



EVENT PROPOSAL

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Director of Sales & Catering

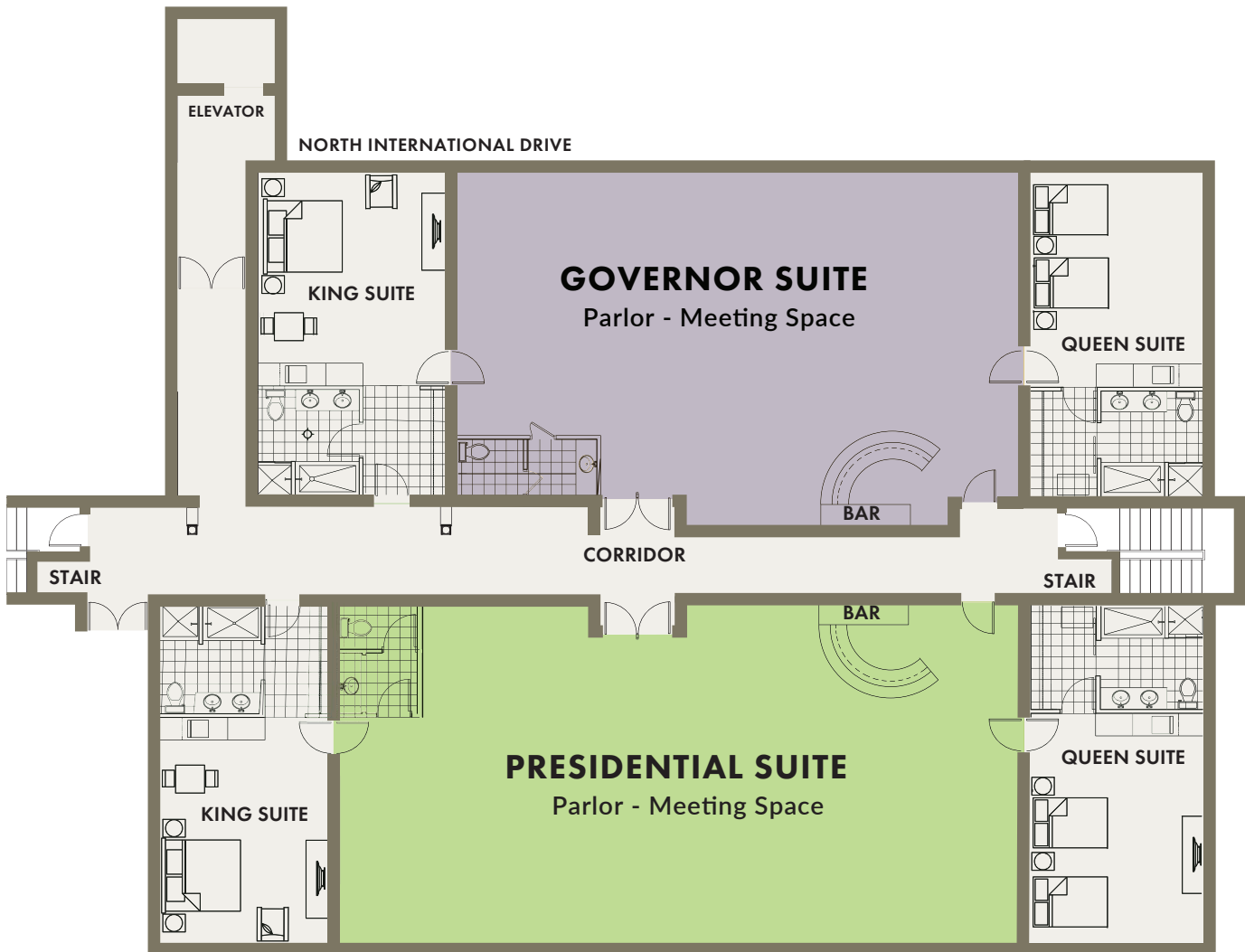
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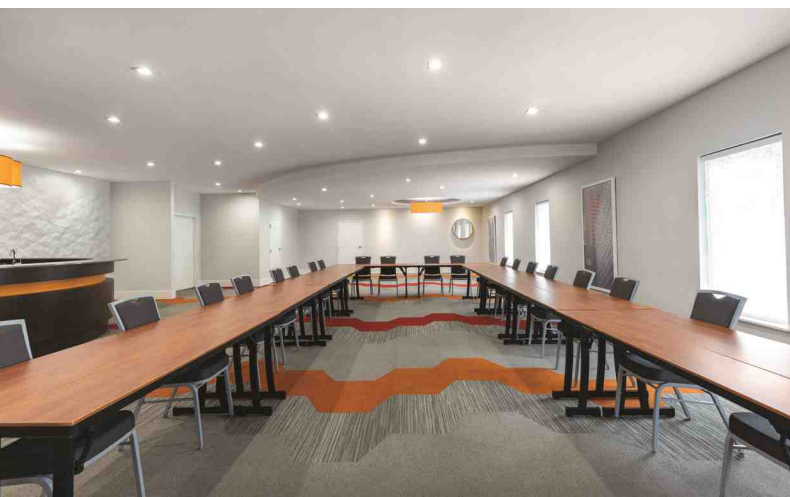


