



ADDITIONAL FEES

Rental fees are calculated based on the selected event space hourly rate and the number of hours reserved. Applicants must include the number of hours needed for setup (decorations, linen placement, food stations, etc.) and breakdown (taking down previous set up items) in the total hours reserved. In addition to rental fees, TULIP (Tenant Users Liability Insurance Policy) insurance fees, Police Duty Detail (if applicable), mandatory security/cleaning deposit are required.

Listed below are the fees in greater detail:

RIVIERA BEACH MARINA EVENT CENTER TULIP INSURANCE CRITERIA AND PARAMETERS

The TULIP Insurance fees (listed below) are nonrefundable and serves as a liability insurance while you, the client, are in use of our event space(s). The cost is determined contingent on the whether or not alcohol will be present at the event.

Please see the rates below:

- No Alcohol **\$250**
- Including Alcohol **\$450**

RIVIERA BEACH POLICE DUTY REQUEST

Required for parties (Birthdays, Quinceañera's, Sweet 16's, etc.) and/or ceremonies thrown for minors (under 21 years of age). Police officers are also required for any event consuming alcohol. *This includes the serving of alcohol and the selling of alcohol.*

*****Officers are hired by applicants through Extra Duty Solutions at least 2 weeks before the event @ \$87.80/hour, per officer.**

*****Special Events/Circumstances may require additional police officers or an increase in hourly fees as determined by the City.**

CLEANING/DAMAGE DEPOSIT

A refundable Cleaning/Damage Deposit is required to reserve the facility for events. The Cleaning/Damage Deposit is assessed to ensure proper clean up and to cover repair/replacement costs from breakage, loss, or damage. The deposit will be returned within **thirty (30) days** if general cleanup is completed and the facility is left in satisfactory condition pursuant to the Pre/Post Inspection Checklist.

Listed below are the cleaning/damage deposit costs and their respective event type:

Event Type	Cost
<i>Without Kitchen Use</i>	\$250.00
<i>With Kitchen Use</i>	\$500.00
Wedding & Meeting Packages	\$500.00
Festival Packages	\$2,500.00