

Clark Gardens Weddings

East Side Wedding & Reception Amenities

Clark Gardens is considered one of the best botanical gardens in the state of Texas and we strive to be the perfect garden for your perfect day.

All weddings & reception packages include the following:

Twelve hours on event day

- Six hours to decorate venues and dress
- Five hours for ceremony and reception
- One hour to remove decor and belongings

Ceremony chairs (set-up and removal)

Reception tables & chairs (set-up and removal)

Bridal dressing room

Clark Gardens Staff

- Supervise vendor arrival and set-up
- Shuttle guests to and from venue site within garden (Shuttling begins 30 minutes prior to the ceremony)
- *Trash removal and facility clean-up

Venue Coordination

Event Security

**One hour rehearsal during garden business hours

- Monday-Saturday 8am-5pm
- Sunday 10am-5pm

Access to garden for engagement and/or bridal portrait session

weddings.clarkgardens.org 940-682-4856

**Clark Gardens staff is not responsible for food disposal or removing outside rentals, decor, or client belongings*

***Rehearsal times are subject to availability based on other scheduled events*



Clark Gardens Weddings

Wedding & Reception Rates

Peak Season Saturday & Sunday

| | |
|----------------|------------|
| 1-50 guests | \$4,620.00 |
| 51-200 guests | \$6,720.00 |
| 201-300 guests | \$7,770.00 |

Peak Season Friday, **Non-Peak Season Friday-Sunday

| | |
|----------------|------------|
| 1-50 guests | \$3,675.00 |
| 51-200 guests | \$5,775.00 |
| 201-300 guests | \$6,825.00 |

Mandatory Additional Fee

| | |
|---------------------------|------------|
| Refundable Damage Deposit | \$1,000.00 |
|---------------------------|------------|

Optional Additional Fees

| | |
|---------------------|---------------|
| Alcohol Fee | \$350.00 |
| Additional Hours | \$200.00/Hour |
| Arbot/Arch | \$200.00 |
| Additional Lighting | \$200.00 |

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*Peak Season: March-June, September-November

**Non-Peak Season: December-February, July-August



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Frequently Asked Questions

Q. How do I book my date?

A NON-REFUNDABLE down payment in the amount of \$1,000.00 is due with a signed contract at time of booking. 50% of remaining balance is due 6 months prior to event and all remaining fees are due 45 days prior to event. If the event is booked within the 6 month time frame, 50% of balance will be due at time of booking. Once paid, all fees are NONREFUNDABLE excluding the security deposit fee. Payments may be made in cash, check, credit card, cashier's check, or money order.

Q. Are there any additional fees?

A REFUNDABLE Damage Security Deposit of \$1,000.00 is added to all packages and will be returned if no damages are incurred, event time allotments are honored, and guest count does not exceed package pricing.

Clark Gardens is a non-profit organization and does not charge additional taxes or gratuity fees.

Q. What are the rules for serving alcohol?

Alcohol must be served by a TABC licensed and INSURED bartender. Proof of liquor liability coverage with minimum \$1,000,000.00 coverage naming Clark Gardens as the additional insured must be provided to Clark Garden 30 days in advance of the scheduled event.

Q. What happens if it rains on our wedding day?

Clark Gardens is a 35-acre botanic garden with two permanent reception tents. If inclement weather ensues, we will move your event to one of the tents at no additional charge. Each tent features chandeliers, a stage, and a dance floor.

Q. How do the venue rental hours work?

Clients will have use of the facility for a total of 12 hours- Six hours to decorate and dress, five hours for your event and one hour to load and depart. Overtime is charged at \$200.00 per hour and charged by a minimum of \$100.00/30 minutes. No event may continue past 1:00am, including clean-up. Gates will be locked at 1:00am.

Q. Am I responsible for any of the cleaning?

All items and decorations brought in by you, your vendors, and your guests will need to be removed such as flowers, decorations, gifts, cake, etc. Clark Gardens staff removes trash and cleans the facility.

Q. Am I required to work with Clark Gardens vendors?

We have a list of preferred vendors who have worked with Clark Gardens brides for 1-15 years; however, you are free to work with any vendor you choose. Outside caterers, bartenders, and any person using a ladder on the property, such as florists and lighting companies, MUST provide the Clark Gardens office with proof of liability insurance naming Clark Gardens as the additional insured no later than 45 days prior to the event.

