

# THE BAY STREET LOUNGE EVENT VENUE PACKAGE

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## | VENUE INFORMATION

# The Bay Street Lounge

 Lounge |  170 standing |  140 seated

 Lounge & Mezzanine |  220 standing |  160 seated

Find our location:

302 Bay Street, Toronto, ON M5X 1A1



The Bay Street Lounge exudes Roaring '20s elegance, offering a sophisticated and versatile venue in a stunning historic setting. With a mezzanine overlooking the lobby, modern amenities, and the option to include one meeting room on the ground level and two on the mezzanine, this space seamlessly blends timeless charm with functionality—perfect for both professional and social gatherings.

### Hourly Fees

**Lounge** - \$1,500/hour (3 hours min)

**Lounge & Mezzanine** - \$2,000/hour (3 hours min)

**Set-Up** - \$900/hour

**Tear-Down** - \$900/hour

**HVAC** - \$35/hour

**Event Staff** - \$50/hour/person

**Security Guards** - \$60/hour (4 hours min)

### One-Time Fees

**Security Deposit** - 25% of the total cost

**Special Occasion Permit (SOP)** - \$60-100

**Cleaning (Lounge)** - \$700

**Cleaning (Lounge & Mezz)** - \$1,000

**Early Drop-Off** - \$250

**Overnight Storage** - \$250



# The Bay Street Lounge

## Total Area



**Lounge** | 3,500 sq. ft.



**Lounge & Mezzanine** | 5,000 sq. ft.

## What's Included

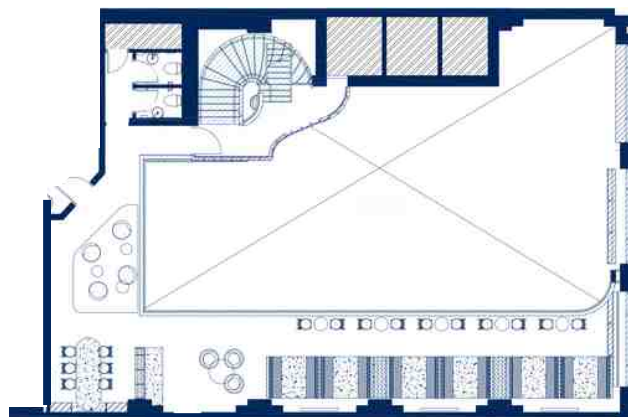
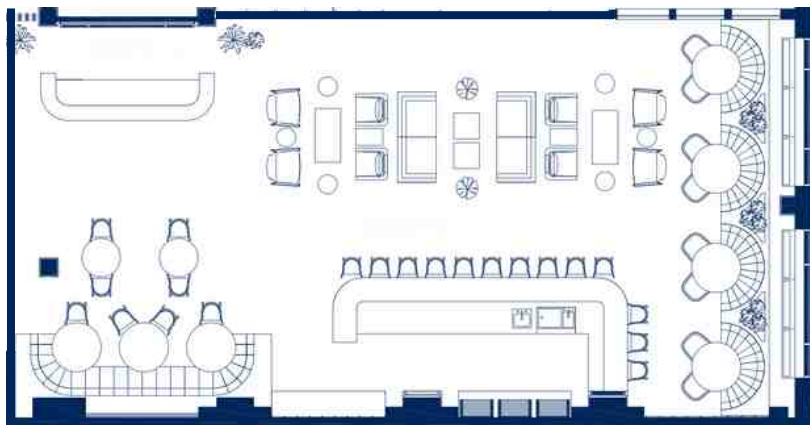
### Lounge:

- Indoor washrooms
- Catering prep space with fridge
- Customizable furniture
- Built-in bar
- One break-out room
- In-house audio
- High-speed Wi-Fi

### Mezzanine:

- Indoor washrooms
- Booth seating
- Two break-out rooms
- In-house audio
- High-speed Wi-Fi

## Floorplan



## Venue Management

iQ Offices will ensure the space is fully operational and coordinate with your vendors. For a seamless experience, we recommend partnering with an external event coordinator to bring your vision to life.

## Event Coordinator

A dedicated event coordinator from iQ will be on site for the duration of your event.

## Alcohol & Insurance

A Special Occasion Permit (SOP) must be obtained through the AGCO, along with additional event insurance.

## Security

For groups of 75 or more, at least one security guard is required at \$60/hour per guard to ensure guest and vendor safety.

## Coat Closet

Access to the coat closets is included. If you would like staff to run the coat check, it will cost \$50/hour/staff.





| EVENTS WE HOST

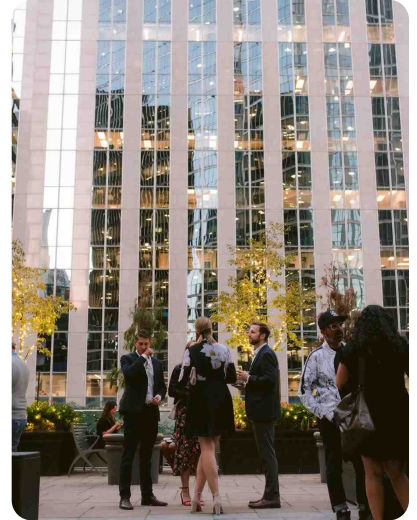
# The Bay Street Lounge



Networking Events



Cocktail Parties



Evening Events/After Parties



Launch Parties



Corporate Holiday Parties



Townhalls



Casual Events



Weddings & Bridal Showers



Photoshoots & Filming



# The Bay Street Lounge

## Preferred Furniture & A/V Vendors

**element** event solutions

[elementeventscanada.com](http://elementeventscanada.com)  
[info.central@elementevents.com](mailto:info.central@elementevents.com)  
416-759-2611

**VANTAGE**  
VENUES

[vantagevenues.com](http://vantagevenues.com)  
[info@vantagevenues.com](mailto:info@vantagevenues.com)  
416-366-4228

## Preferred Caterers



[thefooddudes.com](http://thefooddudes.com)  
[events@thefooddudes.com](mailto:events@thefooddudes.com)  
647-340-3833

**DANIEL *et* DANIEL**  
CATERING & EVENTS

[danieletdaniel.ca](http://danieletdaniel.ca)  
[info@danieletdaniel.ca](mailto:info@danieletdaniel.ca)  
416-968-9275



[amillionmouthfulscatering.com](http://amillionmouthfulscatering.com)  
[amillionmouthfulscatering@gmail.com](mailto:amillionmouthfulscatering@gmail.com)  
289-926-6821

**OLIVER & BONACINI**  
HOSPITALITY

[oliverbonacini.com](http://oliverbonacini.com)  
[events@oliverbonacini.com](mailto:events@oliverbonacini.com)  
416-364-1211



[marigoldsandonions.com](http://marigoldsandonions.com)  
416-256-4882



[encorecatering.com](http://encorecatering.com)  
[info@encorecatering.com](mailto:info@encorecatering.com)  
416-661-4460

## Associated Costs

A 10% landmark fee applies to all preferred caterers.

A 20% landmark fee applies to any external catering not on the preferred list.

Sample menus are available upon request.

