



# **BRIGHT BOX PRIVATE EVENTS**

*Fun – Creative – Different*



**THE PERFECT VENUE FOR  
YOUR NEXT SPECIAL EVENT**

*Corporate Parties and Retreats • Fundraisers  
Rehearsal Dinners • Weddings • Wedding Receptions  
Birthday Parties • Meet & Greet  
Product Launches • Holiday Parties  
Staff Appreciations • VIP Receptions  
& much more!*

**Book Your Special Event Today!**

Visit [BrightBoxWinchester.com](http://BrightBoxWinchester.com) or contact:  
Matt Martz, Bright Box Events Coordinator  
571-594-4493 | [Matt@brightboxwinchester.com](mailto:Matt@brightboxwinchester.com)  
15 North Loudoun Street  
Winchester, VA 22601

# Why Bright Box? 5 Big Reasons



## 1) Free Space After Minimum!

Don't spend a dime on space rental when you meet your food & beverage minimum! Hosts can assume all costs or share the costs with guests by having a cash bar and/or allowing guests to order their own food.

## 2) Entertainment

Built with great sound, great staging, and great lighting, Bright Box is the perfect place for entertainment, from music and comedy to a movie or professional speaker. Let us book the entertainment that fits your taste and make your planning easier.

## 3) Creative, Flexible Space

We are in a renovated downtown Winchester historic building, blending the best of the old with creative colors, stylish lighting, and retro touches. You can rent the entire three-story facility or just one of our rooms – we can accommodate parties of 30 – 450 for your dream event.

## 4) Attentive Staff

Our wonderful staff is competent and eager to make your special day memorable and fun! With friendly and knowledgeable bartenders, servers and event staff, we'll ensure your special day goes flawlessly.

## 5) Delicious Food

Resident Chef Patrick (of Dine One-One fame) offers delicious menus for all taste buds and price ranges. We also serve excellent, local craft beers, and liquors.

# Join Our List of Happy Clients

Ayrshire Farm • Channel Creasing Matrix, Inc • Christendom College  
City of Winchester • Clutch • Freedom Settlement Group  
Grove Harley Davidson • Independent School of Winchester  
James Woods High School • Literacy Volunteers of Winchester  
Mane Attraction Salon • Medtronic • Miller Milling • Monoflo International  
Navy Federal Credit Union • Powhatan School • Protiviti • Re/MAX  
Shenandoah University • The Laurel Center • Trex Company • 92.5 WINC FM  
Winchester Regional Chamber of Commerce

---

*Our group had a wonderful evening and I really enjoyed working with you all. I have spread the word about Bright Box throughout our corporate headquarters.*  
– Lynne Kidwell, Trex Company

*Amazing space, amazing staff! Our wedding couldn't have been any more perfect.*  
– Christine Frey

*This is truly a unique event venue in the Winchester/Shenandoah Valley area. Our food was delicious and the selection of craft beers on tap was great. I would highly recommend it to anyone looking for a different, modern, and fun event facility.*  
– Sarah Williams

*We chose to have our wedding ceremony and reception in the Bright Box Theater's [Out of the Box] Room and we couldn't be happier with how everything turned out! From start to finish, the event was a big success and our guests truly enjoyed every minute of it.* – Karis H

*Bright Box did a great job hosting RE/MAX Roots' luncheon. The venue was great, the food was worth the trip and all my guests had a great time. We'll be back.* – Chip Steinmetz

*We cannot even begin to express our thanks for our wonderful reception put on by the Bright Box Theater and staff last night. Everything was absolutely wonderful and we had a BLAST! Please pass our gratitude on to the bartender, the chef, and the rest of the staff. Our guests raved about the unique atmosphere of the Bright Box and what a fun place it was.* – Sarah & Joel

*Our event went off without a hitch and your staff was incredibly accommodating. We truly enjoyed being in the theater and plan on locking down the date for next year thanks again for working with us!* – Meghan Whitlock, Independent School of Winchester

# EVENT SPACES AT BRIGHT BOX

Hosts enjoy free room rentals if food/beverage minimum is met. Hosts can assume all costs or share the costs with guests by having a cash bar and/or allowing guests to order their own food.

