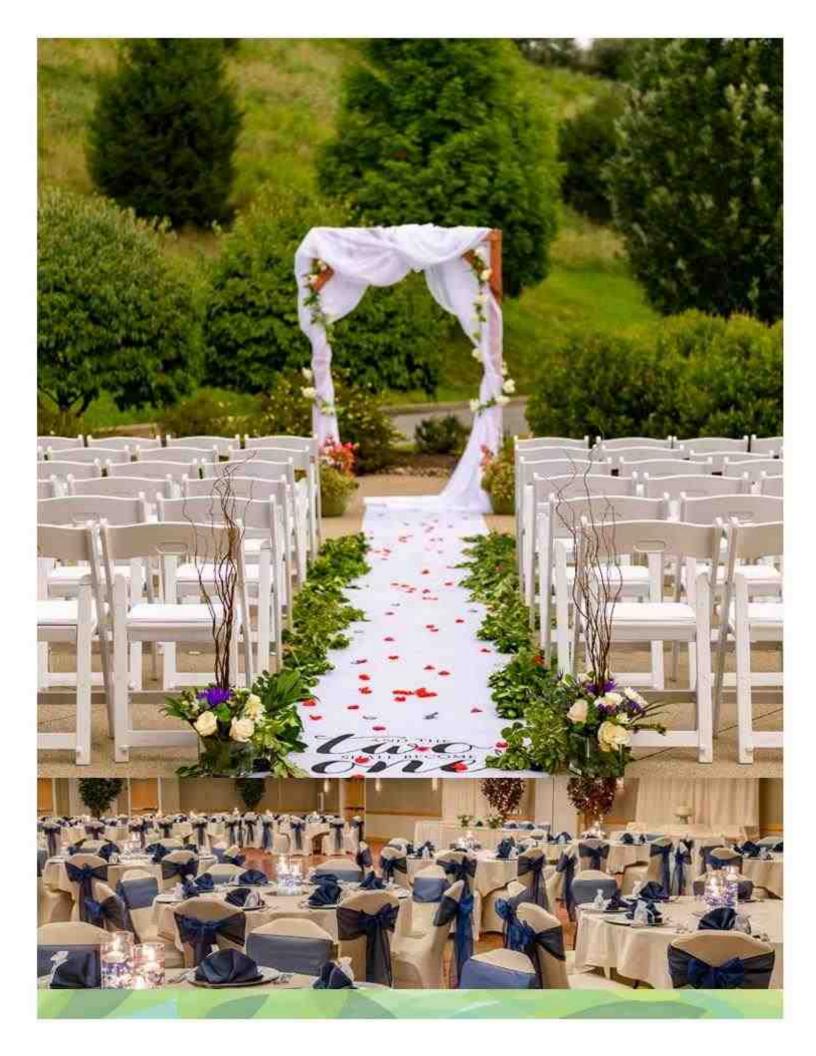




304-808-3000 + BRIDGEPORTCONFERENCE.COM



Congratulations!

O elebrate this special moment – you're engaged! What an exciting time for you and your families. Now the fun of planning your wedding begins! The day you say "I do" should be everything you've ever dreamed. From table linens to tea roses, sashes to signature cocktails, a lot of decisions go into creating your perfect wedding day. When you choose Bridgeport Conference Center as your wedding destination, you'll also be choosing a team excited to take this journey with you.

Tucked away in a quiet corner of Charles Pointe overlooking the Allegheny Mountains, Bridgeport Conference Center is right off I-79 and easily accessed by guests coming from all directions. Our indoor and outdoor spaces can accommodate the bridal shower, the wedding reception and everything in between.

Don't worry about your guests! With over 500 hotel rooms and dozens of dining and shopping venues within a few miles, they will enjoy their entire time here.

You can take a tour of our property and learn more online at BridgeportConference.com, but we want to meet and congratulate you personally! Call us today to arrange a property tour, schedule a tasting and discuss these customizable packages.



304-808-3000

Elegant Package

## The Elegant Package includes:

4 hours of reception time

· Your choice of available napkin colors and folds

Chair covers and sashes
Substitute Chiavari chairs for \$6 more

House linens

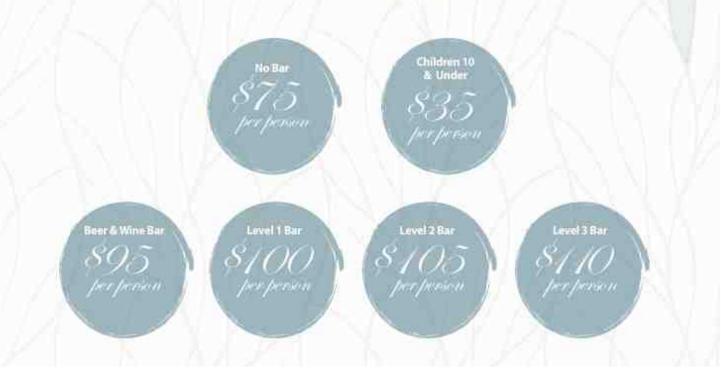
Mirror tiles and tea light candles

Parquet dance floor

Elegant ceiling treatment with lights

Cake cutting and serving

Champagne or sparkling cider toast for all guests



All services are subject to 7% sales tax and 21% service change.

