

UCP Facility Rental Fee Schedule

Room	Seating Capacity	Non-member Cost	Descriptors
Sanctuary (900 sq. ft) (33ft wide x 23ft long) Includes light use of kitchen	75	\$55 per hour up to 5 hours \$375 per day (over 5 hours)	<ul style="list-style-type: none"> We have a basic schematic of theater style seating for 75 people; Our sanctuary can be used in a variety of ways including for dance parties. Seating capacity decreases to about 50 with tables added. See WEBSITE for pictures
Chapel/Classroom 103 (210 sq. ft.) Includes light use of kitchen	12	\$22 per hour up to 5 hours \$150 per day (over 5 hours)	<ul style="list-style-type: none"> Includes chairs and white board Light Use of Kitchen (includes use of sink for water, use of refrigerator to store food and use of microwave to heat food; also can be used for catered food)
Upstairs Classroom 202	6-8	\$20 per hour up to 5 hours \$135 per day (over 6 hours)	<ul style="list-style-type: none"> Includes chairs and one table, white board Other seating available Printer access available for extra fee
Tables		\$3 each	<p>(8) 6ft. (30" wide) rectangular tables which seats a total of 48 people comfortably (3 seats on each side)</p> <p>(3) 5ft (27" wide) rectangular folding tables (2 seats on each side; 1 on each end)</p> <p>(5) 4ft (24" wide) rectangular tables (2 seats on each side)</p> <p>Bring your own table clothes</p>
Table and chair setup (optional)		\$45	
Use of Piano		\$50 piano use fee	Decorations and candles are not allowed on top of the piano
Sound System		\$65 sound system fee \$25/hr AV technician fee	<p>\$65 fee includes use of sound system and microphones Large capacity Bluetooth speaker is an alternative (\$25 fee)</p> <p>Equipment setup and monitoring for event by AV Technician is a separate charge</p>

• **Notes:**

- UCP offers a 20% discount for UCP members. Check UCP membership list for validation
- Daily rates are the same as above for weddings.

- Discounts do not apply to UCP Sound Technician fees