MEETING & EVENT

ON SITE SUITES



MEETING ROOM	RENTABLE SPACE	BANQUET	CLASSROOM	THEATER	U-SHAPE	RECEPTION
Presidential	1706 sq ft	112 Guests	72 Guests	160 Guests	30 Guests	130 Guests
Governors	1374 sq ft	90 Guests	60 Guests	136 Guests	30 Guests	105 Guests
Presidential & Governor	3080 sq ft	220 Guests	132 Guests	296 Guests	60 Guests	235 Guests





How We Can Uniquely Suit Your Needs

GOVERNORS SUITE 1374 SQ FT

Meeting Room Rates

OPTION 1:

- Meeting space rental: \$650 per day along with clean-up and set-up fee of \$150 each.
- No food or beverage included in the rental price.
- Registration table at no extra cost in the lobby area for attendees to pick up their items available upon request.

OPTION 2:

- Meeting space rental: WAIVED if a daily minimum of \$1450.00 ++ in catering is added to the group's event (along with a clean-up and set-up fee of \$150.00 each).
- Registration table at no extra cost in the lobby area for attendees to pick up their items available upon request. (++ is plus 23% service charge & 6.5% tax)

OPTIONAL ADD ONS:

- Built- In Speaker System: INCLUDED PER DAY
- 72" Flat Screen TV with HDMI Connection: INCLUDED PER DAY
- Flip Chart Package (Easel, Pad & Markers): \$60 PER DAY
- Microphone: \$150 PER DAY
- Screen & Projector: \$300 PER DAY
- Podium: \$150 PER DAY
- Hand Sanitizer Station: \$50
- Power Cords: \$50 PER CORD (10 connections per cord)
- DJ: QUOTED RATE (available upon request)

**PLEASE BE ADVISED DUE TO LIABILITY, NO OUTSIDE FOOD OR BEVERAGE IS PERMITTED*



How We Can Uniquely Suit Your Needs

PRESIDENTIAL SUITE 1706 SQ FT

Meeting Room Rates

OPTION 1:

- Meeting space rental: \$750 per day along with clean-up and set-up fee of \$150 each.
- No food or beverage included in the rental price.
- Registration table at no extra cost in the lobby area for attendees to pick up their items - available upon request.

OPTION 2:

- Meeting space rental: WAIVED if a daily minimum of \$1450.00 ++ in catering is added to the group's event (along with a clean-up and set-up fee of \$150.00 each).
- Registration table at no extra cost in the lobby area for attendees to pick up their items - available upon request. (++ is plus 23% service charge & 6.5% tax)

OPTIONAL ADD ONS:

- Built- In Speaker System: INCLUDED PER DAY
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- Microphone: \$150 PER DAY
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- Podium: \$150 PER DAY
- Hand Sanitizer Station: \$50
- Power Cords: \$50 PER CORD (10 connections per cord)
- DJ: QUOTED RATE (available upon request)

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Rentals With Sleeping Rooms Include:

- DISCOUNTED ROOM RATES (WHEN 10 OR MORE ROOMS ARE BOOKED)
- DISCOUNTED RESORT FEE & COMPLIMENTARY PARKING
- BREAKFAST VOUCHERS AVAILABLE
- WELCOME PARTY - UPON REQUEST
- TABLES & CHAIRS
- HOUSE CENTERPIECES
- CHINA & LINEN
- SET-UP & BREAKDOWN



**BASED UPON THE LENGTH OF THE EVENT AND CONTRACTED FOOD & BEVERAGE MINIMUM*