



District of Invermere  
**Renting the Columbia Valley Centre**

Thank you for enquiring about the Columbia Valley Centre. For availability, please visit:  
<https://www.eventective.com/invermere-bc/columbia-valley-centre-723584.html>

If you would like to continue with booking the Centre, please fill out the Rental Request form on our website: <https://invermere.net/online-services/facility-booking/>

- The full hall measures 109' x 57' and has a maximum capacity of 600 (empty hall, without furniture). Capacity is dependant on room set-up. The hall can be split in two with a sliding divider wall (installed and removed by DOI staff).

➤ **Non-profit rental rates for 2025-2027**

**Gurmeet Brar Hall:**

Full hall, full day: \$250.00

Full hall, per hour: \$40.00

Half hall, full day: \$185.00

Half hall, per hour: \$30.00

**Rooftop Patio:** (max. capacity 80)

Rooftop, per day: \$245.00

Rooftop, per hour: \$40.00

**Commercial Kitchen:**

Use of kitchen space and electrical appliances: included with hall rental

Kitchen only, full day: \$130.00

Kitchen only, per hour: \$20.00

Propane (for appliance use), per day: \$70.00

**Technical Services:**

Technician x1 (4-hour minimum call): \$380.00

Technician x1: \$95.00/hour

**Theatre Equipment Rental:**

One blanket fee for use of all our equipment in each designation:

Audio: \$70.00/day

Video: \$70.00/day

Lighting: \$70.00/day

**Other facility add-ons:**

8' banquet tables (minimum order of 10): \$6.00 each

Theatre seats (retractable seating bank): \$290.00

Theatre curtains/drapes: \$70.00

Aluminum Executive staging w/ skirting: \$255.00

Pipe and Drape: \$100.00

\*\*please add 5% GST to all above rates\*\*



**Damage/Clean-up deposit:**

*(Please provide in the form of a separate cheque addressed to the District of Invermere. If a cheque is not possible, we can process another way but return of funds can take around 3 weeks to be returned to you via mailed cheque.)*

This deposit is collected when keys are picked up, just ahead of the event.

Excluding weekend package: \$500.00/event

- The commercial kitchen is adjacent to the South/lobby side of the hall. Use of the kitchen and electric appliances are included in the hall rental fee. Propane appliances can be made available if requested in advance for \$70.
- 50x 70" (nearly 6') round tables, 6x rectangular 5' tables, and 500x chairs are included with the space. There are an additional 26x rectangular 8' tables that can be arranged for delivery. Set up/take down of tables and chairs is the responsibility of the renter. DOI staff can be hired for this task at a rate of \$590.
- If you require the use of our Audio/Video/Lighting equipment, a District Technician must be on site to operate the equipment. For technical requirements, consultation by the user group with a Technician is a requirement prior to a determination of price and confirmation of booking.
- A technician is not required if bringing your own, stand-alone AV equipment that does not require hook up into our control systems.
- A minimum of \$2 million general liability insurance is required for all events. You can provide your own insurance or the District offers insurance for purchase. Please ask for a quote. The provided Certificate of Insurance must list the District of Invermere as additionally insured.
- If you choose to go ahead with the booking, we require the following:
  - ❖ Online Application form, filled out in as much detail as possible: <https://invermere.net/online-services/facility-booking/>
  - ❖ Rental Agreement, signed and returned.
  - ❖ Full payment upon signing of the Rental Agreement.
  - ❖ Certificate of Insurance - \$2 million general liability insurance, listing the District of Invermere as additionally insured.
  - ❖ A damage deposit (in the form of a separate cheque) - this is only deposited if warranted and once the facility is reviewed for damage, would be returned to you.
  - ❖ A copy of your BC liquor Special Event Permit (required if you plan to alcohol). BC Government strongly suggests applying for permits 30 days in advance of events. Please note: permits are issued in Pacific time. Please adjust your times accordingly. Permits can be applied for online at [www.gov.bc.ca/special-event-liquor-permit](http://www.gov.bc.ca/special-event-liquor-permit).

Please get in touch if you have any further questions about the Columbia Valley Centre or any other District venues.

Karley Wolfert, Events & Facilities Clerk • 250-342-9281 ext.1230 • [facilities@invermere.net](mailto:facilities@invermere.net)