







Occasions on Main



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DIY VENUE ONLY

\$1797

includes:

- 8 Hour Block access to venue
- Includes 3 hour set-up, 4 hour event 1 hour break-down and exit the building
- Complimentary Venue Drapery Kit and Wall Drapery Backdrop (Ivory/White) included
- 9 Round or Long Tables (extra tables \$15)
- up to 80 Gold or Clear Chiavari Chairs (extra chiavari chairs \$4)
- 2 Long Tables for Catering (Linen not included unless inhouse catering)
- Bar Stand included
- High Boy Gift Box Entry Table
- Building Supervisor (onsite monitoring bathroom, paper towel refillable etc...)
- Additional Hours (\$200 I per HRS.)
- ADD 11% Service Fee

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LUXE DECOR PACKAGE

\$4297

includes:

- Total 7 hours (2 hr load in, 4hr event, 1 hr exit)
- Up to (80)* guests (Extra fee applies of \$4 per chair GOLD or CRYSTAL Chiavari Chairs
- <u>Drapery Backdrop for photos</u>
- Red Carpet
- DJ services for the entire event OR Organic Balloon Arch for photos up to 2 colors on drapery
- Selfie Photobooth service for 3 hours
- 9 Tables (60"inch round) to accommodate your guest count (extra fee applies for additional tables \$15)
- Table linens including FREE upgrade from LUXURY LINE (velvet, sequin etc..) - NO extra fee applies
- 2 Tables for catering
- Napkins (an array of colors) with napkin rings
- 1 High Boy Table (Gift card box) at entrance
- 1 Cake/Treat Table (includes upgraded linen)
- Gold or Silver plate chargers
- (5) <u>Customized theme Centerpieces (Restrictions apply)</u> please confirm (Faux Flowers, Candelabras)
- (4) Alternating Tables Multi Cylinder Candelscape with floating candles
- Votive Candles
- Accent Small Menus (in-house caterer)
- INCLUDES BUILDING Supervisor
- (4) UPLIGHTS for accent on main wall
- ADD 11% service fee

ABOUT OUR EVENTS

MEMORABLE OCCASIONS WITH IMPECCABLE SERVICE

THINGS YOU NEED TO KNOW:

- Outside Catering MUST provide COI listing Occasions on Main
- Outside Catering does all clean-up
- NO Substitutions not transferable
- Theme decor services available (wrapped dance floors, balloons, Photo Walls, furniture) for an additional cost.
- Mandatory security, we work with Dekalb County Police PAID CASH DAY OF EVENT \$225
- In-house Certified Bartender (\$515). INCLUDES (sodas, juices, lemons, limes mixers etc..
 disposable cups + ice + bar napkins) CLIENT BRINGS ALCOHOL no fee
- If you have your own Bartender, please provide their certification and insurance
- Event Insurance is required at a minimum 20 days prior to your event (link will be sent).
- 50% Deposit required to secure your date, MONTHLY payment plans thereafter with balance due (20) days prior to your event
- · All taxes and fees already included