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Clark Gardens Weddings

Ceremony-Only Packages

| | |
|------------------|------------|
| Up to 100 guests | \$1,500.00 |
| 101-200 guests | \$2,500.00 |
| 201-300 guests | \$3,500.00 |

| | |
|---------------------------|----------|
| Mandatory Additional Fee | |
| Refundable Damage Deposit | \$500.00 |

Ceremony - Only Amenities

- Four hours on event day
- Two hours to decorate venues and dress
- Two hours for ceremony and photos

White garden chairs (set-up and removal)

Tables for gifts and guest book

Bridal dressing room

- **One hour rehearsal during garden business hours
- Monday-Saturday 8am-5pm
- Sunday 10am-5pm

****Ceremony-Only packages are limited to the following**

*March-June, September-November
Friday's or Sunday's only; no later than 6:00pm*

*December-February, July-August
Any day; no later than 6:00pm*

**Rehearsal subject to availability based on other
scheduled events.*

***Ceremony-only availability limited during peak
season*

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Clark Gardens Weddings

Wedding & Reception Venue Options

Whether you're planning an intimate gathering or a black-tie affair Clark Gardens provides a natural beauty and classic elegance that cannot be matched.

The East Side includes:

Bowling Green This lawn serves as a classic lawn setting and is beautiful for any occasion. The lush grassy area is bordered by a rose covered arbor. At approximately 5,000 square feet this spacious, open site can accommodate 350+ guests.

Channel Garden The elegant Channel Garden has majestic fountains and tiered walkways. The Channel Garden includes two 700 sq. ft covered, furnished pavilions. Chairs may be placed along the tiers for seating. This garden can accommodate 400 guests.

Chapel Garden Light streams through the windows and beautiful stained glass windows in our picturesque sandstone chapel. Our chapel has one dressing room, central heat and air, and a sound system. The Chapel will seat 80 guests in pews. Additional chairs can be added to seat up to 100 guests.

Chapel Lawn Multiple pathways and lawns create an enchanting atmosphere for any event. Event surroundings include the serpentine wall of the Meditation Garden to the South, the White Garden to the North, Lion's Head Fountain to the West, and the Rose Arbor to the East. This location can accommodate 300 guests.

East Tent This spacious 6,000 square foot permanent tented facility is a supreme reception space at Clark Gardens. Surrounded by antique roses this beautiful facility has views overlooking the Channel Garden. The East Tent includes chandelier lighting, a permanent stage, dance floor, and bar area and can accommodate up to 300 guests comfortably.

The West Side includes:

Summer House Lawn Enjoy the serene setting of Summer House - a large open top gazebo with tables and seating with a large lawn area for ceremonies or receptions. A featured fountain and colorful hanging baskets are what make this location picture perfect. Summer House Lawn includes a dance floor and can accommodate up to 150 guests for both a ceremony and a reception.

Rose Pavilion Surrounded by the scent of roses the covered arbor leads up to a 1000 sq ft pavilion. The facility's waterfall is the perfect backdrop for any event. The lighted pavilion has tables and chairs, ceiling fans, large countertop, sink and a small refrigerator. There is ample room for additional seating on the lawn surrounding the pavilion. This location can accommodate up to 115 guests inside the pavilion or 150 guests on the lawn.

West Tent The West Tent is a 5,000 square foot permanent tent sitting among the iris and rose beds. It includes chandelier lighting, stage, dance floor, and bar area and can accommodate up to 150 guests.

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Clark Gardens Weddings

What Makes Clark Gardens Different?

When it comes to service, Clark Gardens stays a step above the rest.

With exclusive use of your venues you enjoy privacy on your special day. Clark Gardens closes off your rented area two hours prior to the ceremony start time, from daily guests.

Clark Gardens staff is on site the entire duration of your event. Our staff supervises your vendors as they arrive, shuttles your guests from the parking lot to your venues, directs guests as needed, as well as removes trash and cleans the facility.

Clark Gardens is a non-profit organization and does not charge taxes or gratuity fees.

Contact Us

For more information, available dates, or to schedule a tour.

Director of Events

events@clarkgardens.com
940-682-4856 ex 2

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