

# Onset Bay Center

## McFadden Center Hall

Buzzards Bay Coalition  
Rates and Policies for Building Use

### *For Weddings Ceremonies Receptions*

The Coalition transformed the 19th century Onset Bathhouse into a 21st century facility that honors the building's original intent while actively providing educational and community services. BBC recognizes the generous donors and community members who helped make this space possible.

**Location:** Onset Bay Center (186 Onset Ave., Onset, Ma 02558)

**Parking:** At Onset Pier (just steps from the building) free October-May, paid in the summer months

**Contact:** Angie Weldon (Center Manager). 508-999-6363 ext. 283, weldon@savebuzzardsbay.org

**About McFadden Center Hall:** the 3,000 square foot top floor of the building features a large open space, kitchen, men's and women's bathrooms. Available to renters are 12 x 5ft round tables able to seat 8 people, 120 chairs, and 4 x 6ft rectangle tables, all included in cost. The room has a built in projector, basic audio system, and high speed Wi-Fi. The kitchen includes a microwave, sink, refrigerator, and dishwasher. There is no oven or range. Kitchen may have some items stored by OBC staff during your rental. No limitations on vendors. We welcome caterers, DJs, bartenders, independently rented tables/chairs, etc. Alcohol is allowed on property, as long as it is consumed responsibly (please see below for more information about the sale of alcohol onsite – requires paperwork in advance). A Note on Vendors: We do not have food or beverages in-house, but you are welcome to supply your own or hire externally. Cooking is not allowed onsite indoors or outdoors. No limitations on choice of vendors, and alcohol is allowed, as long as it is consumed responsibly by guests over 21 and is not being sold on site to guests (requires a permit, inquire for more information). We welcome caterers, DJs, bartenders, independently rented tables/chairs, etc. Please refrain from bringing crafts and activities that may damage the building in any way (paint, playdough, etc.), and please make staff aware when booking if you plan to bring any crafts or activities. We do not allow open flames/candles or confetti/glitter for decorating. The space is best suited for groups of no more than 120. Restrooms are located within the facility for private use for guests. The space is located on the second floor of the Onset Bay Center and has its own entrance with a wheelchair-accessible ramp. We require a 50% deposit at the time of booking, and the rest is to be paid within one month prior to the event.

#### **Rental Rates:**

Our wedding rates are prices cover up to an 8-hour\* window of use that includes time for set up and clean up:

**Friday-Sunday and Weekday Holidays: \$5,000**

\*Additional hours can be added at a rate of \$250/hr.

Time for setup and cleanup are included in cost

## **Rental Application Process**

A written request (email is acceptable) for the use of The Onset Bay Center for any purpose must be submitted to Angela Weldon, weldon@savebuzzardsbay.org, no less than 14 days prior to the requested use.

Buzzards Bay Coalition reserves the right to approve or deny any application for use at its sole discretion. We require a 50% deposit at the time of booking, and the rest is to be paid within one month prior to the event. This deposit is refundable until one month prior to the event.

If alcohol is to be sold onsite, caterers or the service providing the alcohol must have their full liquor license, a copy of which must be sent to OBC and kept on file. Bartenders providing service must be Tips Training certified and should add Buzzards Bay Coalition, Inc. on their insurance policy for the event.

## **Onset Bay Center Building Use Policies**

1. No organization shall use the building without an appointed BBC representative present. No key or keys may be in the possession of anyone other than the BBC representative.
2. Cooking is NOT ALLOWED onsite indoors or outdoors, and there is NO SMOKING in any part of the Buzzards Bay Center building or grounds.
3. If children are present, there must be at least one person specifically responsible for them. Children should not be left unsupervised in any part of the Center.
4. Full setup and cleanup are the responsibility of the organization, business, or individuals using the building, and NOT that of BBC staff or its representatives (including full set up or tables and chairs). All spaces used must be left as found and any trash/recycling generated should be removed from the building at the end of the rental. Any property damage will be the responsibility of renters.
5. Guests are welcome to park at metered spaces on the town-owned pier and other nearby paid parking (paid June 1-September 30 as determined by the Town of Wareham) at the cost of the guest. All parking is town-owned and is not affiliated with Onset Bay Center.
6. Use of paved patio area by the OBC flagpole is allowed, provided the staircase and path to the beach remain accessible to the public. All tables, chairs, and alcohol (if applicable) must stay on BBC property, NOT on the beach or pier. Please discuss any plans to use the patio space with BBC staff before your event.
7. Cancellation Policy– If a rental needs to be cancelled for any reason, please contact Buzzards Bay Coalition at least one business day in advance at 508-999-6363 x 283 during business hours. The original deposit payment is fully refundable until one month prior to the event, when the remaining balance is due. Cancellations made two weeks prior to the start of the program will receive a partial refund equal to the amount of the second payment. Cancellations made within two week of the start date will be subject to a 50% refund of the second payment. Cancellations within 48 hours are not subject to refund.

## **Onset Bay Center Rental Code of Conduct:**

Please adhere to center guidelines, which function to maintain the Center as a safe and comfortable space for everyone. The following are examples of unacceptable behavior. Individuals engaging in these behaviors will be asked to leave. Illegal activities will be reported to the Wareham Police Department.

- Rude, discourteous or raucous behavior
- Use of inappropriate or discriminatory language
- Possession, sale or use of illegal substances
- Sexual or financial solicitation
- Any behavior that endangers the safety of any individual or group
- Sexual harassment or inappropriate touching
- Sleeping in meeting rooms or common areas
- Theft or vandalism
- Physical violence or threat of physical violence
- Possession or use of weapons

Everyone should be able to use the restroom of their choice. As part of the Center's commitment to a supportive and inclusive environment, the Center's restrooms are open to everyone regardless of gender. Your support in keeping the Center a safe and accessible space for everyone is appreciated.