

WEDDING FAQ

CEREMONY/MENUS/CAKE/DECOR

MY CEREMONY IS SUPPOSED TO BE OUTSIDE. WHAT DO WE DO IF IT RAINS OR HAVE BAD WEATHER?

THE HOTEL RESERVES THE RIGHT TO MAKE THE DECISION TO MOVE ANY OUTDOOR FUNCTION TO THE AVAILABLE INDOOR BACKUP SPACE IF ANY OF THE FOLLOWING CONDITIONS EXIST: WIND GUSTS IN EXCESS OF 20 MPH, TEMPERATURES BELOW 60 DEGREES, AND/OR 30% OR HIGHER CHANCE OF PRECIPITATION IN THE AREA. GROUP WILL BE ADVISED OF ALL OPTIONS. FINAL DECISION MUST BE MADE BY 10AM ON DAY OF EVENT, IF NOT PRIOR.

HOW DOES THE SPLIT MENU WORK AND WHEN ARE FINAL SELECTIONS DUE?

IT IS OUR PLEASURE TO OFFER A CHOICE OF ENTRÉE SELECTION FOR YOUR EVENT. WE CAN OFFER UP TO TWO SELECTIONS EXCLUDING SPECIAL DIETARY REQUESTS. FINAL SELECTIONS MUST BE MADE NO LATER THAN 10AM, 7 BUSINESS DAYS PRIOR TO YOUR EVENT. WE ALSO REQUEST PLACE CARDS INDICATING GUEST CHOICE ALONG WITH FINAL COUNTS BY TABLE NUMBER.

WHAT IS INCLUDED FOR THE WEDDING CAKE?

WEDDING CAKE IS INCLUDED IN YOUR WEDDING PACKAGE; FOR CERTAIN DESIGNS THAT INCLUDE FONDANT ICING, PASTILLAGE, METAL LEAFING, OR INTRICATE DESIGNS AN ADDITIONAL CHARGE WILL APPLY.

WEDDING PACKAGE CAKE DESIGNS MAY BE VIEWED ONLINE:

NO OTHER OUTSIDE FOOD & BEVERAGE IS ALLOWED

WHAT OPTIONS ARE AVAILABLE FOR DÉCOR, LINEN, AND FLORALS?

WHITE, IVORY OR BLACK LINEN, CHOICE OF NAPKIN COLOR, AND BANQUET CHAIRS ARE INCLUDED IN YOUR PACKAGE. FINAL SELECTIONS MUST BE MADE 30-45 DAYS PRIOR TO EVENT. ALL OTHER DECORATIVE ELEMENTS AND CENTERPIECES ARE EXCLUDED- PLEASE ASK FOR OUR VENDOR LIST FOR ANY RECOMMENDATIONS YOU MAY NEED.

ARE THERE ANY RESTRICTIONS ON DECOR?

PLEASE NOTE THAT CONFETTI AND FOG MACHINES ARE NOT ALLOWED AND THAT NO ITEMS ARE TO BE HUNG ON THE WALLS OR SUSPENDED FROM CEILINGS WITHOUT PRIOR CONSULTATION.

DO I NEED A WEDDING PLANNER?

THE FOOD, BEVERAGE, AND SET-UP ARE THE KEY FOCUS OF YOUR CATERING EVENT MANAGER. WE REQUIRE THAT YOU DISCUSS WITH YOUR OFFICIANT OR WEDDING PLANNER, UPON SECURING THEIR SERVICES, THEIR COORDINATION OF THE REHEARSAL AND CEREMONY.

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DETAILS AND LOGISTICS

WHAT SIZE TABLES ARE PROVIDED?

72" ROUNDS (SEATS UP TO 10)
6' RECTANGULAR TABLES
TALL COCKTAIL TABLES (30" DIAMETER & 42" HIGH)
LOW COCKTAIL TABLES (30" DIAMETER & 29" HIGH)

WHAT SIZE IS THE DANCE FLOOR?

OUR DANCE FLOOR IS A WOOD PARQUET DANCE FLOOR MADE UP OF 4X4 PIECES AND CAN BE MADE AS LARGE OR SMALL AS -----.

DO YOU HAVE STAGING/RISERS AVAILABLE?

ANY STAGING NEEDS FOR YOUR BAND, DJ, OR OTHER EVENT ELEMENTS WILL BE TAKEN CARE OF BY THE HOTEL. THE 6'X8' PANELS WILL BE COMBINED TO MAKE YOUR STAGE AS LARGE OR SMALL AS YOU MAY NEED.

ARE THERE ANY RESTRICTIONS ON MUSIC?

ALL OUTDOOR MUSIC MUST CONCLUDE BY 10PM. IF YOUR EVENT IS INDOORS, WE SIMPLY ASK THAT MUSIC BE KEPT AT A RESPECTABLE VOLUME.

OTHER

I WANT TO PROVIDE MY GUESTS GIFT BAGS WHEN THEY CHECKIN

GIFT BAGS CAN BE HANDED OUT BY THE FRONT DESK UPON EACH GUEST'S ARRIVAL FOR A CHARGE OF \$2.00 PER BAG-

WE ASK THAT GIFT BAGS ARE NOT PERSONALIZED.

GIFT BAGS DELIVERED TO GUEST ROOMS IS \$4.00 PER BAG

NO PERISHABLE ITEMS ARE ALLOWED. PLEASE NOTE THAT ALL BAGS SHOULD BE THE SAME AND NOT BE ADDRESSED INDIVIDUALLY.

HOW MUCH IS PARKING?

IT IS OUR PLEASURE TO EXTEND A PREFERRED DAILY EVENT VALET RATE OF \$12.00.

OVERNIGHT VALET PARKING IS AVAILABLE AT \$33 PER VEHICLE.

SELF-PARKING IS NOT AVAILABLE

DO YOU PROVIDE ANY TRANSPORTATION?

OUR RECOMMENDATION FOR TRANSPORTATION IS EVERYONE'S CHOICE TRANSPORTATION. ANGEL WOULD BE HAPPY TO PROVIDE YOU WITH VEHICLE OPTIONS, PRICING, AND ANY OTHER INFORMATION YOU MAY NEED:

EVERYONE'S CHOICE TRANSPORTATION

TEL: 754-273-0479

E: EVERYONESCHOICETRANSPORTATION@GMAIL.COM

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PAYMENT

WHAT ARE THE SERVICE CHARGES AND TAXES?

ALL PRICING IS SUBJECT TO A 24% SERVICE CHARGE AND 7% SALES TAX

HOW MUCH OF A DEPOSIT DO I NEED TO PUT DOWN? WHEN ARE PAYMNTS DUE?

A NONREFUNDABLE DEPOSIT IN THE AMOUNT OF 25% OF THE ESTIMATED EVENT COST IS REQUIRED UPON BOOKING. 50% OF YOUR ESTIMATED CHARGES WILL BE DUE 30-DAYS PRIOR TO YOUR FUNCTION. THE REMAINDER OF THE ESTIMATED CHARGES WILL BE DUE 14 DAYS PRIOR TO YOUR FUNCTION IN THE FORM OF CASH, CASHIER'S CHECK OR CREDIT CARD. CREDIT CARD PAYMENTS CAN BE MADE OVER THE PHONE BY CONTACTING YOUR CATERING MANAGER.

CHECKS CAN BE MAILED TO THE FOLLOWING ADDRESS:

GALLERYONE DOUBLETREE
ATTENTION: TARA WENGERT- SALES DEPARTMENT
2670 EAST SUNRISE BLVD
FORT LAUDERDALE, FL 33304

