



Wedding Packages

*Inn at Morro Bay offers the
premier waterfront
location for your ceremony and
celebration!*

60 State Park Road
Morro Bay, CA 93442
805-225-2388
www.innatmorrobay.com



Congratulations on your engagement!

Thank you for considering Inn at Morro Bay for as your wedding venue! We are pleased to present our wedding packet for your review. We look forward to helping you create the wedding of your dreams. Our romantic location has a variety of options for rehearsals, ceremonies, and receptions.

Wedding Ceremony

Wedding ceremonies as intimate as 10 or as grand as 100 guests are hosted indoors or outdoors. Our outdoor venue offers panoramic bay views and overlooking the stunning Morro Rock.

Wedding Reception

After the ceremony, you and your guests can continue to enjoy the coastal ambience. For your wedding reception, you may select from the Morro Bay Room, the Cayucos Room or the Alcove.

The Morro Bay Room is a sky-lit 1900 square foot space that opens onto its own tree-shaded garden patio, and is well suited for larger receptions with up to 100 guests.

For smaller receptions up to 50 guests or less, the Cayucos Room offers its cozy fireplace and semi-private patio.

For a more intimate reception with up to 30 guests, our Alcove offers a fabulous waterfront location with a stunning bay view and fireplace your guests are sure to enjoy.

Food and Beverage

We provide onsite catering, beverage and bar services.

Wedding Vendors

Should you decide to hire additional vendors for your special day, please refer to our Preferred Vendors list.





Endeared

For 10-30 Guests

Ceremony on our Bayview Deck

Reception in our Alcove Room with beautiful Bay View

Package Includes:

Ceremony

White Folding Chairs

White Wedding Arch

Gift Table and Guest Book Table

One Hour Ceremony Rehearsal Prior to Wedding Day

Reception

Reception Room with Welcoming Fireplace

Guest Book Table, Cake Table, and Gift Table

Tables, Chairs, Linens, Napkins (colors based on availability)

Glassware, Dishes, and Flatware

Professional Staff to service the event

Extras

One Night Stay in a Bay View Deluxe King Guestroom

\$2,700.

++20% admin charge and 8.75% sales tax (subject to change without notice) applicable

**Excludes Food and Alcohol*

***Inquire regarding discounted group room blocks*

Treasured

For 30-50 Guests

Ceremony on our Bayview Deck

Reception in our Cayucos Room

Package Includes:

Ceremony

White Folding Chairs

White Wedding Arch

Gift Table and Guest Book Table

One Hour Ceremony Rehearsal Prior to Wedding Day

Reception

Private Bar set-up with Bartender on the Garden Patio
(excludes alcohol)

Guest Book Table, Cake Table, and Gift Table
Tables, Chairs, Linens, Napkins (colors based on availability)
Glassware, Dishes, and Flatware
Professional Staff to service the event

