

SYMPHONY HALL



ALL FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

REQUIRED FEES	
HALL RENTAL	
Monday through Thursday	\$16,250
Friday through Sunday	\$17,000
Holidays (state & federal)	\$19,000
<p>Services include:</p> <ul style="list-style-type: none"> • Up to (2.5) hour performance on stage • (5) hours of staff & public occupancy <ul style="list-style-type: none"> • <i>Please note equipment load-in hours may take place outside of this window as determined by BSO production staff.</i> • (30) minute sound check on stage • 50% discount on rehearsal rate on stage within 4 hours of performance start • Piano usage including 1 tuning by BSO technician • Standard concert lighting • Environmental controls • Electrician and HVAC staff • Front of House, Security, and Box Office Services (detailed below) 	
Function Rental (Conferences, Weddings, Graduations, etc.)	\$25,000
<p>Services include:</p> <ul style="list-style-type: none"> • Full day rental of Symphony Hall auditorium, Cabot-Cahners Room, and O'Block Kay Room • Piano usage including 1 tuning by BSO technician • Front of House, Security, and Box Office Services (detailed below) • Boston Police Detail (detailed below) • Electrician and HVAC Staff • Environmental controls 	

FRONT OF HOUSE & SECURITY PERSONNEL

Front of House personnel for (1) concert: Manager, supervisors, coat check, door, matron & access coordinators. Private security in front of house and backstage areas.

BOSTON POLICE

Boston Police security detail is requested for all events and concerts.

BOX OFFICE

Box Office Services: ticket sales in person, phone and web; night-of staffing; weekly sales reporting; ticket printing

STAGE CREW

Stagehand	\$ 560/day
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Stagehand OT	\$ 112/hr
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NOTE: Stagehands are charged at a minimum of 8 hours (\$560/day). O/T is charged after 8 hours. BSO Production Staff will determine amount of stagehands necessary based on an event's size and scope.

ADDITIONAL FEES

ADDITIONAL BOX OFFICE SERVICES

Consignment – 500 tickets	\$ 1,000
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REHEARSAL

Orchestra/Band Rehearsal [3 hours – additional time pro-rated]	\$ 1,800
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Solo Piano / Soloist Rehearsal [3 hours – additional time pro-rated]	\$ 1,000
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NOTE: Requests for sound checks that require an artist or artists to be on stage in excess of (30) minutes will be considered rehearsals in the sole judgment of BSO.

NOTE: Rehearsals within 4 hours of concert start will be discounted by 50%.

SOUND

House PA Services include: house P.A. system (Digico SD10 board)	\$ 2,500
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Audio Engineer 10 hour day, including performance time. Additional time charged at O/T rate.	\$950
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Audio Engineer O/T	\$ 150/hr
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NOTE: Additional fees apply for our monitor system, rental equipment, etc. All rental equipment requested by the client will be arranged for by BSO and will be charged to LICENSEE at the prevailing rate.

LIGHTS	
Custom Light Design w/ In-House LX Plot Basic programming and adjustment of house lighting	\$ 1,200
Lighting Director 10 hour day, including performance time. Additional time charged at O/T rate.	\$ 750
Lighting Director O/T	\$ 112/hr
Projector & Screen	\$ 4,000
Projectionist 10 hour day, including performance time. Additional time charged at O/T rate.	\$ 950
Projectionist O/T	\$ 150/hr
INSTRUMENTATION / STAGE CONSTRUCTION	
2nd Steinway Piano (includes [1] tuning by BSO technician)	\$ 500
Organ & Console (includes [1] tuning by BSO vendor)	\$ 2,800
Choral Risers (4 rows)	\$ 1,600
Choral Risers (5th row)	\$ 400
Platform Decks	\$ 75 each
Stage Extension (all lengths, subject to availability)	\$ 3,000
Stand Lights (up to 20)	\$20 each
Stand Lights (21+)	\$1,000
MISC.	
TV in Lobbies (up to 2) NOTE: Client must provide video and/or slideshow at least 7 days prior to event date.	\$150 each
No Intermission	\$ 500
Parking Permits: St. Stephen Street (24 hours)	\$ 500
Parking Permits: Huntington Ave (24 hours)	\$1,000
Program Inserts	\$ 150

Excess electrical (*) NOTE: Fee levied for any additional power tie is for sound, lights, busses, catering equipment, etc beyond the normal limits of Symphony Hall.	\$ 500
Merchandise Commission	
Books, CD's & DVD's	10%
All other goods	30%
NOTE: Commission is based on the gross sales after tax of each type of item. MA state sales tax is 6.25%.	
FUNCTION / SPECIAL EVENT	
Additional space is leased for a 3 hour event basis. Additional time can be arranged pending availability.	
Higginson Hall	\$ 3,900
Higginson Hall South	\$ 2,300
Higginson Hall North	\$ 2,100
Nathan R. Miller Room	\$ 1,200
Cabot-Cahners Room	\$ 2,750
O'Block/Kay Room	\$ 2,750
OVERTIME	
Overtime begins after 2.5 hours of performance time on stage.	\$750/15 min
AUDIO / VIDEO RECORDING & BROADCAST	
Separate contract(s) govern the broadcast/reproduction/distribution of all material recording in Symphony Hall.	
Recording Royalties Prices listed below do not include the cost of engineers, additional recording equipment or materials or other directly associated costs.	
Audio	
Archival	\$ 1,000
Non-Commercial	\$ 1,500
Commercial	\$ 2,500

Video (includes cost of audio royalty)	
Archival	\$ 2,500
Non-Commercial	\$ 4,250
Commercial	\$ 6,500
Equipment Usage <i>Equipment needs will be determined by BSO Production Department.</i>	
Audio Recording Room Usage	\$ 1,400
Video Room Usage (includes Audio Recording Room Usage)	\$ 2,800
Add Livestream	\$ 1,000
NOTE: Livestreams can be added to recording packages for an additional fee. We do not offer standalone livestreams	
Staffing <i>Staffing needs will be determined by BSO Production Department.</i>	
Video Room Required Staffing • Technical Director, Engineer in Charge, Media Producer	\$ 2,850
Camera Operator(s) NOTE: Up to 9 cameras available. Additional cameras will require rentals or an additional fee.	\$ 950/camera
Recording Engineer • 10 hour day, including performance time. Additional time charged at O/T rate.	\$ 950
Recording Engineer O/T	\$ 150/hr
Associate Director	\$ 950
Score Reader	\$ 950
Graphics	\$ 950
A director must be hired by client independently. BSO may provide recommendations if needed.	
DISCOUNTS	
Nonprofit Discount: Hall Rental	\$ 800
Nonprofit Discount: Function Spaces	10%
10+ concerts per fiscal year: 1 complimentary function space per concert	