

JAMIE HURD AMPHITHEATER

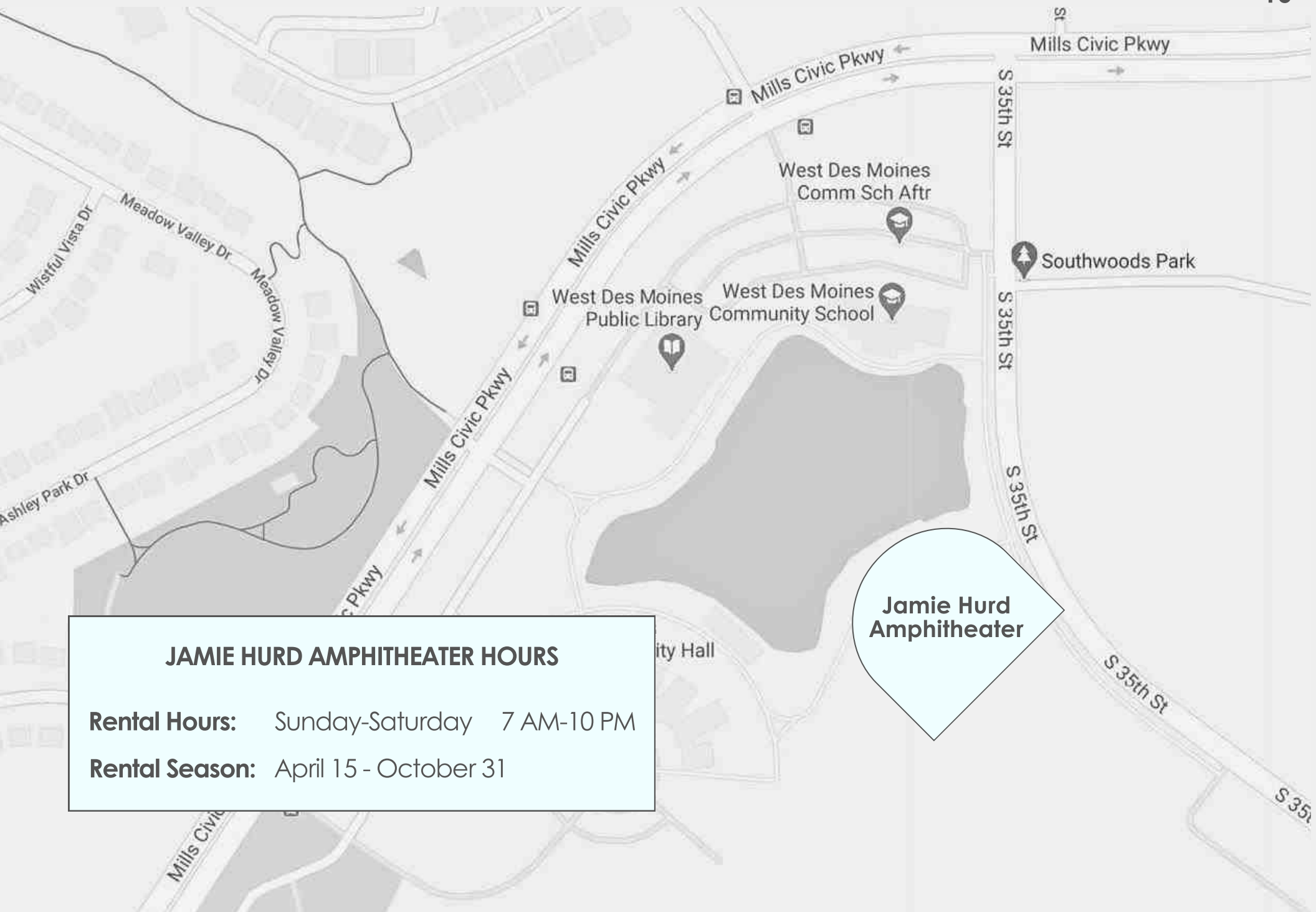
4100 Mills Civic Parkway, West Des Moines, Iowa

515-222-3444

The Jamie Hurd Amphitheater can play host to a wide variety of community events including concerts, outdoor movies, festivals, and theatrical performances. With a stage built to accommodate up to 50 musicians and lawn seating for up to 2,000, the Jamie Hurd Amphitheater is perfect for events of all sizes, from weddings to reunions to fundraisers.