Extras

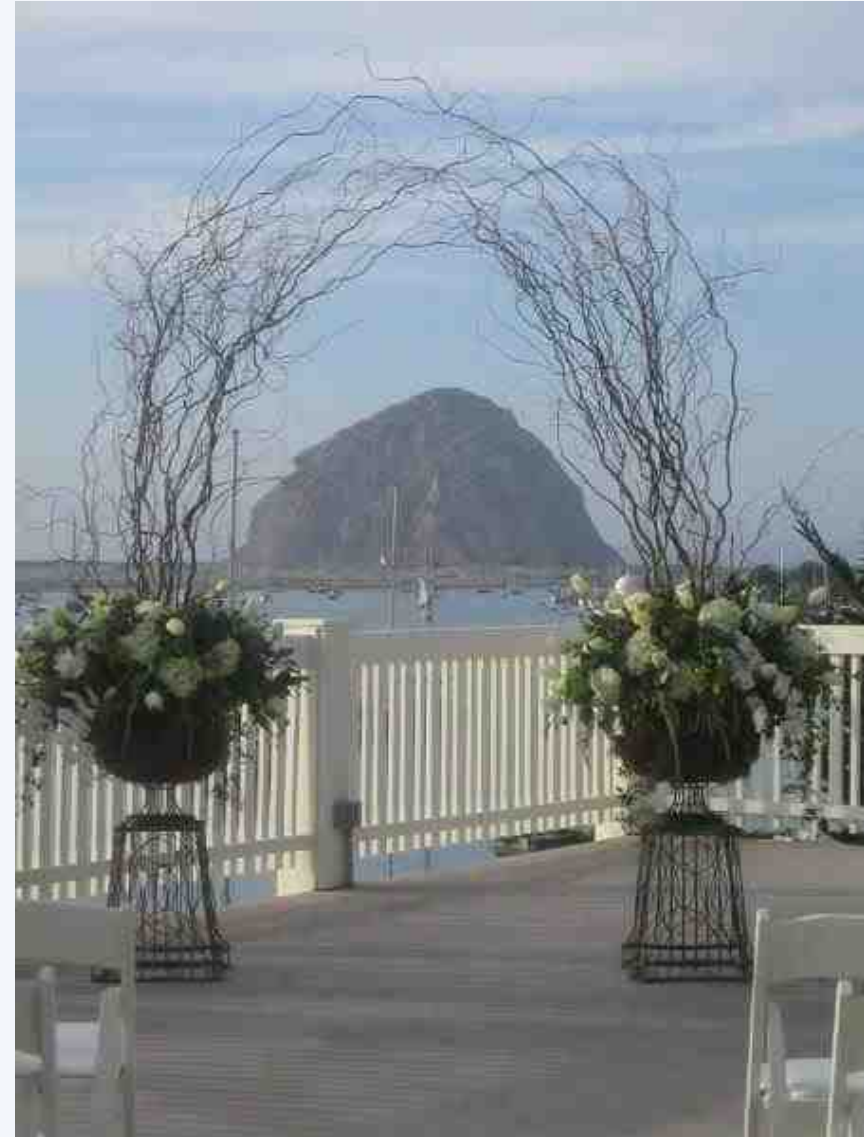
One Night Stay in a Bay View Deluxe King Guestroom

\$3,700.

++20% admin charge and 8.75% sales tax (subject to change without notice) applicable

**Excludes Food and Alcohol*

***Inquire regarding discounted group room blocks*





Blissful

For up to 100 Guests for Ceremony and Reception

Ceremony on our Bayview Deck

Reception in our Morro Bay Room

Ceremony

White Folding Chairs

White Wedding Arch

Gift Table and Guest Book Table

One Hour Ceremony Rehearsal Prior to Wedding Day

Reception

Private Bar set-up with Bartender

(excludes alcohol)

Guest Book Table, Cake Table, and Gift Table

Cake Cutting and Service

Tables, Chairs, Linens, Napkins (colors based on availability)

Glassware, Dishes, and Flatware

Professional Staff to service the event

Extras

One Night Stay in a Bay View Deluxe King Guestroom

\$4,700.

++20% admin charge and 8.75% sales tax (subject to change without notice) applicable

**Excludes Food and Alcohol*

***Inquire regarding discounted group room blocks*

Event Bar Pricing

All event bars are available as a Hosted or Non-Hosted Bar

Well Spirits	\$11. per drink
Call Spirits	\$13. per drink
Premium Spirits	\$16. per drink
Specialty Cocktails	\$14. per drink
Beer	\$7. per bottle

