



DUPAGE  
COUNTY  
HISTORICAL  
MUSEUM

# DUPAGE COUNTY HISTORICAL MUSEUM

*Event & Wedding Rentals*





# About the Museum



The DuPage County Historical Museum is housed in what was formerly known as the Adams Memorial Library. The building was erected by John Quincy Adams (a distant relative of the Adams presidents) in 1891 to serve as a library and community center for Wheaton in memory of his late wife, Marilla Phipps Adams. The Wheaton Public Library operated in the building from 1923 to 1965, when the current library was constructed by Adams Park. In 1967, the building opened as the DuPage County Historical Museum under the operation of the County of DuPage and DuPage County Historical Society.

Today, the Museum is operated as a facility of the Wheaton Park District and owned by the County of DuPage. It is the only institution dedicated to the collection, preservation, interpretation, and exhibition of materials which document the history of DuPage County. The Museum offers changing exhibits, events, educational programs, research assistance, and other services for the benefit and enjoyment of the public.

The Margaret Adams Dunton Hall originally functioned as a space for community events, lectures and performances. The original oak wood ceiling was restored in the 1990s as well as the colored glass windows on the north and south walls.

The Museum's Dunton Hall is available for weddings, receptions, showers, business meetings, rehearsal dinners, holiday parties, class reunions, fundraisers and celebrations of all kinds. A list of pre-approved caterers is also available to help plan the perfect event.



# Facts & Information

## What are the rental rates?

### Social Events and Meetings

Weekday events, 7A-4:30P: \$100 per hour\*

Weekday evening and weekend events: \$140 per hour\*

Nonprofit rate: 20% off rental fees\*\*

\*1 hour of set up and 30 minutes of clean up time are included in the fees. Additional set-up time costs \$25 per half hour.

\*\*Proof of non-profit status must be provided.

### Weddings

Ceremony (3 hours): \$750\*

Reception with optional ceremony (6 hours): \$2,000\*

Day-before Rehearsal (1 hour): \$100

\*Wedding rental fees include additional amenities, including two hours of set-up time. Ask Museum staff for more information.

## What equipment and services does the Museum provide?

- Access to the entire Museum, including exhibits, the HO scale model railroad, and the children's interactive gallery
- Use of 100 black banquet chairs, 10 8ft rectangular tables, seven 6ft rectangular tables, and two 5ft rectangular tables
- Use of eight 72" round tables and five 30" highboy tables\*
- Updated sound system with wireless microphones and AUX and Apple ports to hook up and play music devices\*
- A projector and screen\*

All other equipment needs to be rented at the client's expense and coordinated with Museum staff.

\* Additional fees required for use of this equipment.

## What are the food and beverage service policies?

- The Museum has a list of preferred vendors for catering food.
- Caterers not on the preferred vendors list may be used for an additional fee.
- All alcoholic beverages must be catered and served by Arrowhead Golf Club.
- Homemade food is not allowed at the facility.

Ask Museum staff for more information.

## Can I visit the space in person?

We strongly recommend that you schedule an appointment to view the space. This will ensure that a Museum staff member will be available to meet with you and that the space will not be occupied. To schedule an appointment please call 630.510.4941.

## What are the available rental times and hours?

The Museum is available for events from 7A to 11P.

## Will the date of my event be held?

The Museum will temporarily hold the date of your event for 10 days. In order to permanently hold the date, the security deposit and 50% of the estimated cost of the event must be accepted by Museum staff.

## Is the building accessible?

The Museum is accessible by elevator on all three levels. The building includes two single-use restrooms, one on the first floor and an accessible restroom on the lower level. The elevator entrance is located on the south side of the building from Main Street.

## Is parking provided?

The Museum is located in downtown Wheaton, Illinois. Street parking is available for customers and patrons with time limitations from 8A to 5P Monday through Saturday. A parking garage is also available within walking distance of the Museum.

