

# OCEAN VIEW RESORT

## *Wedding Packages 2025*

The Best Western Plus Ocean View Resort sits on the ocean front along the historic promenade, just 4 short blocks downtown. Seaside has the perfect location for the wedding party and wedding guests to enjoy all the offsite experiences.

With 107 guestrooms, many facing the ocean, your wedding guests will be provided with a special group rate. Additionally, a further discounted rate will be provided for one of our ocean-facing Jacuzzi rooms for the wedding night.

Whether your vision is barefoot casual, formal, or somewhere in between, our location is the perfect fit for those couples wanting to do their own décor. We provide all the essential services to make your day a success.



[www.oceanviewresort.com](http://www.oceanviewresort.com)

## CEREMONY ON THE BEACH

**Up to 50 Guests**  
\$600.00

**51-100 Guests**  
\$675.00

**101-175 Guests**  
\$750.00

To ensure your satisfaction, we must adhere to regulations from the State of Oregon Parks Department and the City of Seaside. The Best Western Plus Ocean View Resort has specific guidelines for beach front events. All group gatherings must have a permit. To ensure adherence to the required guidelines, the Best Western Plus Ocean View Resort will handle securing the permits for your beach event.

- Permit fee and all necessary paperwork filed by hotel.
- Arch and use of arch to decorate for ceremony.
- Area cleaned up before and after of any garbage.
- Staff to monitor access to the area during ceremony.
- Ordained minister not included.
- 30-person minimum.
- Chairs not included.



### Local Beach Chair Vendor

#### **Cannon Beach Party Rentals**

<https://www.cannonbeachpartyrentals.com/>

Cannonbeachpartyrentals@gmail.com

(503)440-4074

#### **Pacific North Event & Tent Rentals**

info@pacificnorthrentals.com

(503)717-5088

*Ceremony prices do not include 19% service charge.*

## BONFIRE ON THE BEACH

Get everyone together and unwind after the reception. Our team will have the fire set up when you arrive. Our team will also have beach chairs available to take out to the beach (max 15). The bonfire is based on two hours and timeframe must land within the 8:00am to 11:00pm city requirements. The package cost becomes nonrefundable once booked. The permit fee is included in the package price.

**Up to 30 Attendees \$300.00\***  
**Each Additional Attendee \$2.00 per**

\*\$100 Discount when adding onto a ceremony package (both events must occur on same day).

*Bonfire on the Beach package does not include 19% service charge.*

## VENUES BY THE BEACH

Site Fee Includes:  
72-hour event access  
(1 day prior & 1 day after for client setup/teardown of décor).  
Setup and teardown of 16x16 dance floor.

### Lewis and Clark Ballroom

Our magnificent Ballroom is our largest room at 2,800 square feet and features a 250 square foot foyer. The room boasts vaulted ceilings with chandeliers, and abundant natural lighting from tall picture windows. Our ballroom can seat up to 150 guests.

October – April		May - September	
Mon-Thu	Fri-Sun	Mon-Thu	Fri-Sun
\$1,200	\$1,500	\$1,700	\$2,000

### Seaside Sandpiper

Has a cozier more intimate feel at 1,540 square feet and features a 100 square foot foyer. The room is on our lower level and is perfect for smaller receptions of 30 guests with a max of 60 guests.

October – April		May - September	
Mon-Thu	Fri-Sun	Mon-Thu	Fri-Sun
\$800	\$1,100	\$1,300	\$1,500



*Site fees do not include 19% service charge.*

## DINING PACKAGES

30-guest minimum

All Packages Include:

Custom group lodging rates and discounted Jacuzzi room for the Wedding night.

Banquet team for up to 5-hours of event service time.

White linen, white napkins, and white chair covers.

China, glassware, and flatware for food and beverage services.

Setup and teardown of round, sweetheart, gift, guest welcome, and DJ tables.

24-hour cake storage (must be boxed and labelled) and cake cutting services.

Bar services for up to 5-hours of event service time (beverages billed separately).