Soft Drinks

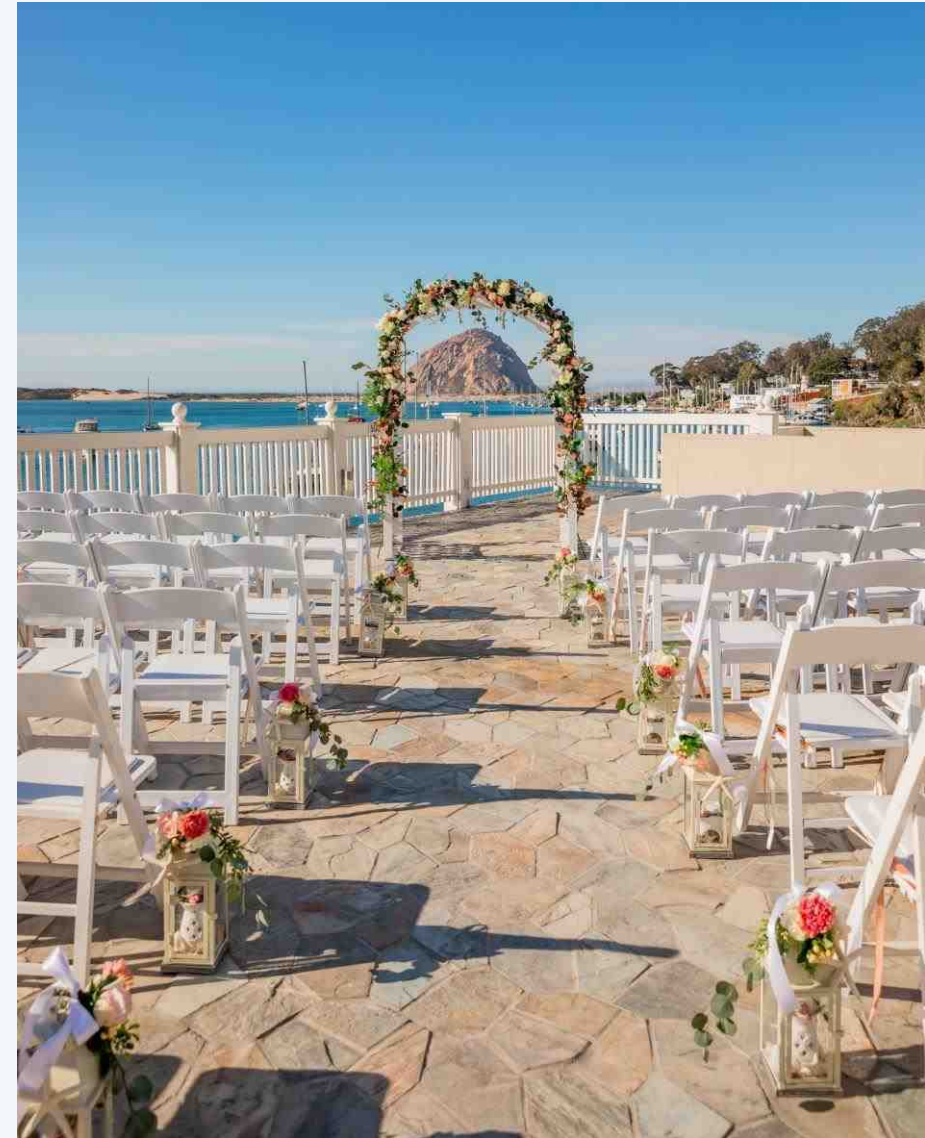
Sodas (Coke, Diet Coke, Sprite)	\$4. per drink
Mineral/Bottled Water	\$4. per drink
Assorted Juices	\$4. per drink
Mocktails	\$7. per drink

Wines

House Red or White	\$14. per glass or list price
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Sparkling Wine and Sparkling Cider Toast available upon request
(\$40. per bottle)

Please note, for hosted bar: ++20% admin charge and 8.75% sales tax
(subject to change without notice) applicable, not applicable to non-hosted bar.



Preferred Vendors

Coordinating

- **Kramer Events**
 - 805-544-9900
 - kramerevents.com

Photography

- **Joshua James Images**
 - 805-320-1755
 - joshuajamesimages.com
- **Blessed Beyond Belief**
 - 805-320-1755
 - blessedbeyondbeliefphotography.com

Floral Design

- **Harbor Floral**
 - 805-772-0770
 - harborfloral.net
- **D & D Floral Design**
 - 805-528-4230
 - danddfloral.com

Photo Booths

- **Kramer Events**
 - 805-544-9900
 - kramerevents.com

DJ and Lighting

- **Kramer Events**
 - 805-544-9900
 - kramerevents.com
- **Music Makers**
 - 805-709-6649
 - musicmakersdjservice.com

Officiating

- **Olive Tree Officiating**
 - 805-305-1777
 - olivetreeofficiating.com
- **One Spirit Ministries**
 - 805-481-7142

Rentals

- **Taylor Rentals**
 - 805-543-3013
 - taylorrents.net

Got You Cover'd

- 805-541-8368
- gycrentals.com

Transportation

- **SLO Safe Ride**
 - 805-620-7233
 - slo saferide.com
- **Elegant Image Limousine**
 - 805-772-5390
 - elegantimagelimos.com

