

# Dragonfly Catering at The Buchanan Mansion

## Room Rental Options

At Dragonfly at the Buchanan Mansion, we offer a range of elegant venue spaces designed to accommodate events of all sizes. Below are our pricing details based on room selections, rental duration, and time period:

### **Room Selections**

Each room measures 18x16 feet, comfortably seating up to 30 guests for a sit-down event. High-top tables can also be used for cocktail receptions or informal gatherings.

### *Rental Duration Options*

#### **4-Hour Rental:**

Includes setup, event time, and breakdown time. This is ideal for more intimate events or smaller gatherings.

One Room: \$500

Two Rooms: \$900

All Three Rooms (including foyer): \$1,200

#### **8-Hour Rental:**

Provides a full day of venue access, perfect for larger events with more extended setups and break-down periods.

One Room: \$750 (Save \$250)

Two Rooms: \$1,200 (Save \$300)

All Three Rooms (including foyer): \$1,500 (Save \$300)

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### **Exclusive Venue Buyout**

For an elevated experience, consider booking the entire venue (2 Floors), including all indoor and outdoor spaces for your event. Special pricing available for funeral receptions.

#### **4-Hour Daytime Event, Monday-Thursday:**

##### **\$1000**

This option includes full access to all indoor rooms and the foyer for a daytime celebration, brunch, or meeting.

**4-Hour Daytime Event, Friday-Sunday:**

\$2000

This option includes full access to all indoor rooms and the foyer for a daytime celebration, brunch, or meeting.

**4-Hour Evening Event:**

\$2,500

Ideal for evening receptions, galas, and dinner parties, this package includes all indoor spaces and the foyer for an unforgettable night.

**8-Hour Event:**

\$4,000

This extended rental gives you an entire day and night to host your event, complete with all venue areas, including the foyer, to create a seamless flow of activities and enjoyment.

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**Security Deposit**

Refundable Security Deposit: \$500

A refundable security deposit is required to confirm your booking. This deposit ensures the protection of the venue and will be refunded after an event inspection, assuming no damages have occurred.

**Cleaning Fee**

Cleaning Fee: \$75 per room, \$300 for a venue buyout

A cleaning fee will be applied to each room rental to cover the cost of post-event cleaning and ensure the venue is maintained in pristine condition.

**Pricing Explanation**

*One Room:* Ideal for smaller events or gatherings that require a more intimate setting. Whether you're hosting a corporate meeting, cocktail reception, or private dinner, our single-room rental provides an elegant and comfortable space.

*Two Rooms:* Perfect for events that benefit from additional space, such as cocktail hours or separate dining and entertainment areas. Renting two rooms offers flexibility and a spacious environment to meet your event's unique needs.

*All Three Rooms (including foyer):* Designed for larger celebrations or events that require ample space. With full access to all indoor rooms and the foyer, this option offers seamless flow and ample room for guests to mingle, dine, and enjoy the surroundings.

**Exclusive Venue Buyout**

For the most distinguished experience, the exclusive venue buyout offers you full access to the entire venue, ensuring a private and luxurious environment for your event.

The 4-hour daytime event package is perfect for brunches, meetings, or daytime receptions, with access to all interior spaces and the foyer.

The 4-hour evening event provides an intimate yet spacious atmosphere for dinner parties, galas, or social events, with indoor and foyer access.

The 8-hour venue buyout allows for a full day and evening of festivities, with the flexibility to set up, host, and clean up without time constraints, and enjoy the entire venue for your gathering.

**Additional Notes**

Event Setup and Breakdown: The 4-hour rental includes setup and breakdown time. The 8-hour rental offers extra flexibility, allowing more time for setup, event activities, and cleanup.

Discount for Extended Rental Time and Larger Space: As you opt for additional rooms or a longer rental duration, we offer a price break to make your event experience more cost-effective.

Extended Use: Parties exceeding the projected rental time will incur an additional charge of \$75 per half hour.

Room premiums apply to holiday dates