<b>Elopement</b>	<b>Classic</b>	<b>Premier</b>
Buffet \$66/per person	Buffet \$78/per person	Buffet \$88/per person
<i>Your choice of:</i>	<i>Your choice of:</i>	<i>Your choice of:</i>
Starter Salad	Two Appetizers	Three Appetizers
Two Side Dishes	Starter Salad	Starter Salad
Two Entrees	Two Side Dishes	Two Side Dishes
Champagne Toast	Two Entrees	Two Entrees
	Champagne Toast	Unlimited Sodas
		Champagne Toast

***Add \$10 per person for Holidays or Special Event Dates.***  
*Elopement and Reception packages do not include 19% service charge.*



# MENU

Includes Brewed Iced Tea & Water

Cold Appetizers	Hot Appetizers
<p>Vegetable Display   with ranch                      Red Pepper Hummus   with pitta                      Caprese Skewers   mozzarella, tomato, basil                      Deviled Eggs   traditional filling                      Cheese Display   with crackers                      Fiesta   salsa, bean dip, and guac with chips</p>	<p>Spinach Artichoke Dip   with crostini                      Meatballs   sweet BBQ sauce                      Stuffed Mushrooms   Italian sausage filling                      Coconut Shrimp   chili mango sauce                      Crab Cakes   creamy dill garlic sauce                      Scallops   Bacon Wrapped</p>

Our catering menus have dietary restriction labelling, and our head chef is always willing to work with clients' needs. Please let us know if there is something you would like to see on your special day.

Beginning <i>Included</i>	Side Dishes <i>Choice of Two</i>	Entrees <i>Choice of Two</i>
<p>Field Greens                      Cucumber, Tomato,                      Onions, Carrots,                      Assorted Dressing                      Rolls and Butter</p>	<p>Garlic Mashed Potatoes                      Roasted Vegetables                      Roasted Potatoes                      Quinoa Salad                      Rice Pilaf</p>	<p>Chicken   lemon herb cream sauce                      Ham   honey glazed                      Braised Pork   with mustard sauce                      Halibut   with citrus burre blanc                      Prime Rib   au jus and horseradish                      Salmon   creamy dill garlic sauce</p>



## BAR SELECTION

No outside beer or liquor allowed.



### 1. How will the charges be handled?

#### Hosted Bar

Beverages consumed charged to Group's Master Account. 19% service charge will be added to the drink total.

#### No Host/Cash Bar

Individuals pay for beverages consumed.

#### Ticket/Cash Bar

Beverages consumed by ticket charged to Group's Master Account. 19% service charge will be added to the drink total. Individuals pay for non-ticket beverages consumed.

### 2. What type of bar do you want?

#### Full Bar

Beer, Wine, Liquor, Soda, Water, and Juices

#### Limited Bar

Beer, Wine, Soda, Water, and Juices

#### INCLUDED IN FULL BAR

Prices subject to current price listing

House Brands Cocktails – 8    House Assortment of Beers - 7  
House Wine – 8    Soda / Water - 3

#### Beer\*

Domestic Beer  
American Lager  
Pale Ale or Wheat Beer  
Stout or Porter  
Oregon Brewery/Keg

#### Wine\*

House Chardonnay  
House Pinot Gris  
House Cabernet Sauvignon  
House Pinot Noir

#### Liquor\*

House Vodka  
House Gin  
House Rum  
House Tequila  
House Scotch  
House Whiskey

\*Subject to change based on supplier.

#### Specialty Orders

Wines, Sparkling Wines, and Call Brand Liquor can be purchase by the bottle  
Each bottle will be opened and served by a designated banquet team member. Any unconsumed specialty orders will be sealed and given to the group leader at the conclusion of the event.

## CATERING INFORMATION

Your event includes certain Food & Beverage Services and Requirements.

**Beach & City Permit Deadline:** The Group must provide the Hotel the estimated count, date, and time no less than 60 days prior to the event. The cost of the package becomes nonrefundable once booked.

**Catering Food & Beverage Minimum:** The hotel relies upon the Group providing a minimum in Banquet food and beverage revenue (“Minimum Food and Beverage Revenue”). Should the Group fall below this amount the Group will be responsible for the difference between the Food and Beverage Minimum and the actual charges. For purposes of calculating the Food and Beverage Minimum, the service charges, gratuities, any taxes, or audio-visual charges are NOT considered part of the Food and Beverage Minimum.

**Catered Food and Beverage Policies:** All contracted food and beverage and its service within the hotel must be provided by the Hotel and serviced by Hotel personnel. Food and Beverage may not be brought into the Hotel from the outside without hotel management approval in writing.

**Service Charges:** All Food, Beverage, Audio-Visual and Set-up Charges will include a 19% service charge as an add-on. The Service Charge is for the use of a private room with a dedicated staff.