Bakeries

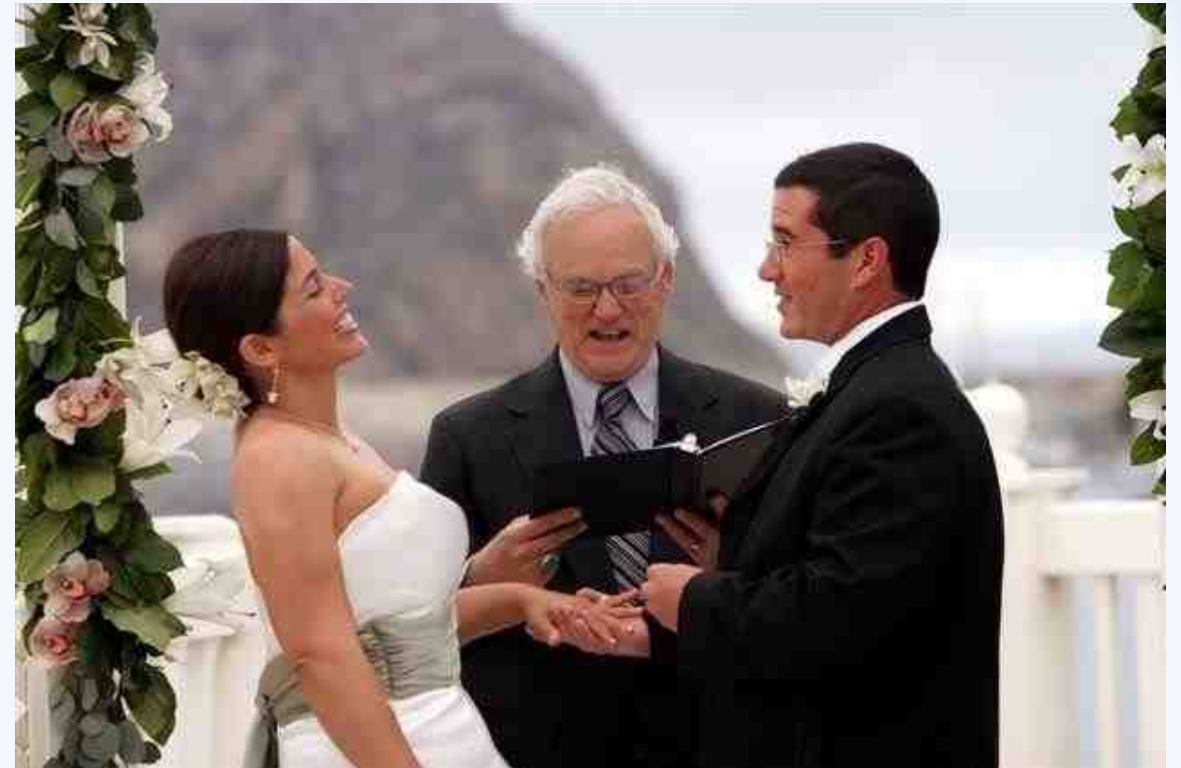
- **Wildflour Kitchen**
 - 805-464-8480
 - wildflourkitchen.co
- **Carlock's Bakery**
 - 805-528-1845
 - carlocksbakery.com
- **Sea Breeze Cupcakes & Sweet Treats**
 - 805-242-6588
 - seabreezecupcakes.com

Hair & Makeup Artists

- **The Queen's Bees**
 - 805-806-5609
 - thequeensbees.com

Spa – Facials, Massage, Nails, Waxing

- **Serenity by the Sea**
 - serenitymorrobay.com
 - 805-772-7333
- **The Queen's Court** (nails, spray tanning)
 - thequeenscourtslo.com
 - 805-305-2021





Services

Subject to Availability – price per function

LCD Projector	\$100.
Speakers with Microphone	\$50.
Podium	No Charge
Portable Screen	\$25.
Cake Cutting Service	\$2. per guest
Flip Chart with Markers	\$15.
Additional Pads	\$10.
Dry Erase Board with Markers	\$15.
Easel (second)	\$10.
Dance Floor 12'x12'	\$100.
Corkage Fee	\$15. per bottle

++20% admin charge and 8.75% sales tax (subject to change without notice)
applicable

General Catering Information and Policies

Menu Pricing: All pricing contained in this packet is subject to change without notice. Please speak with the Catering Department regarding specific price quotes for your event. All food and beverage pricing contained in this packet does not include the 20% admin charge or the applicable California State Sales Tax. Both of these percentages are mandatory and are subject to change at any time. Due to market fluctuation, all food and beverage pricing will not be confirmed earlier than 6 months prior to the event.