## **Main Theater / Bright Bar**

130 seated, 280 standing

Food & Beverage Minimums

\$3,500 Friday/Saturday evening (\$3,800 in December)

\$1,800 any time before 3pm or non-show dates (\$2,100 in December)

## **Out of the Box Suite**

80 seated, 140 standing

Food & Beverage Minimums

\$2,000 Friday/Saturday evening (\$2,300 in December)

\$1,500 any time before 3pm or non-show dates (\$1,800 in December)

---

## **Use of Space**

Food & beverage minimum is based on a 4-hour use of space and includes access to space 1-hour prior to the event for setup. Additional time can be added for a fee of \$150 an hour.

## **Service Charges & Tax**

A 20% service charge will be applied to all food and beverages charges plus state/local tax.

## **Additional Fees**

Bright Box can be your one-stop-shop for all of your event needs. Rent venue tables & chairs for your event for \$150, utilize the venue's professional-grade sound and lighting for \$225, and even have your event put on our awesome marquee for the entire public to see for \$200. A 3% surcharge will be added to any payments made by credit card.

## **Full Venue Buy-Out**

\$2,700 – Have the entire venue exclusively for your event for 8-hours which includes all event spaces, green rooms, dressing rooms, and auxiliary rooms for storage and staging.

## **Non-Profit Discounts**

Bright Box is more than happy to provide a generous 15% discount to non-profit organizations in the Winchester/Shenandoah Valley area.

# BRIGHT BOX

## BREAKFAST & LUNCH MENU

*Coffee, Tea & Water included with Breakfast, Lunch & Dinner options.*

### **CONTINENTAL BREAKFAST** \$300 (*Feeds 20 ppl*)

Assorted pastries, bagels & muffins

### **BREAKFAST BUFFET** \$22 *per person*

CHOOSE THREE:

Fruit Platter -- *Seasonal Fruit*

Yogurt Parfaits -- *Yogurt with granola and fruit topping*

Assorted Quiches -- *Freshly baked, assorted quiche*

Breakfast Casserole -- *Egg, Sausage, Cheese served with tater tot hash browns*

Grits -- *Stone ground grits with cheddar cheese and bacon*

### **BOXED LUNCHES**

Mix and match two sandwiches, one bag of chips, and seasonal fruit. *\$12 per person*

### **COLD-CUT PLATTERS**

Assortment of breads and lunch meats, chips, and salad. *\$14 per person*

### **LUNCH PLATTERS**

Mix-and-match two pre-made sandwiches, one soup, and one salad. *\$16.50 per person*

### **LUNCH BUFFET**

Mix-and-match two sandwiches, two salads, one soup, side of fruit, and choice of chips or cookie platter. *\$22 per person*

#### **SANDWICHES**

*Choice of whole wheat bread,  
white bread, or wrap*

Chicken Salad

Egg Salad

Tuna Salad

BLT with Avocado

Turkey and Provolone

Ham and Cheddar

Roast Beef and Swiss

#### **SALADS**

Caesar Salad

Traditional Chef Salad

Italian Pasta Salad

Roasted Potato Salad

#### **SOUPS**

Chef's Choice

Vegetable Soup

Broccoli Cheddar

**TAX PLUS 20% GRATUITY ADDED TO ALL ORDERS.**

# BRIGHT BOX

## HORS D'OEUVRE OPTIONS

### TASTING PLATTERS (Value Option)

Chef's choice of platters presented as light hors d'oeuvres

Cold Apps -- *\$130 50-piece platter*

Hot Apps -- *\$150 50-piece platter*

Seafood Apps-- *\$200 50-piece platter*

### HORS D'OEUVRES

Light appetizers or enough for dinner, mix and match from the below options to be presented as a buffet. Add \$3 PP for any seafood appetizers chosen.