Elegant Package

## Hors d'Oeuvres

Imported and Domestic Cheese Display Assorted Fresh Fruit Display PLUS Choice of TWO Hors d'Oeuvres

#### COLD

Bloody Mary Shrimp Shooters Shrimp Cocktail Pomegranate Pistachio Crostini Roma Tomato Bruschetta Prosciuotto and Fig Crostini Shaved Beef and Gorgonzola Crostini Caprese Skewers Chocolate Covered Strawberries

#### HOT

Italian Cocktail Meatballs Sausage and Peppers Pork Belly Crostini Red Skin Potato Souffle Buffalo Cauliflower Bites Mini Crab Cakes with Remoulade Sausage Stuffed Mushrooms Hot Crab Dip



Additional Hors d'Oeuvres may be added to package price for \$3 per person.



Includes Full Beverage Service with Water, Tea, Soda, Regular and Decaffeinated Coffee Warm Rolls and Butter

## **Dinner Buffet**

#### **Field Greens Salad**

Mixed Greens, Roma Tomatoes, Ripe Olives, English Cucumber, House Made Italian Vinaigrette and Buttermilk Ranch Dressing

#### Entrées

Choice of TWO Entrées (Additional Entrée Available at \$6 per Guest) Grilled Chicken Breat, Natural Jus Oven Roasted Breast of Turkey, Herb Poultry Jus Maple Glazed Baked Ham, Pineapple Apricot Chutney Roast Loin of Pork, Kiln Dried Cherry Barbeque Sauce Braised Beef Tenderloin Tips, Button Mushrooms and Pearl Onions Slow Cooked Pot Roast of Beef, Caramelized Onion Jus Grilled Fillets of Atlantic Salmon, Sauce Mornay

## **Plated Dinner**

Make Any Plate a Dual Plate for \$6 More per Guest Depending on Entrée Selection

> Salad Choice of ONE Salad

Field Greens Salad Mixed Greens, Roma Tomatoes, Ripe Olives, English Cucumber, Choice of Homemade Ranch or Italian Dressings

Caesar Salad Romaine Lettuce, Ripe Olives, Herb Croutons, Shaved Parmesan Cheese, Classic Caesar Dressing

## Entrées

**Choice of ONE Entrée** 

Taste of Italy Cheese Manicotti, Meatballs and Romano Cheese

> Pan Seared Atlantic Salmon Mornay Sauce

Stuffed Chicken Breast Smoked Mozzarella, Baby Spinach and Prosciutto Ham

> Grilled Top Sirloin Bourbon Shallot Demi

### Side Dishes

Choice of TWO Side Dishes (Additional Side Dishes Available at \$3 per Guest) Buttermilk Mashed Potatoes, Gravy on Side Garlic and Herb Roasted New Potatoes Chili Orzo Rice Pilaf Country Style Green Beans with Bacon and Onions Zucchini and Squash Medley Steamed Rainbow Carrots and Snap Peas Broccoli and Cauliflower Casserole

All menu options are customizable. Additional menu items, hors d'oeuvres, action stations, and upgrades are available.

## Side Dishes

#### Choice of TWO Side Dishes

(Additional Side Dishes Available at \$3 per Guest) Buttermilk Mashed Potatoes, Gravy on Side Garlic and Herb Roasted New Potatoes Chili Orzo Rice Pilaf Country Style Green Beans with Bacon and Onions Zucchini and Squash Medley Steamed Rainbow Carrots and Snap Peas Broccoli and Cauliflower Casserole

> Baked Ziti Pasta, Provolone and Ricotta Cheese, Marinara Sauce

# Bar Packages

When it comes to our bar packages, there's no need to guess what you're getting. There is a setup fee of \$75 per bar for each 4 hour bar package listed below. (The number of guests determines the number of bartenders needed.) All brands are subject to change based on availability. If you require a particular brand, substitution can be arranged with your wedding coordinator, though pricing may vary. Additional host bar hours can be purchased and should be planned as part of the wedding detail meeting. Cash, consumption and cap bars are available. Please inquire with your event coordinator. Raise a glass to decisions made easy!

