



THE LOUISVILLE PALACE



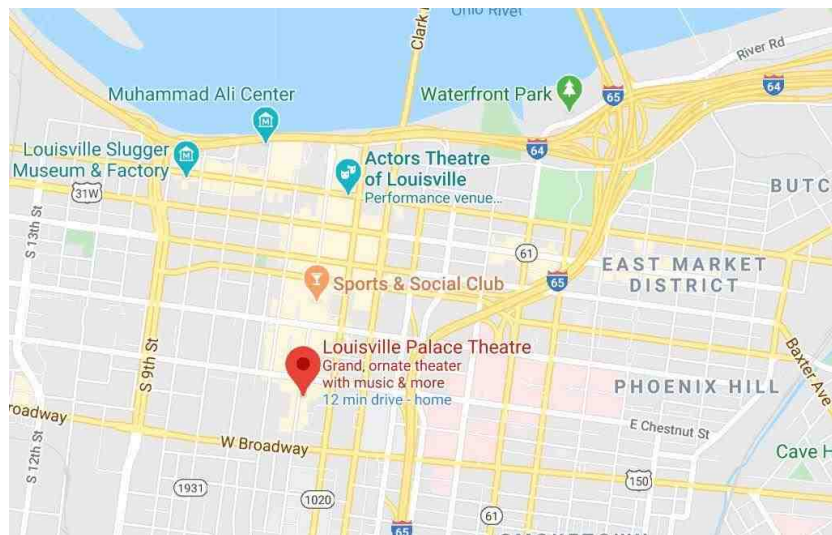
VENUE OVERVIEW

LEGENDARY VENUE, EPIC EVENTS!

Built in 1928, this Louisville treasure is still the star of S. Fourth Street. With it's original Spanish Baroque-style architecture, this former cinema is the perfect location to host your next awards ceremony, graduation, cocktail reception, wedding, holiday party or social gathering of any kind! Accommodating 25 to 2,500 guests, this historical space is located 1.3 miles from the Kentucky International Convention Center (KICC). Our talented staff handles every detail, so you don't have to!



Louisville Palace Theatre
625 S. Fourth St.
Louisville, KY 40202
502.883.5773



MINIMUMS & GUIDELINES

ROOM	RECEPTION	BANQUET
Theater Seats: 2500	*floor decking required	*floor decking required
Faces Lobby	500	200
Mezzanine	100	70
Grand Bar	50	40
2 nd Floor Bar	500	200
	100	50

PRICING

VENUE RENTAL 12HRS (to include set & strike)		VENUE RENTAL 7HRS (to include set & strike)	
	RATE		RATE
Room Rental	\$5000	Room Rental	\$3,500
Food & Beverage Minimum (Sun-Thurs)	\$3,000	Food & Beverage Minimum (Sun-Thurs)	\$3,000
Food & Beverage Minimum (Fri/Sat)	\$8,000	Food & Beverage Minimum (Fri/Sat)	\$8,000
Additional Hour(s)	\$1,000 each + labor	Additional Hour(s)	\$1,000 each + labor

EXISTING VENUE ASSETS

Tables	(11) Cocktail Tables, (20) 60" Round Tables, 7-72" Round Tables and 4-6' Tables.
Chairs	(22) High Boy Chairs
Misc.	Assorted lounge furniture sets
ADDITIONAL RENTALS	
Tables	\$16 each + delivery
Chairs	\$9 each (silver, gold or mahogany chivari chair style) + delivery
Linens	\$17 each (black, white or ivory) + delivery
Delivery	\$165 per company

GUIDELINES

ROOM RENTAL FEE: Includes use of venue for specified timeframe (including set & strike) + in-house furniture.

EVENT STAFF: Will be priced based on event needs. Security, Logistics Manager, Operations Manager, Ticket Takers/Usher Staff (if applicable), Production Manager (for Theatre events only) and Set-Up/Break Down Crew. **NOTE:** Our Theatre is Union based and all events utilizing the stage requires stagehand labor from Local 17 – please inquire with your DOS for a custom stagehand + production estimate.

FOOD & BEVERAGE: List of Exclusive Caterers available, Bar Service is provided exclusively by DLS. A 20% Facility Fee applies to Catering and Bar proposals.

NON-PROFIT ORGANIZATIONS: We believe that partnering with companies and individuals in efforts to raise support, awareness, and funds for non-profit groups is extremely important to our community. 501(c)(3) form required for 25% discounted rental.

ENTERTAINMENT: An additional 10% booking fee is required for any talent contracted and provided for the client. Some talent may require additional production charges such as production or stagehands/union fees. Stagehand/union fee apply to Theatre rentals only.

BAR: Our bar packages are customizable! Let us know your vision and we'll provide a detailed proposal! See DLS Bar Menu for more information on our offerings.

BAR STAFF: Bartenders and bar backs are \$30 an hour; 1 hour set up and break down is applicable to all event start and end times. Bartenders are calculated at 1 per every 75 to 100 guests and based on open bar locations. Bar Breakdown Fee(s) may apply.

ADDITIONAL ENHANCEMENTS: Personalized Marquee Messaging, Centerpiece Rental, Up Lighting, Coat Check, Custom Branding and more!

VENUE PHOTOS

WHO WE WORK WITH

EXCLUSIVE CATERERS

Crushed Ice Catering
Rosemary's Catering
Ladyfingers Catering
Michaelis Events
Wiltshire Panty
True North
Marigold Catering

ADDITIONAL RENTALS, DÉCOR & AV

We have existing relationships with several vendors including Pizzazzle, Social E., Millennium Events, C&H and AXXIS. We are happy to include rental items within a customized proposal for your event.

NEED TALENT? WE CAN HELP!

As the world's largest live entertainment company, our talent buyers are the best in the business. Utilizing relationships and buying power, we have access to top national acts and artists. Let us help you book your favorite!



CONTACT

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