

SATURDAY RATE \$4500

> FRIDAY RATE \$3750

SUN-THUR RATE \$3000 THE VENUE
HAS THREE
MAIN EVENT
SPACES:
THE MAIN
HALL, STAGE,
AND GALLERY

The max guest count is 140 for weddings.

WWW.RIALTOTAMPA.COM

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## FAQ

IF YOUR GUEST COUNT IS OVER 100, AND YOU PLAN TO HAVE YOUR CEREMONY AND RECEPTION HERE, YOU MUST DO A ROOM FLIP.

- A room flip would consist of the ceremony in the main hall, the cocktail hour in the gallery and stage (with curtains closed), and then reception back in the main hall and stage with the curtains open.
- A drape line on each side of the room in the main hall will hide all the decorated tables for the reception.
- The flip consists of pushing back the drapes to the walls and rearranging the room with tables and chairs and typically takes 30-40 minutes this way. I do not suggest doing a "full set" during cocktail hour, and there is no hiding place for tables and decorations without drapes.
- All items must be delivered and set up prior to the ceremony.

## IF YOUR GUEST COUNT IS UNDER 100, YOU MAY CHOOSE TO SEPARATE OUT THE 3 SPACES WITH NO FLIP.

- The main hall would be set with tables for the reception and the curtains would be closed.
- The guests would walk through the gallery to the "back stage" for the ceremony.
- The ceremony could be set towards the barn door with a long aisle and 4-5 chairs on each side, or 1/2 circle with 4 curved rows of up to 15 chairs on each side of a short aisle that comes through the curtains.
- Cocktail hour would be in the gallery.
- The chairs would move from ceremony to tables and the curtains would be opened before guests enter the main hall for the reception.

- The venue opens for setup 4 hours prior to the ceremony start, there are 6 hours booked for the event, and then 2 hours for breakdown. Typically, setup begins at noon with the ceremony as early as 4pm, and the reception ending by 10pm, with breakdown complete by midnight.
- The gallery tables are fixed (and the split level is the bar) and there is always artwork on the walls, which is changed out with a local artist every 3 months. Artwork would never be offensive or controversial but cannot be removed or replaced.
- The rental is for up to 12 hours in the blank space, and includes the cleaning fee, for a staff person to be on call, and there are no additional service charges or outside vendor fees. I have a great list of preferred vendors, but you are welcome to bring in your own selections with approval.
- The restrooms are all on one side of the venue with 6 stalls in the women's and 4 in the men's. Then, there are two catering prep rooms (no cooking appliances onsite) where the caterers bring their prepared food and serve from.
- There is also a lounge/green room with seating and makeup stations, for the wedding party to hold before the ceremony, before introductions at the reception, and to keep their personal belongings. Since the building opens 4 hours prior to the ceremony, most people do not get ready onsite. The lounge stays locked and your planner and the onsite staff person will have access.
- You are required to hire a coordinator to manage your day, but they should also create your floor plan, timeline, final list of vendors all due 30 days in advance for approval, and assist with setup, breakdown, and putting out any day-of fires. They must be on site from the start of set up through the end of breakdown and may not participate in your wedding in any other capacity.
- There are 3 lots with paid parking through a phone app and free street parking. There are also City of Tampa lots within two blocks of the theater with spaces to rent by contacting them through the parking webpage, as well as a new parking garage at the corner of Tampa and Palm for as little as \$5 per car. If you reserve a block of hotel rooms either Downtown or Ybor, ask about the hotel's available shuttles.