**Meeting Space:** The Hotel sales team member will work with your group on all set-ups prior to the event. We ask that you approve, in writing the final set-up for your Group events. If the set-up is changed on arrival or after the function space has already been set-up additional charges will apply.

**Alcohol Service:** If alcoholic beverages are to be served on the Hotel premises (or elsewhere under the Hotel’s alcoholic beverage license), the Hotel’s alcoholic beverage license requires such beverages be dispensed only by the Hotel’s employees and bartenders.

The Hotel’s alcoholic beverage license requires the Hotel to (a) be able to request proper identification of any person and refuse alcoholic beverage service if the person is either underage or proper identification cannot be produced, and (b) refuse alcoholic beverage service to any person who, in the Hotel’s sole judgment, appears intoxicated.

**Catering Menus:** Due to market fluctuations, prices cannot be confirmed until 90 days prior to your function, at which time current menu prices will be provided. Menu items are subject to change based upon availability. The Group will provide the Hotel with menu selections at least thirty (30) days prior to the event. We will make every effort to fulfill special dietary requests. We ask that they be submitted with the menu selections.

Attendance guarantees for individual functions are required five (5) business days prior to each function. If the number of guaranteed attendees increases after this time, the Group will be charged for each additional guest at the original agreed upon price.

All buffets will have a maximum 60-minute service period and a 30-person minimum.

**Other Charges:** The Hotel is capable of providing most or all of your audio/visual needs, linens, skirting, microphones, and other equipment in order to make your event memorable. Please inquire with the Sales Coordinator as to these charges and availability of equipment.

## FREQUENTLY ASKED QUESTIONS

### **What is the capacity for a seated dinner? Is there a dance floor/head table?**

The Lewis and Clark Ballroom seats up to 150, which leaves plenty of room for the dance floor, buffet, or extra tables. The Seaside Sandpiper seats up to 60 guests.

### **Where on the beach is the ceremony?**

The permit will be for the beach area between 4<sup>th</sup> and 5<sup>th</sup> avenue and within 50 feet of the hotel. Due to the ever-changing dunes the specific location will not be determined until 48 hours prior to the wedding.

### **Do you provide tables, linens, chairs, and glassware? Are there any choices in styles provided?**

The hotel provides table, chairs, linens, china, glassware and flatware. White linens and white chair cover are included.

### **What type of decorations are available?**

The Hotel does not provide any decorations. You bring the vision. The space is available to be decorated by the client the day prior. Signs and banners are only permitted in the hotel lobby with advanced approval. To prevent damage to the hotel, the attachment of any items to function space walls, floors, ceilings, or curtains is prohibited.

### **Can items be stored, or shipped to the Hotel?**

If it is necessary to ship materials to the Hotel prior to the Group arrival (such as literature or equipment), arrangements must be made with your Sales Manager prior to the shipment. Due to limited storage space, we request that shipments arrive no sooner than 72 hours prior to the scheduled event date. For further details, contact the Sales & Catering Office

### **How many guests can sit at a table?**

Tables are 60" across, suggested to seat six to eight people per table. One of our 72" tables, which fit eight to ten, may be mixed in to better meet final capacity numbers. Our professional catering staff can get creative by mixing rounds and rectangles to fit more guests or create a dynamic look for wedding reception.

### **Are cocktails, beer, and wine allowed? What are the rules and regulations?**

Outside cocktails, beer, and wine are not permitted in private banquet spaces.

### **Is there an onsite coordinator?**

The Hotel requires the Group to provide a professional wedding coordinator, or point person, for a minimum of day-of coordination services to handle decorating, setting place cards, vendors (flower, cake, officiant, etc.), and like details. Our Sales Manager will put together your event request, to include food choices, quantity, layout, and timeline. Our banquet team will be present at your wedding to ensure you and your guests are well taken care of. At all times the direction of the coordinator considered the direction of the client and as such, any costs or charges incurred will be the responsibility of the client.

Further, the Hotel does not provide Wedding Planner services. The Hotel, as the wedding and/or reception venue, is not able to act in the capacity of a Wedding Planner.

### **Do you have liability insurance? What are we responsible for?**

General liability insurance is up to date. If you have a concern about personal liability, please consider event insurance.

### **What is the deposit requirement?**

A \$1,000 deposit is due at the time of the contract. A 50% payment is due 3 months prior, and a final payment is due 45 days prior to the wedding.



