



**Vineyard Address:** 32025 MN-15. Kimball. MN 55353 | **Mailing Address:** 220 5th Street, Dassel, MN 55325  
**Email:** events.millnerheritagewinery@gmail.com | **Phone:**(320) 398-2081 / (320) 223-8748

## The Happy Couple &

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\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

The Millner family name comes from Franz Müllner, who came from Neuhaus, Bohemia, in 1876, which was part of the Austro-Hungarian Empire. Franz’s wife Anastasia went with the children, Matt, in particular, two years later in 1882. Every generation since then has taken part in making wine, whiskey, and many other spirits.

At Millner Heritage Vineyard & Winery, we grow ten acres of grapes (about 6,000 vines). We grow nine grape varieties bred by either Elmer Swenson or the University of Minnesota. The vineyard is really where the wine is made. It has been said so many times, “you cannot make good wine from bad grapes.” This is a simple truth of winemaking. So, it is here where the hard work has to be put in all summer long and weather-willing; with a good harvest in the fall, the winemaker can make great wine. Good wine starts with good grapes.

Family-designed, built, owned, and operated since 2006.

Renters' Consent: \_\_\_\_\_

## Ceremony:

We would be delighted to host your ceremony, and there is no fee to do so!

We offer a complimentary service of the set-up of all chairs for your ceremony on our patio.

After the ceremony, we place the responsibility of moving the chairs from the patio to the tables in the pavilion into your hands. If you would like our staff to do this service for you, it will be a fee of \$100. (It is recommended that you round up the wedding party to help with this chair transition).

## Music:

The booking and managing of the music is the sole responsibility of the renter. Our acoustic ceiling is a perfect complement to any music you'd like to have during your celebratory reception!

Please note that the sound volume must not interfere with the store during business hours (11 am-8 pm). No music 1 PM - 4 PM.



## Dessert:

All desserts must be prepared by a licensed baker.

The delivery and serving of the desserts, including the plates & napkins, and silverware, are the sole responsibility of the renter.



## Pictures:

Use of the winery, including the vineyards, for Pictures must be scheduled in advance. It must be during regular business hours.

## Decorations & Security Deposit:

### Security Deposit: \$500

The renter agrees to be held responsible for any damage done to the facility by all affiliated with the renter. Set-up: Decorating the pavilion the day before is encouraged but must be done during store hours.

**Clean up:** All decorations must be cleaned up, and the wedding party & guests must vacate by **12 am** the night of your event.

*\* If failure to do so, a \$100 penalty per hour—\$50 minimum—will be retained from your deposit. The removal of ceiling decorations the day after may occur but must be approved by Millner Heritage in advance.*

### Items not allowed:

- Nails, staples, or other forms of attachment likely to cause damage to the facility or become a safety concern.
- Glitter, confetti, bubbles, fake rose petals, or other similar materials.

All decorations must be approved by Millner Heritage.

Renters' Consent: \_\_\_\_\_

## Facility Rent

**Rent of our enchanting pavilion & conjoining patio includes:**

Head tables and general seating that sit 8 per table, folding chairs, linens, one cake table, one small guest book table, and one gift table.

**Use of the facility from 11 am - 12 am.**

By 12 am, event hosts have completed the removal of decorations, gifts, etc., and have vacated the facilities.

Each rental tier has a maximum number of guests for said rental fee.

To assist, when the guest count is only slightly above the selected tier, each additional guest is an added \$50 with a maximum of 10 extra guests.

<b>Tier</b>	<b>Number of Guests</b>	<b>Fee</b>
One	30 - 75	\$1500
Two	76 - 150	\$2000
Three	151 - 220	\$2500

*\* During store hours, general public traffic will be present in the store and will be using the same restrooms. \**

### Security Deposit Fine Print:

1. Damage to the facility and its contents, including tables and chairs, is the renter's responsibility. The owner, Millner Heritage, shall determine if damage has been done and the reasonable cost to repair said damage. The damage repair cost will be retained from the renters' \$500 Security Deposit but not limited to it.
2. If Millner Heritage determines that clean-up after the event is excessive, all or a portion of the Security Deposit may be retained.
3. All decorations must be cleaned up with the wedding party & guests vacated by midnight the night of your event; failure to do so will result in a \$100 penalty per hour, and a \$50 minimum fee will be retained from your deposit.
4. Consumption of alcohol not sold by Millner Heritage Winery is strictly prohibited by anyone in the renter's party. If this occurs, one warning will be given. If the violation occurs more than once, the entire security deposit will be forfeited.

Renters' Consent: \_\_\_\_\_

## Beverages

**Beverages served by our complimentary bartenders during your celebration include:**

### Pavilion

Rental Tier		Bar Minimum
One		\$750
Two		\$1500
Three	+	\$2250

Wine, Bottled Beer, Soda, and a variety of Mixed Drinks, priced out at our standard store price. When the event hosts are no longer furnishing beverages for their guests, the bar becomes a cash bar.