Room Rentals/Labor Fees: Applicable room rental fees and/or labor fees will be assessed for your event. Fees are based upon the day of the week, time of the year, size of the room, number of guests anticipated, set-up requirements and related food and beverage requirements for the function. Since the event rooms are assigned based on the number of people anticipated, should the number of people increase or decrease, Inn at Morro Bay reserves the right to move the event to a suitable sized room. Contracted access to event rooms will be 1 hour prior to your event. For earlier access, special arrangements must be made through the Catering Department. There will be a \$50.00 labor fee for each request to change a set-up previously approved by the client.

Time Allotment: Lunch events are allotted an amount of 3 hours, dinner and wedding events are allotted an amount of 5 hours contractually. Functions may be extended beyond this time limit at an additional cost of \$100.00 per hour if available. Additional hours must be contracted at least 3 days prior to the event. In keeping with City and County Ordinances, all amplified music and events must conclude by 10:00 pm. All Event Bars will close 30 minutes prior to the end of all events.

Minimums: Upon signing of the contract, a minimum guarantee of guests will be assessed. A final guarantee of attendance is needed 14 days prior to the event. This guarantee cannot fall below the contracted minimum, and the guaranteed number is what will be billed, regardless of if fewer attended. Once guaranteed, counts are not subject to reduction. For your event, our Catering Department will provide for an additional 5% over the guaranteed number, except for the maximum occupancy of 100 guests. However, Inn at Morro Bay will prepare food for the guaranteed amount.

Plated Events: Should you wish to offer multiple plated entrées for your event, please select a maximum of 3 entrees. Please provide a detailed seating chart with your final guarantees. The Inn at Morro Bay will make entrée cards based on this list to be distributed to your guests before service. Assigned seating is required.

Buffet Events: Buffets have a minimum of 15 people required. Inn at Morro Bay reserves the right to charge an additional \$10 per guest, per event that fall below the minimum guarantee of 15.

Leftover Food: In accordance with local health codes, food and beverage may not be taken from the meeting room during or after the event. Inn at Morro Bay reserves the right to discard any leftover food items, after the agreed upon timetable where there is a reasonable risk for foodborne illness to occur.

Food and Beverage Provisions: Due to health and safety regulations, guests are not permitted to bring any outside food and/or beverages, including alcohol into the hotel event space, nor may any food and/or beverages including alcohol be removed from an event space. The California Department of Alcoholic Beverage Control regulates the sale and service of alcoholic beverages, and the Inn at Morro Bay is responsible for the administration of those regulations. Approved suppliers accepted.

Deposits and Payments: Inn at Morro Bay requires an advanced deposit to confirm an event as definite. All deposits are non-refundable. Full payment of total estimated charges must be made no later than 72 hours prior to the event unless previous arrangements have been made prior to departure or will be charged to the acquired credit card authorization on file. Any extra purchased requested must be paid at the time of service.

Personal Belongings: Inn at Morro Bay will not assume any responsibility for damage or loss of any merchandise left in the banquet room prior or following the event. Inn at Morro Bay reserves the right to inspect and control all private functions. Inn at Morro Bay cannot assume responsibility for personal property brought on the premises. Items left behind after the event will be discarded after 48 hours.

Decorations: Inn at Morro Bay cannot permit the affixing of anything to the interior of any room with nails, staples, pins, tape, or any substance unless approval is given in advance by the Catering Department. Loose confetti, birdseed, rice, glitter, flower petals, sand, and bubble/fog machines are not allowed on the Inn at Morro Bay property. Only battery-operated candles are permissible, no open flames. Cleaning fees will be assessed and applied to your final bill if any of these policies are violated.

Event Bars: All guests that look younger than the age of 35 years old will be asked to verify I.D. If at any time during the event, a minor is caught with alcohol or there is any implied or verbal harassment from any guests towards employees or other guests, your bar and/or function will be shut down. Inn at Morro Bay reserves the right to shut down your bar and/or event at any time with probable cause.

Security: Inn at Morro Bay reserves the right and sole judgement to determine if a Security Officer is needed. If so, an applicable fee per officer, per hour will apply

Images contained in this packet are samples and do not convey current offerings of furniture arrangements. Some items pictured were rentals from outside vendors. Please confirm with the Inn at Morro Bay about availability of arrangements including furniture, chairs, tables, and arches prior to your event.