

PARISH HALL RENTAL AGREEMENT

Between

Ukrainian Orthodox Church of All Saints

1500 Day Street

Winnipeg, Manitoba R2C 1E4 PH: 204-222-1392

(hereinafter called the "Hall")

and

Contact Person/Organizer: _____

Address: _____

Telephone: (Home): _____ (Business): _____ (Cell): _____

(Organizer to complete the section above)

Event / Function Information

Date: _____

Time: _____ to _____

Approx. # of Guests
(250 max.)

Wedding Reception	
Anniversary	
Shower	
Social	
Other (Please specify)	

Please select one of the above



(Organizer to complete the section above)

Important Notes for Organizer

1. For evening functions, the event is to conclude by **1:00am** and the Hall vacated by **1:30am**.
2. Bar closes a **12:30am** (except for New Year's Eve)
3. At **NO** time will alcohol be consumed outside the hours stated on the MLCC liquor permit. Failure to comply could result in the MLCC revoking the permit.

Rental Charges

	Reception	Anniversary	Shower	Social	Other
Hall Rental					
Kitchen					
Bar / Corkage					
Hall Rental Deposit					

Total Hall Rental Cost					
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Damage Deposit					
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(Hall Administrator to complete the section above)

The Hall and the Organizer do hereby agree to the above Rental Charges and to the attached Hall Rental Terms and Conditions.

Signed This Day: _____

Hall Administrator

Event Organizer

Ukrainian Orthodox Church of All Saints

Parish Hall Rental Terms & Conditions

1. The Event Organizer will be provided with a key to be used for early access to the hall for decorating and delivery of goods and services, providing the following conditions are met:
 - a) *Liquor is not to be consumed at the hall prior to the date and time specified on the M.L.C.C. permit. Failure to comply could result in your permit being revoked by M.L.C.C.*
 - b) *Arrangement for Caterers, Band Members/setup personnel, Music Service Providers/setup personnel, Decorators, or other vendors to access the Hall either for delivery of goods or setup of services for rented function **is solely the responsibility of the Organizer.***

The Hall key will only leave the Organizer's possession in the event that the Organizer is unable to meet, Caterers, Band Members/setup personnel, Music Service Providers/setup personnel, Decorators, or other vendors as described in line 1b).

- c) *The Hall key will be returned once the function has begun, to either the Bartender(s) or to a member of the Hall who will be in attendance the evening of the function.*
 - d) *When the function and clean-up are completed, all lights are to be turned off and all doors secured and locked when exiting the Hall.*
2. The Organizer agrees that smoking will not be permitted anywhere on the premises, including wash rooms and around Hall entrances.
3. The Organizer agrees to pay the total balance owing (less deposit) in full on the day of the function. Payment must be given to either the Bartender(s) or to a member of the Hall who will be in attendance the evening of the function.
4. The maximum number of attendees for the function must not exceed 250 people.
5. The Organizer will be solely responsible for ensuring compliance with the Liquor Control Act and Regulations thereunder and with all regulations and requirements of the Liquor Control Commission (M.L.C.C).
6. The Organizer must not use confetti of any kind i.e. paper, plastic, metal or foil. The Organizer must remove all unused liquor and empty bottles from the Hall at the end of the function. The Organizer must remove all balloons, streamers and other decorations from the premises immediately following the function.
7. The Organizer will be responsible for the behavior of all the people in attendance at the function at all times while they are on the premises and agrees to ensure that they conduct themselves in an appropriate and lawful manner.
8. The Organizer accepts all responsibility for any and all damages incurred during the function and agrees to pay the Hall for all damages incurred during the function. Should any such damage occur, the Damage Deposit would be applied to the said damages. In the event that any such damages exceed the amount of the Damage Deposit, the Organizer agrees to pay to the Hall the difference owed to the Hall for any such repairs. Should no damage occur, the Damage Deposit will be:
 - a) *Applied to the outstanding balance.*
 - b) *Returned to the Organizer at the end of the function.*
9. The Hall will not be responsible for any equipment or belongings of individuals attending the function.
10. If the function is cancelled by the Organizer, the Hall Deposit will be forfeited. Any Damage Deposit will be returned to the Organizer in the event that the function is cancelled.
11. In the event that unforeseen occurrences render the fulfilment of this agreement by the Hall impossible, then this agreement will terminate and any deposits (Hall Deposit and Damage Deposit) will be refunded to the Organizer.
12. The Organizer hereby waives any claim for damages or compensation should the Hall terminate this agreement.

Please initial that you have read and agree to all the terms in conditions in this Rental Agreement: _____