\* There will be no refunds or compensations if less than the Bar Minimum is consumed at all tier levels. \*

**NO OTHER ALCOHOL OR ANY OTHER BEVERAGES ARE ALLOWED  
ON MILLNER HERITAGE VINEYARD & WINERY PROPERTY**

**\*\*\*\* Please inform your guests of this policy \*\*\*\***



\$400 fee to be paid by the renter to Millner Heritage Winery when bringing in an outside licensed caterer. (Only licensed caterers may be used!)

# Dinner Menu

## Catering by Food Ecstasy

*We are happy to plan a special menu for your celebration!*

Please choose between a single meat buffet of **\$21.95** or a double meat buffet of **\$24.95**

### Meat Selection

- \*Ham
- \*Turkey
- \*Baked Chicken Breast
- \*Roasted Pork Loin
- \*BBQ pulled Pork
- \*Grilled Country Chicken Breast
- \* BBQ pulled Chicken
- \*Marinated Beef tips
- \*Meatballs BBQ or Swedish

### Choice of Potato/Pasta/Rice

#### Potato:

- \*Au gratin Scalloped
- \*Cheesy Hash Browns
- \*Sweet butter garlic Mashed
- \* Baby Reds
- \*Baked Potato

**Pasta:** Basil Herb Tomato Red or Alfredo  
White sauce

- \*Manicotti all Etruscan Stuffed Moz
- \*Stuff Cheese Tortellini rainbow pasta
- \*Cheesy Macaroni Rotini

#### Rice Blends:

- \*White & Wild Rice
- \*Piemonte Rice
- \*Steamed butter herb white rice

### Choice of Vegetable

- \*Green Beans
- \*Steamed Carrots
- \*Corn
- \* Mixed (peas, carrots, corn, green beans.)
- \*Olive oil Roasted blend



### Choice of Salad

- \*Caesar
- \*Organic mixed vegetarian lettuce
- \*Potato Salad
- \*Italian vegetable Pasta
- \*Cole Slaw Vegetarian Dumpling

**Prices are subject to change. 30 meal minimum.**  
**Dinner Rolls and Coffee are included with all meals.**  
**All meals are served buffet style.**  
**Milk is available for an additional charge.**  
**Sales tax and 15% gratuity on all food and beverage.**

*Available for an additional charge:*

- |                      |                  |
|----------------------|------------------|
| *Chicken Cordon Bleu | *Kabobs          |
| *Chicken Kiev        | *Beef Wellington |
| *BBQ Ribs            | *Seafood         |

Renters' Consent: \_\_\_\_\_

Name: \_\_\_\_\_ & \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Event starts at \_\_\_\_\_ and ends at \_\_\_\_\_

Wedding Ceremony at Millner Heritage - \_\_\_\_\_

Rental Fees: Tier Level \_\_\_\_\_ Rent \$ \_\_\_\_\_

\_\_\_\_\_ x Pavilion \_\_\_\_\_ Seasonal Space

Buffet: Number of Guests \_\_\_\_\_ X Price per meal \$ \_\_\_\_\_ Buffet Cost \$ \_\_\_\_\_  
(Children age 5 and under eat free)

\_\_\_\_\_ # of Children + \_\_\_\_\_ # of Guests = \_\_\_\_\_ Total meals served \_\_\_\_\_

Meal type Chosen \_\_\_\_\_ Serve Time \_\_\_\_\_

- 1. **Rental Fees:** \$ \_\_\_\_\_
- 2. **Buffet Cost:** \$ \_\_\_\_\_
- 3. Catering fee: \$ \_\_\_\_\_
- 4. **Total** (Add Lines 1, 2 & 3) \$ \_\_\_\_\_
- 5. **Sales Tax on Line 4 @ 6.875%** \$ \_\_\_\_\_
- 6. The above charges, including Sales Tax Total (Add Lines 4 & 5) \$ \_\_\_\_\_
- 7. **The Beverage Total** \$ \_\_\_\_\_
- 10. **Gratuity @15%** on Buffet Cost and Beverages total (Add Lines 2, & 7) \$ \_\_\_\_\_
- 11. **Total** (Add Lines 6, 7, & 10) Payable to Millner Heritage Vineyard & Winery \$ \_\_\_\_\_

Renters' Consent: \_\_\_\_\_

## Payment Schedule

**Booking Payment:** A \$500 booking payment and a signed contract are required to book the date of the event. This is a non-refundable payment. ***Important: Cancellation of an event will result in a forfeiture of this \$500, and cancellation of an event within ninety days of the event will result in a forfeit of all monies paid.***

**Six-Month Payment:** Six months before the event date, payment of rent is due.

**Four-Week Payment:** The catering fee and security deposit are due four weeks before the event date.

**Final Payment:** The day of the event, the balance due on the contract, which includes all beverages, gratuity, taxes, and miscellaneous fees before the start of the event.