#### **BEER AND WINE**

House Wines, Domestic and Imported Beer\* \$20 per Guest

#### LEVEL I

House Wines Domestic and Imported Beer Well Brands

\$25 per Guest

#### **Call and Well Brands**

LEVEL II

#### \$30 per Guest

House Wines

\*Draft beer available upon request. Pricing varies. See your event coordinator.

Domestic and Imported Beer

#### WELL BRANDS

Dewar's Smirnoff Beefeater Gin Seagram's 7 Jose Cuervo Gold Lord Calvert Montego Bay E&J Brandy Jim Beam Kahlua

#### CALL BRANDS Jameson Jose Cuervo 1800

Jose Cuervo 1800 Canadian Club Captain Morgan Jack Daniel's Absolut Tanqueray Bacardi Superior Johnny Walker Red Disaronno Bailey's Irish Cream Malibu Wild Turkey

#### PREMIUM BRANDS

Woodford Reserve Maker's Mark The Glenlivet 12 Year Bacardi Gold Crown Royal Gentleman Jack Grey Goose Bombay Sapphire Parrot Bay Hennessy Chambord Grand Marnier Patrón Ketel One Tito's Vodka

#### LEVEL III

House Wines Domestic and Imported Beer Premium, Call and Well Brands

#### \$35 per Guest

#### HOUSE WINES

Chardonnay Cabernet Sauvignon Merlot White Zinfandel Pinot Noir Pinot Grigio Moscato

#### DOMESTIC BEER

Budweiser Bud Light Coors Light Michelob Ultra Yuengling Miller Lite

#### IMPORTED BEER

Heineken Blue Moon New Castle Amstel Light Corona Samuel Adams

Geremonies

Couples that book their wedding reception at the Bridgeport Conference Center and are looking for an easy and affordable ceremony location may take advantage of our gorgeous grounds with an onsite ceremony. Whether you desire a beautifully bright day on the patio overlooking rolling hills or an indoor affair, ask your coordinator about your ceremony options. Here are a few points to keep in mind when considering an onsite ceremony.

- · Ceremony rental is available for your wedding at \$250, lasting up to one hour.
- Because our ballroom chairs cannot be used on the grass, classic white resin chairs are required for any grass location. Those incur an additional cost of \$8 per guest.
- If you are worried about the weather, no worries. Your event coordinator will be sure to have an indoor back-up plan available. Ceremony tents are also available for rental. Keep in mind, rain delays aren't just for baseball games – for every time lightning strikes, your ceremony will be postponed 15 minutes for the safety of you and your guests.
- For patio ceremonies, we make sure the road in front of the conference center is blocked off for your convenience – that means no cars driving by during your special moments.
- BCC is not responsible for ceremony music. You may feel free to hire additional vendors (such as a string quartet) for this time or consult with your DJ about including their services during the ceremony. If you need assistance, we will be glad to help.



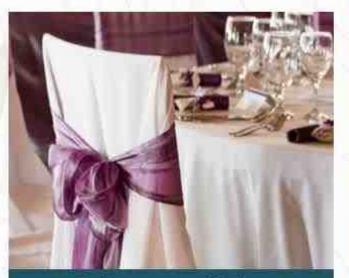
# Getting married somewhere else?

We pride ourselves on our offsite catering services. Ask us about a consultation today! Our catering services include:

- Dishware and linen rentals
  - Full catering menu
- Bartending and staff services

Tastings also are available upon request.

Additional Amenities



Chair Covers and Sashes Starting at \$6 per Guest Bringing your own covers? Setup charge: \$1.50 per chair cover



Custom Chairs \$12 per Chiavari Chair \$15 Chameleon Chair \$20 Wooden Farm House Chair



Bridal Lounge \$400 Lunch option provided during wedding day prep



Late Night Snack Station Starting at \$6 per Guest

Mac 'n' Cheese Bar \$7 per Guest Taco Bar \$7 per Guest Pizza Bar \$6 per Guest Ice Cream Station \$9 per Guest Cascading Chocolate Fountain \$7 per Guest S'mores Bar \$6 per Guest

Please ask coordinator about other options

Payment Schedule

The sales staff at BCC will work with you to make sure there are no surprises while planning for your big day. To hold your date, we require a non-refundable \$1,000 deposit. This will secure your space without pressuring you to make any other decisions right away. We'll then work with you to produce an estimated total (including sales tax and service charge) based on what package you choose. After selecting your preferred payment schedule created by your event planner (either monthly or quarterly), you will know exactly how much you are paying and when those payments are due. We welcome you to submit a larger amount for your deposit or any other payments along the way, and we'll be happy to work with you if you require multiple payment methods.

	Upon booking	Monthly or quarterly	Final payment
	your event	payment plan	(3 days before event)
E	\$1,000 deposit	Based on estimated total	Any outstanding balance that may remain

Individual payment schedules subject to change based on the time between booking date and event date. Monthly or quarterly payment plans available.



