

# WEDDINGS



THE LOUISVILLE PALACE



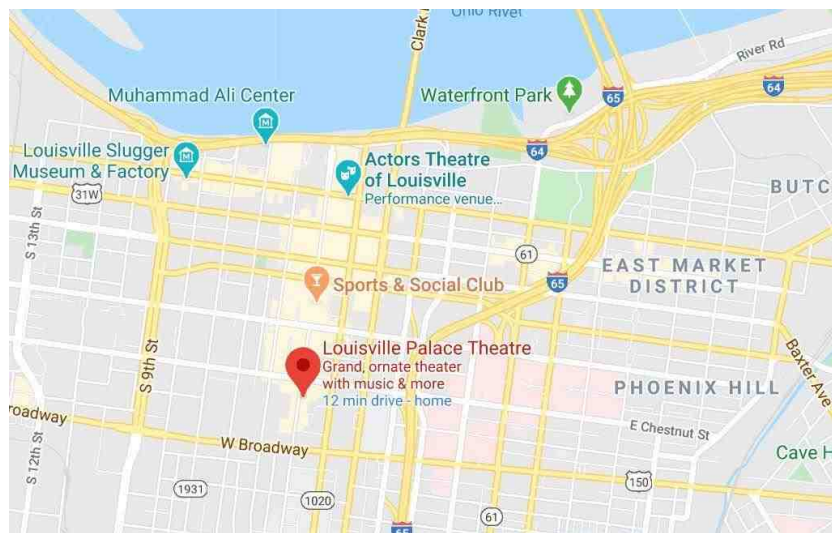
# VENUE OVERVIEW

## LEGENDARY VENUE, EPIC EVENTS!

Built in 1928, this Louisville treasure is still the star of S. Fourth Street. With its original Spanish Baroque-style architecture, this former cinema is the perfect location to host your next awards ceremony, graduation, cocktail reception, wedding, holiday party or social gathering of any kind! Accommodating 25 to 2,500 guests, the historical space is located 1.3 miles from the Kentucky International Convention Center. Our talented staff handles every detail, so you don't have to!



**Louisville Palace Theatre**  
**625 S. Fourth St.**  
**Louisville, KY 40202**  
**502.883.5773**



# MINIMUMS & GUIDELINES

ROOM	RECEPTION	BANQUET
Theater	*floor decking required	*floor decking required
Faces Lobby	500	200
Mezzanine	100	70
Grand Bar	50	40
2 <sup>nd</sup> Floor Bar	500	150
Marquee Lounge	100	50
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VENUE RENTAL	
12HRS (to include set & strike)	
	RATE
Wedding Rental	\$5,000
Food & Beverage Minimum- Fri/Sat	\$10,000
Food & Beverage Minimum Sun-Thurs	\$8,000
Additional Hour(s)	\$1000 each + labor

POPULAR WEDDING ENHANCEMENTS	
Additional enhancements available!	
	RATE
Up Lighting (12 total)	\$300 each
Dance Floor	\$850 +
Personalized Marquee Message	Included
Kiosk Posters	\$125 each

EXISTING VENUE ASSETS	
Tables	(11) Cocktail Tables, (20) 60" Round Tables, (7) 72" Round Tables and (4) 6' Tables.
Chairs	(22) High Boy Chairs
Misc.	Assorted lounge furniture sets
ADDITIONAL RENTALS	
Tables	\$16 each
Chairs	\$9 each ( <i>silver, gold or mahogany chivarrri chair style</i> )
Linens	\$17 each ( <i>black, white or ivory</i> )
Delivery	\$165 per vendor

## GUIDELINES

**WEDDING RENTAL FEE:** Includes use of venue for specified timeframe (including set & strike) and in- house furniture. Additional Event Staff may be needed based on wedding needs and DOS/LM discretion. Security labor is required and based on number of expected guests.

**FOOD & BEVERAGE:** List of Approved Caterers, 20% Catering Facility Fee applies. Bar Service is provided exclusively by DLS. Glassware is an additional upgrade. An F&B spend is required. If the minimum is not met, balance plus 15% Admin Fee will be charged.

**VENDORS:** We have a great working relationship with many vendors in Louisville and are happy to give recommendations for any service you may need at your wedding!

**BAR STAFF:** Bartenders and bar backs are \$30 an hour; 1 hour set up and break down is applicable to all event start and end times. Bartenders are calculated at 1 per every 75 to 100 guests as well as active bar locations. Bar Breakdown Fees may apply.

**BAR ENHANCEMENTS:** Glassware, Tossware or Wedding Suite Bar Service (assorted beer, mimosas, bourbon bar or other options available).

**ADDITIONAL ENHANCEMENTS:** Faces Lobby Ceiling Lighting, Coat Check, Up Lights, Custom Kiosk Posters and more!

# VENUE PHOTOS

## WHO WE WORK WITH & RECOMMEND

### APPROVED CATERERS

Crushed Ice Catering  
Rosemary's Catering  
True North  
Ladyfingers Catering  
Michaelis Events  
Wiltshire Panty  
Marigold Catering

### VENDOR RECOMMENDATIONS

Cake – Sweets By Millie | Mert's | Taylor'ed & Company  
Décor – Social E. | All Occasions | Millennium Events  
Floral - Boston's Floral Couture | Rose & Honey | Jamie Fairman Floral  
Gowns & Formal Ware – Couture Closet | Sophia's | House of K | Rebecca's  
Hotels – Hilton Garden Inn | The Brown | Omni | Seelbach | Embassy Suites  
Photographers – Brizzy Rose & Emma | Kylene's Photography | Amy Campbell  
Rehearsal Dinner Locations – 8UP | Bourbon Barrel Loft



## CONTACT

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