### Required Deposits

1. Booking Payment (Non-refundable) \$ **500.00** \_\_\_\_\_

2. Six Month Payment \$ \_\_\_\_\_

Rent: \_\_\_\_\_

3. Four Week Payments  
(The Catering fee plus \$500 security) \$ \_\_\_\_\_

**Deposit Total** \$ \_\_\_\_\_

3b. minus Refundable Security Deposit \$ **500.00** \_\_\_\_\_

D. Total Payable to Total Reg. Expenses \$ \_\_\_\_\_

All remaining fees and expenses will be paid the day of the event before the event begins or the day before the event.

**Total cost from line 11 on page 6** \$ \_\_\_\_\_

Minus Line D of Page 7 \$ \_\_\_\_\_

4. Final Payment: Balance due to Millner Heritage \$ \_\_\_\_\_

The above terms are understood and agreed upon by the below-signed representatives of the party renting the event area at "Millner Heritage Vineyard & Winery" and the Millner Vineyard, LLC.

\_\_\_\_\_  
Renter Signature Printed Name Phone

\_\_\_\_\_  
Renter Signature Printed Name Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
E-mail Addresses Date

\_\_\_\_\_  
Millner Vineyard, LLC Printed Name Date Wedding Date

Renter's consent: \_\_\_\_\_

## CATERING INFORMATION

1. **\$400 fee to be paid by the renter to Millner Heritage Winery when bringing in an outside licensed caterer.**
2. Only Licensed caterers may be used!
3. Proof of license has to be provided to Millner Heritage Winery.

### Caterer responsibility:

- preparing and storing food safely before and during the events
- Setting up all tables and food service areas with dishes
- Serving food to guests at events
- Cleaning up and tearing down the dining area by removing all tablewares, garbage, and furniture
- Visiting sites before events to assess facilities and make necessary plans
- Ordering any necessary supplies for events
- Settling on prices and creating a contract for client

**Pizza!!** - Order pizzas for your guests before they depart from your event. Our pizzas are hand-assembled by Keek's Restaurant of Watkins and baked at our location. They are locally made with local ingredients and are yummy to the tummy. The kitchen closes one hour before the end of an event.

### Guest Transportation:

1. M & M Bus Services Inc 10606 Hemlock St, Annandale, MN 55302  
Phone: (320) 274-8313
2. Hicks Bus Line 102 N Gorman Ave, Litchfield, MN 55355  
Phone: (320) 693-3292

### Nearby Hotels:

- 16 miles - AmericInn Lodge & Suites, Litchfield
- 17 miles – America's Best Inn, Annandale
- 24 miles- Hutchinson, MN
- 25 miles – Holiday Inn Express & Suites, St. Cloud

# Wedding Schedule Page

Wedding of \_\_\_\_\_ Date: \_\_\_\_\_

A. \_\_\_\_\_ B. \_\_\_\_\_ 1. Guest Count (INCLUDING HEAD TABLE) A. 6 yrs. and older B. 5 yrs. and younger

\_\_\_\_\_ 2. Ceremony on-site? Need chair setup for the ceremony? How many chairs?

\_\_\_\_\_ 3. Beer to have Most of in inventory (Most popular, etc.)

\_\_\_\_\_ 4. Head Table - Number of People

\_\_\_\_\_ 5. Tables & Chairs, Set-up, Linens (color)  
(What type of tables & linens? Cloth napkins (Additional Cost)? )

\_\_\_\_\_ 6. Decorating schedule; Time & Day

\_\_\_\_\_ 7. Rehearsal Time & Day

\_\_\_\_\_ 8. Vendors Arrival Time: Decorations, Flowers, Cake, DJ

\_\_\_\_\_ 9. Vendors pick-up date & time after Wedding. (Who will give access to winery?)

\_\_\_\_\_ 10. Arrival Time of Wedding Day

\_\_\_\_\_ 11. Photo Time

\_\_\_\_\_ 12. Ceremony Time

\_\_\_\_\_ 13. Bar Details & Time

\_\_\_\_\_ 14. Meal Serving Time

\_\_\_\_\_ 15. Coffee - regular or Decaf

\_\_\_\_\_ 16. Pizza?

\_\_\_\_\_ 17. Gallons Milk - (\$6/gallon )

\_\_\_\_\_ 18. Music Time (start-finish)

\_\_\_\_\_ 19. Trolley Time (Time to start, how long ?)

\_\_\_\_\_ 20. Time - Wedding Ending for the Evening

**The Dinner Menu:**

21. **Address to return Security Deposit:**