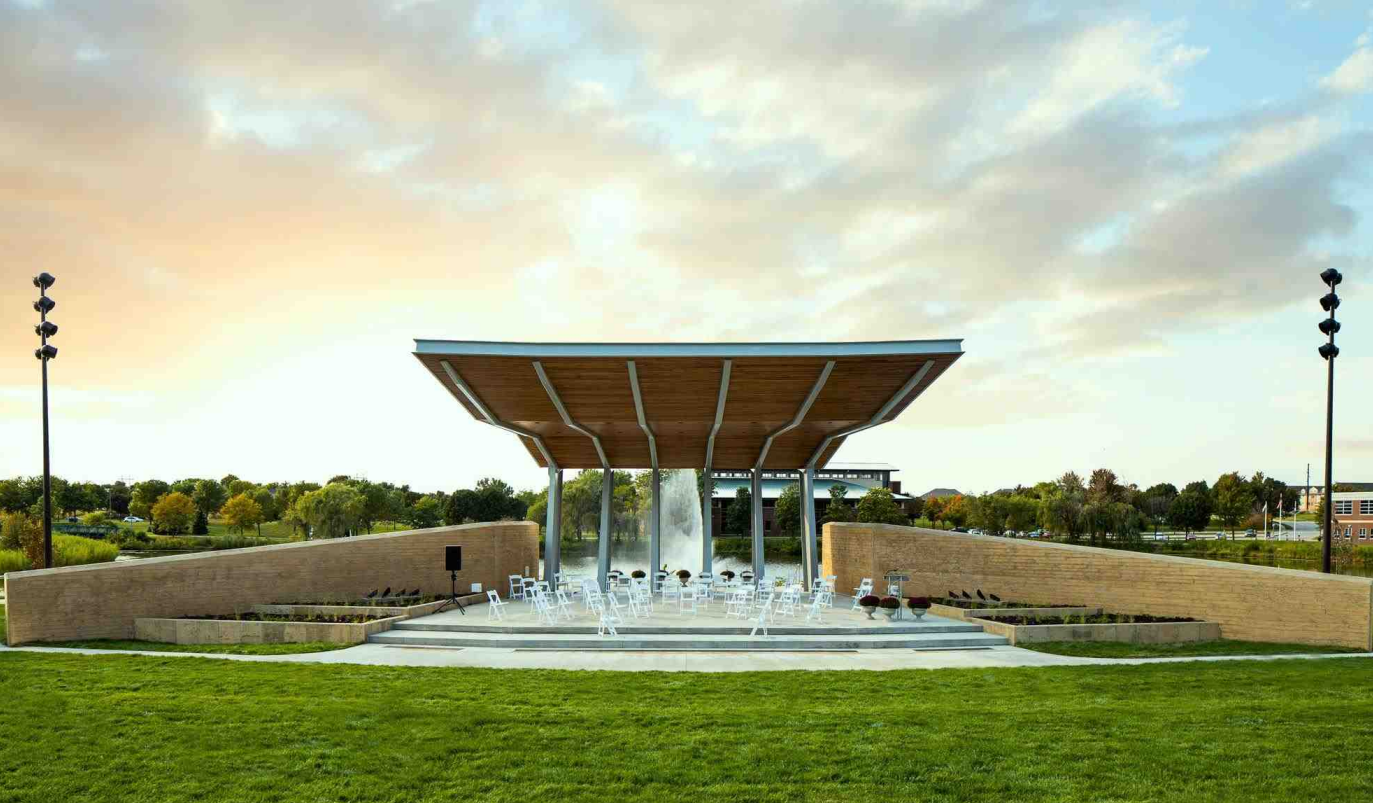
WWW.WDM.IOWA.GOV/JHA



JAMIE HURD AMPHITHEATER HOURS

Rental Hours: Sunday-Saturday 7 AM-10 PM

Rental Season: April 15 - October 31



RENTAL SCHEDULE & RATES 17

Rental Fees

	Fee	Minimum
Private Event	\$125/hr	2 hr
Public Performance	\$2,000	1 day

Minimum hours include set up
and tear down

Additional Fees

Cleaning Fee	\$50
Portable Toilet Facilities	\$90/each
Tent/Canopy Permit	\$50
Food/Retail Vendor	\$50/each
Sound Permit	\$22
Special Event Permit	\$225
White Folding Chairs	\$4/each 100 available
6' Folding Tables	\$8/each 10 available



