurig (BYOCoffee)</p> <p><b>If requested:</b>            Booster seat (1)            Privacy screens (2)</p>	<p style="text-align: center;"><b>Extras &amp; Fun</b></p> <p>Officially, it's pack-in / pack-out, but we have all the basic office stuff like scissors, tape, clips, white-board, etc... a printer if you need it. Basic tools are available too.</p> <p><b>Fun stuff:</b>            Games            2000 domino blocks            Indoor snowball drop            Mirror ball</p> <p><b>If requested:</b>            Piano with headphones            Acoustic guitar            Percussion instruments            Custom sign on marquis</p>	<p style="text-align: center;"><b>Deck &amp; Backyard Rock Garden</b>            (Private backyard space)            (please smoke only outdoors, of course)</p> <p><b>Firepit:</b>            Starter wood available            Outdoor sound system            Atmospheric lighting</p> <p><i>Default setup:</i>            3 lounge chairs            3 folding chairs</p> <p><i>10 more outdoor folding chairs available upon request</i></p> <p>Also, feel free to move any of our comfy indoor chairs to the Rock Garden as needed.</p>
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