



# Day of Coordination

(included in your wedding package with Star Meadows)

## **START OF PLANNING**

Initial consult to discuss planning & logistics for your event day  
Set Up of One Note so that everyone is on same page when we take over logistics of event  
Six week takeover prior to event day  
Email, whats app texting & access to calendly link to schedule appointments as needed  
Communication with wedding point of contact to ensure that all decor details are accounted for and scheduled

## **TWO WEEKS PRIOR**

Site visit two weeks prior to the wedding day to review space, logistics & decor  
Final timeline sent a week prior to event day to all vendors

## **CHECK-IN DAY**

Coordinator present for a 3 hour window day of check-in to receive guests as they arrive and help direct to accommodations  
2 hour maximum rehearsal on a date of your choosing  
One Hour Meeting prior to event day to go over details

## **EVENT DAY**

12-hour professional wedding planner on site for event day  
Supervise event set-up  
Greet & direct guests to ceremony & reception areas  
Organizaiton of processional line-up & walking cues; coordinate with bridal party  
Ensure that event runs smoothly and according to the set timeline  
Follow up with any outstanding payments and vendor tips  
Make prior arrangements regarding wedding gifts & cards

*\*\*Additional Services may be added on for an additional fee such as Design or Full Service Planning -  
Please let us know if you would like more information on these options\*\**

# Mishka

## a quick introduction -

My family heritage is deeply intertwined with Montana's landscape. A wheat farm in Fort Benton, Montana, was the seed my grandfather planted—a pioneer in the area of IH equipment dealing. My journey took me to the University of Montana, where I graduated and then embarked on an adventure that meandered across the United States before leading me eventually to Mexico, where my path took an unexpected turn.

More than two decades ago, I had the privilege of using my newfound talent, artistic eye, and a PASSION for crafting exceptional events. In the picturesque landscapes of Puerto Vallarta, I pioneered the title of "wedding designer," setting the stage for a remarkable journey.



2020 marked a momentous return to the Flathead Valley, bringing me closer to my parents and igniting a new chapter. I felt an irresistible pull to share the wealth of experience in design and creativity that I had garnered over the years. Montana became my canvas, and I couldn't be more excited about transforming dreams into a tangible reality.

This year I have partnered exclusively in Montana with Star Meadows and could not be more excited! Not only have I completely fallen in love with the lodge but the staff at Star Meadows are some of the most caring, dedicated, incredible human beings I have been privileged to work with.

This next season is going to be incredible and I cannot wait to work with you on your upcoming celebration in this amazing, beautiful location.

Mishka