RENTAL RULES & INFORMATION

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AMENITIES

Rental of the Jamie Hurd Amphitheater includes the stage, portable toilet facilities, limited water, house lighting, electrical use, the area within the designated amphitheater premises, and a facility attendant.

PARKING

Parking is available within designated areas on and near the West Des Moines City/School Campus. Vehicles are prohibited from operating on sidewalks, trails, or grassy areas. Parking outside designated parking lots is only permitted with prior approval through a Special Event Permit.

SMOKING

No person, at any time, shall use tobacco of any kind while present on any city park or parks and recreation facility property. This includes, but is not limited to, cigarettes, electronic smoking devices, cigarette tobacco, roll your own tobacco, smokeless tobacco, and dissolvable tobacco.

SERVICE DRIVEWAY

Renters may use the service driveway located on the back side of the Jamie Hurd Amphitheater to unload their vehicles. We ask anyone using this drive to move promptly after unloading as this is a public trail.

FOOD TRUCKS & MOBILE FOOD UNIT VENDORS

Private rentals may engage a caterer of their choosing, as long as the caterer does not offer food to the general public during the rental period. Food trucks or mobile food unit vendors operating as caterers for private rentals are exempt from obtaining a food truck license from the City Clerk's office. However, any rental that intends to sell food, beverages, or alcohol to attendees must secure a Special Event Permit.

ALCOHOL

- Events with Alcohol Service: The renter must hire an off-duty WDM police officer to be present throughout the event, from the start of the alcohol service to the end of the rental period.
- Events without Alcohol Service: Guests may bring their own alcoholic beverages in 16 ounces or fewer cans, with an alcohol content of less than 15% by volume. The Parks and Recreation Department will determine whether an off-duty WDM police officer is required for events where guests bring their own alcohol.



RENTAL RULES & INFORMATION

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DECORATIONS

To preserve the beauty and integrity of the Jamie Hurd Amphitheater, it is strictly prohibited to attach or affix any items to trees, plants, fences, buildings, or any other part of the facility or its amenities. Additionally, the use of confetti, glitter, rice, or any other materials that may create litter is not permitted. Balloon and paper lantern releases are also prohibited.

*PORTABLE TOILET FACILITIES

A Portable Toilet Facilities Fee is automatically included in all rentals. The fee may vary depending on the number of attendees at the event. The calculation is as follows:

- For events without alcohol service: 1 portable toilet per 250 attendees
- For events with alcohol service: 1 portable toilet per 150 attendees

RENTAL DEPOSITS

A non-refundable deposit for 50% of the rental balance is due at the time of booking.

RENTAL BALANCES

Any remaining balance is due on the last business day four weeks before your event date. When event dates are booked within the four-week time frame, the full balance is due at the time of booking.

WEATHER CANCELATIONS

The Jamie Hurd Amphitheater is an outdoor venue susceptible to unpredictable weather. In the event of inclement weather, no refunds will be issued. However, if West Des Moines Parks and Recreation deems it necessary to cancel the rental due to weather conditions, the event may be rescheduled within one year of the original date.



**RACCOON RIVER PARK
NATURE LODGE**

2500 Grand Avenue
515-222-3424

www.wdm.iowa.gov/NatureLodge



**VALLEY JUNCTION
ACTIVITY CENTER**

217 5th Street
515-222-3440

www.wdm.iowa.gov/VJAC



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AMPHITHEATER**

4100 Mills Civic Parkway
515-222-3444

www.wdm.iowa.gov/JHA