## CLATSOP COUNTY MARRIAGE LICENSCE INFO (3.14.24)

Marriage Licenses are issued Monday - Friday between 8:30am - 4:00pm  
820 Exchange St., Suite 220, Astoria, OR 97103  
Phone: (503) 325-8511

**¡INFORMACION IMPORTANTE!**: Tendra que comunicarse y llenar formas en Ingles. Si usted necesita un intérprete pro favor traiga a alguien con usted que pueda interpretarle. No tenemos personal bilingüe.

### There are 2 ways to obtain a marriage license:

1. If you live out of state, request an application by mail by calling (503) 325-8511 or email a request with your mailing address to [clerk@clatsopcounty.gov](mailto:clerk@clatsopcounty.gov)
2. [Schedule an appointment](#) to complete the application in person. Allow approximately 20 minutes. *Required if a 3-day waiting period waiver is needed.*

***Marriage Licenses are issued Monday - Friday between 8:30am - 4:00pm***

### Requirements:

- Valid identification is required for each applicant
- Both parties must be 18 years old (or 17 years old with parental or legal guardian's consent)
- Medical examinations and blood tests are not required
- Oregon State does not allow a marriage of first cousins or nearer kin
- A license can be issued on the day after the final date of divorce

### Waiting Period:

- There is a 3-day waiting period before the license may be used
- Once the waiting period has passed, the license is valid for 60-days
- The waiting period may be waived, contact the Clerk's office for more information

### Cost of License:

- The non-refundable fee to activate a marriage license is \$60.00
- The license is not valid until the activation fee has been paid
- Check/money orders should be made payable to Clatsop County Clerk. Cash, credit and debit cards are also accepted

### Legal Names:

- Marriage parties will need to identify on the application the legal names they will take after the ceremony

### Officiants:

- Ordained officiants do not register with the state or county prior to performing a marriage ceremony

**Both parties** must sign the license and the required fees must be paid **before your marriage ceremony**. The license is not valid until activated. The activated license will be given to you in a packet to take to the marriage ceremony.

[CLICK HERE TO VIEW PARTIAL LIST OF MARRIAGE OFFICIANTS](#)

## AREA VENDORS AND RESOURCES

### WEDDING TOOLS

**www.theknot.com or www.weddingwire.com**

Event Checklists | Free Wedding Website | Start a Wedding Registry | Search Vendors | Ideas & Advice

### EVENT COORDINATOR

#### Events-NW

Astoria, OR  
503.325.2223  
hello@events-nw.com

#### Synergy Events

Brandon Dau  
715.308.4780  
brandon@synergyeventslc.com

### PHOTOGRAPHER

#### Don Frank Photography

PO Box 2641  
Gearhart Oregon  
503.738.5118  
donfrankphotography.com

#### Dan Rice Photography

503.816.3709  
www.danricephotography.com  
@dan\_rice\_photography

#### Willow Wisp

**Photography**  
Warrenton, OR  
503.840.2383

### FLORIST

#### The Natural Nook Florist Shop

738 Pacific Way  
Gearhart, Oregon 97138  
503.738.5332  
http://seasidenaturalnook.com

#### 202 Tiff LLC - Florist

503.791.2151  
tiffany\_2151@hotmail.com

#### Erickson Floral Co.

503.325.4831  
Astoria, OR  
www.ericksonfloralco.com

### DISK JOCKEY

#### Keith's DJ TRAXX

503.791.5169  
DJ and Band "UNLEASHED"

#### DJ Eric Saucedo

503.440.7264

#### PARADOX - Jeff

503.974.8553  
jeff@djpdx.com

### BAKERY

#### Gathered Bakeshop & Market

Astoria, OR  
gatheredastoria@gmail.com  
https://www.gatheredastoria.com/

#### The Cookie Jar Bakery

Seaside, OR  
971.320.0719  
cookiejarseaside@gmail.com

#### Cannon Beach Bakery

503.436.0399  
www.cannonbeachbakery.com

### OTHER

#### Fearfully Made Makeup

Mindy – Makeup Artist  
360.328.8687  
mindy@fearfullymademakeup.com

#### Henna by Corrie

Corrie  
Warrenton, OR  
503.717.2046

#### Cannon Beach Party Rentals

Party décor and more.  
503.440.4071  
Cannonbeachpartyrentals@gmail.com