*(Passed appetizers available upon request)*

*\$20pp – Choose 3*

*\$25pp – Choose 4*

*\$29pp – Choose 5*

### COLD APPETIZERS

Seasonal Bruschetta

Chicken Salad Cucumber Cups

Deviled Eggs with Wasabi Caviar

Caprese Skewers – *Cherry Tomatoes, Mozzarella, Fresh Basil, Balsamic Reduction*

Cheese Platter

Antipasto Plate

### HOT APPETIZERS

Egg Rolls – *Served with Sweet & Sour Sauce*

Chicken Sate – *Served with Peanut Sauce*

Mini Assorted Quiche

Sweet & Spicy Meatballs

Stuffed Potato Wedges – *Chicken, Cheddar Cheese, Scallions, Bacon*

Spring Rolls

Wings – *Tossed in choice of Buffalo, BBQ, Sweet & Sour, Honey Mustard or Hoisin Sauce*

### SEAFOOD APPETIZERS

Crab Balls with Lemon Aioli

Smoked Salmon on Soft Baguette with Capers & Red Onions

Shrimp Cocktail

**TAX PLUS 20% GRATUITY ADDED TO ALL ORDERS.**

# **BRIGHT BOX**

## **DINNER / DESSERT**

*Made by Resident Chef Patrick, our food is sourced locally and made fresh in our Bright Box kitchen specifically for your event.*

### **DINNER BUFFET**

*\$30pp - 1 Entrée | 1 Starch | 1 Vegetable | includes Salad, Rolls and Dessert*

*\$45pp - 2 Entrées | 1 Starch | 1 Vegetable | includes Salad, Rolls and Dessert*

*(Plated dinner available upon request)*

### **ENTREE OPTIONS**

#### **Meat:**

Roasted Chicken

BBQ Ribs

BBQ Brisket

Flank Steak with Mushroom Demi Glaze

Sweet Tea Brined Pork Chops

Grilled Shrimp Skewers

#### **Seafood:**

Ginger Miso Salmon

Crab Cakes – Served with Hollandaise Sauce

Parmesan Crusted Tilapia

Poached Dill Salmon

#### **Pasta:**

Chicken Parmesan

Tortellini with Pesto Cream Sauce

Pasta with Choice of Protein

### **STARCH/VEGETABLE**

*Chef's Seasonal Choice of (1) Vegetable & (1) Starch Appropriate for the Chosen Entrée*

### **DESSERT (included with dinner options)**

*Artfully Arranged Bright Box Specialties*

**TAX PLUS 20% GRATUITY ADDED TO ALL ORDERS.**

# **BRIGHT BOX**

## **BEVERAGE MENU**

### **PREMIUM**

Top-Shelf Local Liquors, Craft Beer, Wine, Non-Alcoholic Drinks One-Hour Pre-Dinner  
*\$18/person*  
*Second Hour \$15/person*  
*Additional Hours \$12/person*

### **OPEN BAR**

Rail Liquor, Beer, Wine,  
Non-Alcoholic Drinks One Hour Pre-Dinner  
*\$15/person*  
*Second Hour \$11/person*  
*Additional Hours, \$9/person*

### **Beer & Wine Open Bar**

Beer, Wine, Non-Alcoholic Drinks One Hour Pre-Dinner  
*\$14/person*  
*Second Hour \$10/person*  
*Additional Hours \$8/person*

### **Non-Alcoholic**

Soda, Iced Tea, Tea, Coffee  
*\$10/person for up to 3 hours*

### **CASH BAR**

This cost-effective option lets you share the expenses with your guests since they purchase their own drinks or a portion of their own drinks. Ask our event coordinator about this option.

### **HOST BAR**

All beverages billed to host based upon consumption (standard venue prices apply)

**TAX & 20% STAFFING FEE/GRATUITY APPLIED TO ALL BAR OPTIONS**