## Is my event the only one taking place at the Museum?

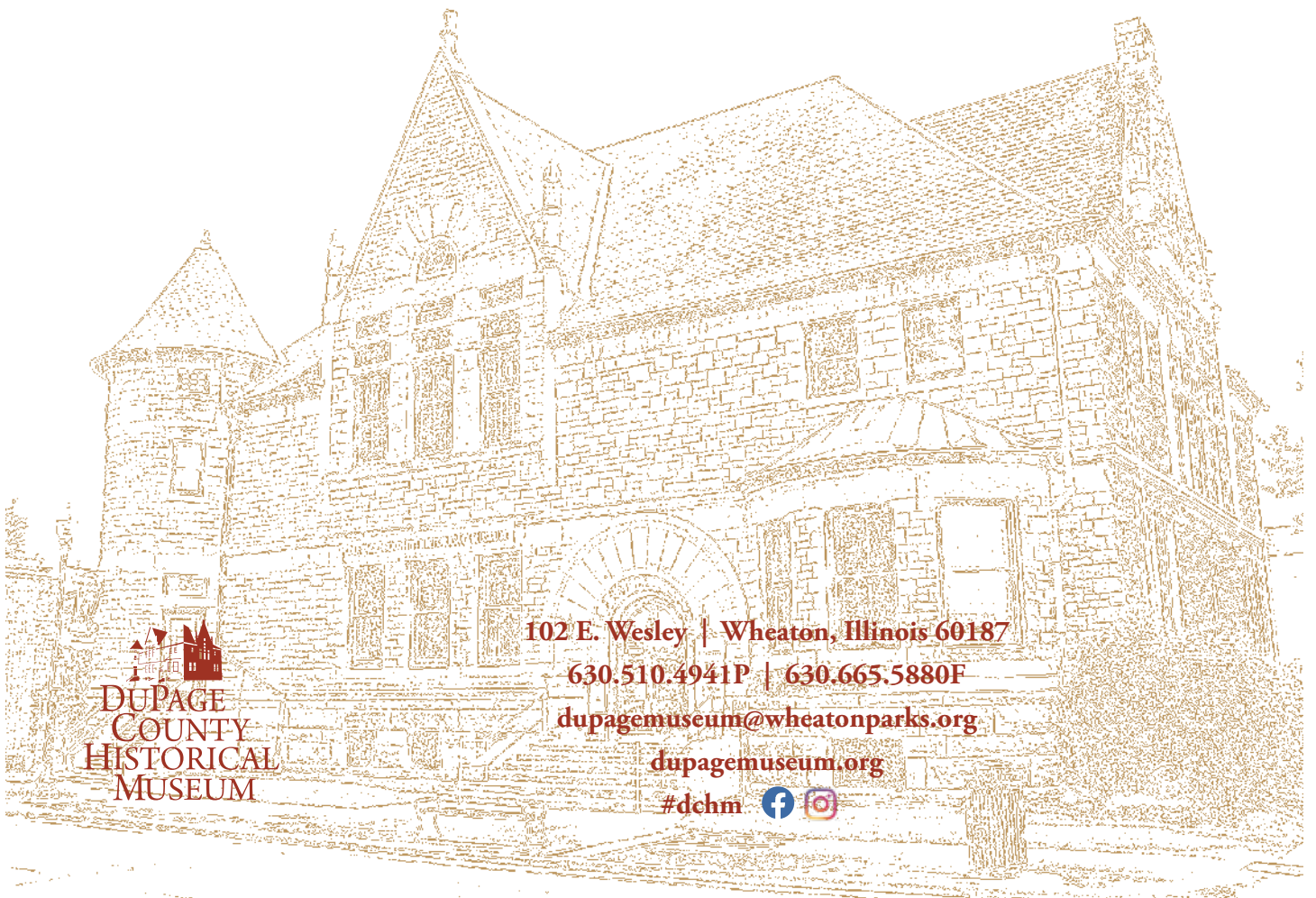
The Museum does not book more than one special event per day. The Museum will remain open to the public during regular open hours: Tuesday-Friday, 10:30A to 4P, Saturday, 12 to 4P.

## What are the restrictions for my event?

To preserve the building's historic charm and protect the Museum's collection of priceless artifacts, the Museum has special restrictions. Decorations cannot be affixed to any of the walls or building features. Candles, open flames, helium balloons, and other specific decorative items are prohibited. Photography is not allowed in any of the Museum's galleries. Ask Museum staff for a full list of restrictions.

# DuPage County Historical Museum

The DuPage County Historical Museum is operated as a facility of Wheaton Park District, owned by the County of DuPage by resolution of the County Board pursuant to state statute. Its principal purposes are to educate the general public through the collection, preservation, interpretation, and exhibition of materials which document the history of DuPage County and its relationship to Illinois and the nation, and to provide local history services for historical organizations and for scholarly endeavors.



  
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102 E. Wesley | Wheaton, Illinois 60187

630.510.4941P | 630.665.5880F

[dupagemuseum@wheatonparks.org](mailto:dupagemuseum@wheatonparks.org)

[dupagemuseum.org](http://dupagemuseum.org)

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